## **RESOLUTION NO. 718**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, ADOPTING AN AMENDMENT, RELATED TO PAYMENT OF SICK LEAVE ACCRUALS UPON SEPARATION, TO THE 2006 PERSONNEL REGULATIONS MANUAL FOR CITY EMPLOYEES.

**WHEREAS**, the City of Gig Harbor Personnel Regulations Manual is updated on an as-needed basis; and

WHEREAS, the City's personnel regulations currently allow employees with 5 or more years of employment to cash out 25% of their accrued but unused sick leave; and

WHEREAS, an amendment to the manual is needed to provide for additional payment of sick leave accruals for employees who are laid off or whose positions are eliminated; and

**WHEREAS**, the inclusion of this minor policy adjustment in the manual is chiefly necessary for the efficient operation of the City; now, therefore,

THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

<u>Section 1</u>. The City Council hereby adopts an amendment to the 2006 <u>City of Gig Harbor Personnel Regulations</u>, attached hereto as Exhibit A and incorporated herein by this reference.

RESOLVED by the City Council this  $25^{th}$  day of June, 2007.

(APPROVED:

Steven K. Ekberg, Mayor Pro Tem

ATTEST/AUTHENTICATED:

Molly M. Tøwslee, City Clerk

Mally Dowslee

Filed with the City Clerk: 06/21/07 Passed by the City Council: 06/25/07

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## Exhibit A

# PERSONNEL REGULATIONS AMENDMENT

## **EMPLOYEE BENEFITS**

## C. SICK LEAVE

Upon retirement, death, or mutually-agreed-upon termination, twenty-five percent of unused sick leave shall be paid to an employee with five years or more of city employment. For employees with five years or more of city employment who are laid off or leave employment with the city due to position elimination, one hundred percent of the first 250 hours of unused sick leave may be cashed out upon separation.

This benefit may be eliminated by the City Council at any time in the future. Nothing herein shall be interpreted as a vested benefit. Any remaining sick leave above the first 250 hours would be paid at twenty-five percent, within the accrual limit set forth above.