

*Minutes of the
City of Gig Harbor Arts Commission*

July 13, 2004
7:00 P.M.

CALL TO ORDER/ROLL CALL:

Commission Chair Lita Dawn Stanton, called the meeting to order at 7:05 p.m. and roll call was taken.

PRESENT: Commissioners Betty Willis, Nancy Weaver, Christopher Mathie, Renee Crist, Robin Peterson, Marion Ekberg, Chris Erlich and Commission Chair Lita Dawn Stanton. Donna Trent was excused. Staff members Director of Operations Dave Brereton and Assistant City Clerk Maureen Whitaker were present.

APPROVAL OF MINUTES:

The members read the minutes of the June 8, 2004 meeting.

MOTION: Approval of the June 8, 2004 meeting minutes as presented. Ekberg/Willis – unanimously approved.

OLD BUSINESS:

Banners.

Commissioner Mathie discussed the idea of going back to the original idea of having the banners printed rather than the Commission members actually doing the work. He did further research on banner materials, full-color printing and related costs. He passed around a sample of a vinyl material from CopyRite that provides full-color printing. Commissioner Mathie explained that this vinyl material is dyed, more durable and should last for one year. The cost for a two-sided finished banner with a pocket hem on one side with grommets is \$80 each for a quantity of 30. He added that for a quantity of 50, the price should be less. To add another pocket hem may increase the cost by \$4.50 each. He stated that the banners would have a photographic image rather than a cut-out image, and explained that it is a better image. CopyRite would require the images on disk. Commission Chair Stanton asked Commissioner Peterson if she still had the images on file. Commissioner Stanton and Commissioner Peterson were going to check for them and if not, the images could be re-shot and made camera ready with no problem. Commission Chair Stanton stated that the budget for banners this year is \$4,200. There was discussion about which two seasons should be selected. The general consensus was to have a winter banner that could be hung after the seasonal

wreaths came down. Commissioner Mathie was going to check on getting a proof of the work prior to the banners going to print. Commissioner Peterson had information about the number of banners in the downtown corridor. They are as follows: 34 banners on Harborview Drive, 6 on Pioneer Way and 22 on North Harborview Drive. Commission Chair Stanton stated that she or Commissioner Peterson would get the images, forward them around and at the next meeting in order for the Commission to make a decision. The Commission members were pleased with Commissioner Mathie's recommendation and research for the cost and material.

Civic Center Gallery.

There was a brief discussion regarding Commissioner Erlich's update to the Civic Center Gallery document. Commissioner Erlich stated that she had also worked on the Call for Artists and indicated that the requirements for "single" artists were in red. Commission Chair Stanton thought the information was very useful as a guideline for anyone who needed to coordinate something, possibly Marketing Director Lauren Lund or staff.

Traveling Shows.

Commissioner Erlich discussed the information that she had researched regarding traveling shows. She visited the websites of the Smithsonian Traveling Exhibition Service, Exhibits USA, and Humanities Washington. She said that the range started at \$600 for folk art and artifacts from the Chinese countryside (for a 3-wk. period) to \$11,000 for Japanese wood block prints (for 10-wks.), which does not include shipping charges. Commissioner Crist also said that she looked into the Kodak show and found that they are going through reorganization at the moment so there was nothing available. The Commission was more in favor of devoting resources for public art outside of the Civic Center rather than on traveling shows that would be displayed on the inside. Commissioner Erlich said that she thought the museum will be bringing in more traveling exhibits which would help fill this void.

Grants.

Commissioner Crist stated that at the last meeting there was discussion about each commissioner filling out a blank grant form to be familiarized with the questions and what information was needed from the applicants. Commission Chair Stanton stated that the grant closure date was the first part of January 2005. She stated that for the September meeting, the following items needed to be included on the agenda:

- a. Coordinate with Marketing Director Lauren Lund,
- b. Contact the newspapers for press releases,
- c. Each commissioner to get a communication "tree" going,
- d. Make any changes to the grant form.

NEW BUSINESS:

Public Art for Cushman Trailhead Park

Commission Chair Stanton moved this new business agenda item forward to accommodate Director of Operations Dave Brereton. Mr. Brereton spoke about the

opportunity for public art at the Cushman Trailhead Park which is under development and construction located at Soundview Drive at the corner of Hollycroft Street. He passed around some architectural drawings of the park and explained the proposed 3-year construction schedule. Mr. Brereton further explained that for this budget year, phase one of the project will consist of the construction of the park's plaza area including a wooden deck with an overlook area that will be shaped like a bow of a boat, brick pavers and the reconstruction of the Cushman Trail that goes through this area. The overlook deck area will be approximately 46-48 inches off the ground. The plaza area identified in the drawings includes brick pavers with an informational kiosk that would provide one parking stall with the ability to park, exit the vehicle and have access to a city map that could include information about lodging and restaurants. Commissioner Erlich asked Mr. Brereton if he had a budget for public art. He responded that there was not a budget for public art, however public art could be incorporated as part of the infrastructure. Mr. Brereton said that the kiosk would not be constructed this year however, power, water and sewer would be installed enabling the possibility for a water or lighted feature. He stated that there would be street lights along the street side and street trees. Commissioner Crist suggested the possibility of phasing the artwork during the course of construction and target different areas over the next few years. The Commission agreed to think about possible site furnishings and functional art and bring back their ideas to the next meeting.

There was also discussion about relocating the street banner on Harborview Drive to the Cushman Trailhead Park location. The Commission agreed that this appeared to be a better location.

There was further discussion about pedestrian accessibility to the site. Mr. Brereton explained that once the second bridge is built, the little spur street will most likely be closed and used for parking. He further stated that there is additional park parking at the Park Plaza building across the street.

Commissioner Erlich asked about the budget for the project. Mr. Brereton stated that he would provide them the budget for the pavers. Commissioner Crist suggested the idea of a monument and there was also a suggestion about a bronze inset in the paver area.

There was more discussion about the kiosk. Mr. Brereton stated that the plan was to install a restroom facility as part of the kiosk. Commissioner Erlich suggested making the entire kiosk a functional art structure.

Rotary Pavilion.

Commission Chair Stanton discussed the Rotary Pavilion proposed for the Skansie Brothers Park. She addressed the hard surface inside the proposed Rotary Pavilion. She spoke to Rotarian David Freeman about doing something similar to what is in front of the Civic Center, possibly in bronze, concrete relief, mosaic, or another material. Commission Chair Stanton stated that she thought that Rotary didn't have much of a budget to devote to public art. The timeline for decision for this work is approximately 2-3 months. There was discussion about the time frame for a Call for Artists. Commission

Chair Stanton and Commissioner Erlich spoke about how the process worked for the Civic Center. Commissioner Willis asked for more information about the pavilion project. Commission Chair Stanton described the actual pavilion structure as having an open structure with a roof with stairs down to the water. It will be bordered in brick and in the center will be cement. She thought that there could be a 6-8-ft. circle that somehow around the border is the Rotary's plaque or something that incorporates something about the Skansie Park. Commission Chair Stanton suggested that the interior of the pavilion could be blank, brick, or even a bronze circle that is in-filled with brick, cement relief or mosaic. She stated that the Commission could assist the Rotary in the design based on budget and need.

Commission Chair Stanton stated that the commission has an opportunity to make a Call for Artists for both the Rotary Pavilion and the Cushman Trailhead Project. She asked the Commission what they wanted to do. Commissioner Erlich stated that she wanted more time to plan for the Cushman Trailhead Park in order to have a better idea of budget and what to call for. Commissioner Erlich said that she believed the Rotary Pavilion to be fairly straight forward. She said that we may want to Call for a central paver circular acknowledgement piece after determining the Rotary's budget, then the Commission can make the decision about how much of their budget could be allocated to this project. There was discussion about the outdoor artwork at the Civic Center, the process and the costs.

Commissioner Willis and Erlich suggested that the Commission also focus on public art that defines the lumber and milling history that occurred prior to the fishing industry. Commission Chair Stanton agreed that the Cushman Trailhead Park may be a good location for this. Commissioner Crist also suggested Donkey Creek Park since this was the location of the original mill. She also suggested that the Commission prepare a specific timeline to identify particular areas and certain themes for public art as a long range planning tool.

2005 Budget.

Commissioner Erlich suggested, as the Commission prepares for the 2005 Budget, that the Commissioners converse via email to meet the city's deadline of August 31, 2004. Commissioner Crist asked if there was a list of public spaces to help with this process. The group identified these areas as: Skansie Brothers Park, Jerisich Park/Dock, City Park at Crescent Creek, Wilkinson Farm, Donkey Creek Park, Cushman Trailhead Park, West Side Park, Harborview Street End Viewpoint and Grandview Forest Park. Commissioner Erlich spoke of the town of Ephrata and their artwork that was located at the three entrances to the town. She said that Donkey Creek would be a good location to do something that connects to the city's logging and sawmill history. She also suggested that at the Wilkinson Farm may be a good location for Scandinavian and farming history. The Commission was in favor of providing more diversified art within the city.

Commissioner Erlich said that it would be helpful if the city advised the Commission what artwork that they would like to see. Commissioner Crist stated that it may be a

good idea to have a dialog with the city to present the Commission's goals of public art in the parks and the different heritage themes. Commissioner Willis stated that while there is need for public art, there is a need also for the grants. Commissioner Erlich suggested that more grant funding may be necessary due to the increase of applications received each year. Assistant City Clerk Whitaker reported that the Commission's budget was due to City Administrator Mark Hoppen by August 30, 2004 which will go before City Council in November for adoption.

PUBLIC / COMMISSION MEMBER COMMENTS:

Commissioner Mathie passed around a Gig Harbor art brochure. Commissioner Willis reminded the Commission about the Mayor's request to have possibly a bronze statue art piece at the Harborview Drive Street End Viewpoint.

NEXT REGULAR MEETING:

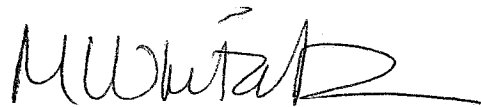
September 14, 2004 at 7:00 p.m.

ADJOURN:

MOTION: Move to adjourn at 8:36 p.m.
Willis/Peterson – unanimously approved
CD recorder utilized:

Disc #1 Tracks 1-8
Disk #2 Track 1

Respectfully submitted,



Maureen Whitaker, Assistant City Clerk