

Minutes of the
City of Gig Harbor Arts Commission
February 14, 2006
7:00 P.M.

CALL TO ORDER/ROLL CALL:

Renee Crist called the meeting to order at 7:04 p.m. Roll was taken.

PRESENT: Commissioners Renee Crist, Lita Dawn Stanton, Mary Rae Lund, Betty Willis, Nancy Weaver, Chris Erlich, Karla Epperson and Kit Kuhn were in attendance. Absent: Del Woock. City Staff Maureen Whitaker took minutes of the proceedings.

APPROVAL OF MINUTES: The members read the minutes of the January 10, 2006, meeting.

MOTION: Approval of the January 10, 2006, meeting minutes as presented.
Erlich/Willis – unanimously approved.

OLD BUSINESS:

1. Rotary Pavilion – Progress Report: Renee reported that Lita Dawn Stanton, Del Woock, and Dave Brereton, Director of Operations made a site visit to Mardie Rees' studio on Thursday, February 9th. Lita reported that Mardie's work was progressing nicely, the Commission made a few recommendations in regards to the thickness of the relief in terms of the boat. Dave discussed with the artist regarding the non-trip hazard requirement of 3/8". There was further discussion about Public Works assisting in the installation and directed Mardie to give the Public Works Department a week's notice before the installation.

2. Wood Carving Design Review: There was a brief discussion about the issues of maintenance, liability of leaving the scaffolding in place, and addressing the carver's security concerns. Renee reported that the artist would not be able to leave the scaffolding in place during his work due to liability concerns. The suggested maintenance schedule by Mr. Hansen was to sand and refinish every two years. Public Works was okay with this, however Renee stated that the Commission will need to be cognizant of the maintenance requirements for any artwork commissioned or purchased by the Commission. Dave Brereton said that his department could provide temporary security tape around the tree stump during the carving. Maureen reported that Mr. Hansen had contacted her by telephone and discussed the high cost of meeting the insurance provisions of the contract. He was checking on finding something affordable but would need to submit a revised proposal for the added cost of the insurance and the cost for taking down the scaffolding each day.

COMMITTEE REPORTS

1. Drawing You In Program – Lita Dawn Stanton: To be discussed at the next meeting.

NEW BUSINESS:

1. Salmon Sculpture: Maureen reported that Brenda and Ethan Golf were donating a salmon sculpture to the Civic Center that was purchased at the Salmon Chanted Evening Auction. City Council asked the Commission where they would like the sculpture placed. The Commission agreed (with such short notice) that the sculpture would best be placed on the main floor at the bottom of the stairs adjacent to the Court's side window.

2. Commission Terms: Nancy Weaver, Chris Erlich, and Lita Dawn Stanton's positions on the Commission will expire in March. There was discussion about announcing these vacancies in the Gateway as a press release rather than burying it in the Legal section. Maureen will speak to Laureen Lund about helping with this. The Commission needed to review the letters of interest from applicants at the next meeting. There was discussion on the emphasis on city residents or working in the city. Renee stated that it would also be time to elect a new chair and vice chair position. She suggested that the vice chair should pass to the chair position the following year. The Commission agreed that this suggestion.

3. 2006 Grant Application Review and Award Selection: Renee discussed about scoring originality. If it is something that the Commission has seen over and over again, she gave them a score in this category of 1, rather than a 5. There were some housekeeping items noted for next year's application and guidelines.

1. Very few applicants followed the instructions under the Project Narrative section #3 and submitted Organizational Capacity that requested a current board of directors list to be attached separately. Renee wanted an additional page added showing who is the responsible party, i.e. president, vice president, etc.

2. Need another box on first page of the application that asks the applicant to list the event location address. **THE EVENT MUST BE LOCATED WITHIN THE CITY LIMITS MUST BE STRESSED ON THE APPLICATION** (Include a map of the city limits with application).

3. Need to add on the application the **Value** of the In kind.

4. Need to add more in the Amount Requested box on the budget page that says: "and may not be more than the unfunded balance".

Any remaining monies that were not awarded could not be carried over into 2007.

There were 12 grant applications submitted. The following information reflects the Commissions deliberations and decision(s) on the recipients of the 2006 grant awards.

Applicant	Amount Requested	Decision to Award	Amount Awarded
1. Peninsula Youth Orchestra – PYO Spring Camp (4-day event)	\$2,000.00	Rejected	0
Basis: Event not located in City Limits (Harbor Covenant Church), Unfunded balance showed a credit of \$520.00 – based on in kind donations and cash match, Listed space rental as in kind donations & cash match, but they didn't include it in the value of the total Project Budget.			

2. GH Folk Festival	\$4,000.00	Approved full amt.	\$4,000.00
<p>Basis: Funds should be made contingent upon the applicant showing who the performers are and where the performances will be. Huge success last year and beneficial to general community. However application is weak and locations are not clearly stated.</p> <p>MOTION: Move to fund full amount. Stanton/Willis –</p> <p>Amended MOTION: Move to fund full amount with the stipulation with a list of the program, who is going to perform, how much their payment is going to be, and apply for the receipts accordingly. Stanton/Willis – four voted in favor, Commissioners Crist and Weaver voted no, Commissioner Erlich abstained, and Commissioner Kuhn was not present for this vote due to an emergency. Motion carried.</p>			
3. Katharyn Shriner, Harpist, GH Beginnings	\$2,130.00	Rejected	0
<p>Basis: Event not located in city limits (Discovery Baptist Church). It was unclear on the application what the event actually was. The application stated "Audiences across the spectrum – from public school classrooms to our local libraries will enjoy this distinctive, historic musical program."</p> <p>Admission fee? How will this be marketed? Has the school district approved this event?</p> <p>The Commission would like to see applicant reapply inside the city limits, a little more clarity on exactly what the program is and what the cultural value to the community is. Needs to broaden her publicity. Encourage her to perform at the Maritime Gig and work with the Historical Society.</p>			
4. Farmer's Market	\$2,950.00	Approved Partial amt.	\$1,270.00
<p>Basis: Unfunded balance on application was miscalculated, should be: \$1,270. Grant funding can be based only on unfunded balance.</p> <p>MOTION: Move to allocate \$1,270. Crist/Lund – unanimously approved.</p>			
5. GHP Historical Society, Midway School Exhibit Design	\$1,200.00	Approved	\$1,200.00
<p>MOTION: Move to fund entire amount. Crist/Kuhn – unanimously approved.</p>			
6. Peninsula Civic Orchestra	\$2,000.00	Approved	\$2,000.00
<p>MOTION: Move to fund entire amount. Crist/Epperson – unanimously approved.</p>			
7. GHP Symphony Orchestra	\$2,125.00	Approved	\$2,125.00
<p>MOTION: Move to fund entire amount. Stanton/Lund – unanimously approved.</p>			
8. GH Waterfront Retail & Restaurant Association	\$1,500.00	Approved	\$1,500.00
<p>MOTION: Move to fund a partial amount of \$1,000.00. Lund/Epperson - seven voted in favor. Commissioner Kuhn did not voice his vote.</p> <p>Amended MOTION: Move to raise the Waterfront Association grant to fund full amount of \$1,500.00. Crist/Lund – unanimously approved.</p>			
9. Encore! Theater	\$1,980	Rejected	0
<p>Basis: Rejected based upon the application does not present enough information about how they will accomplish this program. Public benefit not clear (scoring criteria 25% for public benefit). Premature to invest public dollars. Too much missing information on application.</p> <p>MOTION: Move to deny funding based upon there isn't enough information based on the 4-pt criteria of an assessment as to what is the public benefit - 25% of this application is missing. Stanton/Lund – seven voted in favor, Commissioner Kuhn voted no.</p>			
10. Peninsula Art League, Workshop Instructor & Exhibition Expenses	\$1,812.21	Approved	\$1,800.00
<p>Workshop is not located in the city limits. Originality and venue rated low.</p> <p>MOTION: Move to award \$1,000. Willis/Kuhn. Motion failed 6-2</p> <p>Amended MOTION: Move to award \$1,200. Stanton/Lund – six in favor, Commissioners Willis and Kuhn</p>			

voted no. Amended MOTION: Move to raise the Peninsula Art League grant to fund full amount of \$1,800.00. Crist/Lund – unanimously approved.			
11. Quilt Festival	\$2,000.00	Approved partial amt.	\$1,500.00
Basis: The event (class) is located outside city limits (Canterwood), but a show is located in city limits. Will fund the Quilters Show at the Methodist Church. MOTION: Move to fund \$1,500 towards marketing and promotion within city limits. Kuhn/Weaver – unanimously approved.			
12. Portrait Artists	\$2,000.00	Rejected	0
Basis: Application is very vague, limited in scope for artists and public access. No venue. MOTION: Move to reject this based on that they have not established where the event will take place and cannot establish how large their draw will be. The GHAC would like to discuss with them at length more about the Drawing You In program. Stanton/Weaver – unanimously approved.			

A total of \$17,575 was recommended for award. Can unused grant monies be used for the Drawing You In program? (Maureen to check if this is an absolute line item).

PUBLIC COMMENT: None

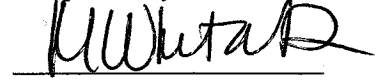
NEXT REGULAR MEETING:

March 14, 2006 at 7:00 P.M.

ADJOURN:

MOTION: Move to adjourn at 9:52 P.M. – Crist/Willis – unanimously approved.

Respectfully submitted,



Maureen Whitaker