



GIG HARBOR ARTS COMMISSION MINUTES

DATE: December 9, 2008 (November 11 meeting cancelled)
TIME: 7pm
LOCATION: Eng / Operations Conf Room
SCRIBE: Lita Dawn Stanton
MEMBERS PRESENT: Bob Sullivan, Michael Jones, , Carola Stark, Ron Carson, Karen Peck (excused: Dale Strickland, Tracy von Trotha; absent: Carolyn Scott Arnold, Pat Rosenthal)
STAFF PRESENT: Lita Dawn Stanton
MINUTES: Approval of GHAC October 14th Minutes (Jones / Peck)

New Business

1. MEETING TIME

DISCUSSION POINTS

All other City Boards & Commission moved times earlier as a budget consideration.

RECOMMENDATION / ACTION / FOLLOW-UP

Move meeting time to 5:30pm and try to end meetings by 7pm.
Staff to prepare resolution for January 12th Council approval.

2. 2009 ARTS COMMISSION BUDGET

DISCUSSION POINTS

Sullivan reported on approved 2009 Budget. Total Public Art expenditure identified in 2009 Budget is \$32,300 (Torrens and Bogue Viewing Platform)

- Existing balance from 2008: \$101,000 (approx).
- Add 2009 Public Arts budget: \$5,000.
- Add 2009 Grants budget: \$20,000

RECOMMENDATION / ACTION / FOLLOW-UP

None

Old Business

1. 2009 GRANT WORKSHOP

DISCUSSION POINTS

Commission reviewed calendar and confirmed 2009 GHAC Grant schedule:

- Grant Posted (new forms & news release) – December 10
- Gateway Announcement – December 17
- Grant Workshop – January 7 at 5:30pm
- Grant Deadline – January 23
- Packets to Commissioner – available for pick-up on January 28
- Grant Deliberations – February 3rd at 5:30pm at special meeting (cancel Feb 10 mtg)
- Council Review – February 9

Sullivan distributed Grant Workshop packets.

RECOMMENDATION / ACTION /FOLLOW-UP

- Staff to post Guidelines and Application forms to website, circulate to Sullivan for disbursement, reserve meetings room and confirm city calendar.
- Sullivan will contact commissioners before January 7th to confirm presenters. (von Trotha and Jones – Budget info)
- Grant Scoring will be reviewed at January 13th meeting (Arnold?)

2. 2009 GRANT RECIPIENT - REPORTING FORMS

DISCUSSION POINTS

Forms have not been updated; use last year's.

RECOMMENDATION / ACTION /FOLLOW-UP

Staff will work with Sullivan to update form for 2009.

3. GRANTS NEWS RELEASE

DISCUSSION POINTS

Carola available to update News Release.

RECOMMENDATION / ACTION /FOLLOW-UP

Staff forward template to Carola to update and return for posting.

4. WEBSITE

DISCUSSION POINTS

New website is underway

RECOMMENDATION / ACTION /FOLLOW-UP

Staff will forward any new info as it becomes available.

5. PUBLIC ART

DISCUSSION POINTS

2009 objective: Torrens – Donkey Creek Salmon and Bogue Viewing Platform RFP

RECOMMENDATION / ACTION /FOLLOW-UP

- Finalize Public Art Selection Process (Scott & von Trotha?) – January 13th
- March 10th meeting – Finalize Bogue Viewing Platform RFP.
- Staff to forward simplified contract to Sullivan for Torrens review.

6. GHAC POLICIES BOOK

DISCUSSION POINTS

Finalize all policy papers and forms for final review. Karen will act as lead to contact high schools for student art as cover.

RECOMMENDATION / ACTION /FOLLOW-UP

- Karen will follow-up for March 10th meeting..