

CITY OF GIG HARBOR COMMITTEE OUTLINE MINUTES

Parks Commission

Date: March 4, 2009 Time: 5:30 p.m. Location: Community Rooms A&B Scribe: Terri Reed

Commission Members and Staff Present: Commissioners: Michael Perrow, Jacquie Goodwill, Peter Hampl and Emily Cross; Staff Members: David Stubchaer, Kristin Moerler and Terri Reed.

Others Present: _____

Topic / Agenda Item	Main Points Discussed	Recommendation/Action Follow-up (if needed)
Approval of Minutes	Approval of January 7, 2009 Minutes Approval of February 4, 2009 Minutes	Motion: Move to approve January 7, 2009 and February 4, 2009 minutes as presented. Hampl / Cross – unanimously approved.
OLD BUSINESS:		
PROS Plan Update	<p>City Planner, Kristin Moerler, distributed a draft outreach plan, timeline and survey for the PROS Plan update.</p> <p>The proposed method of distribution for the survey was discussed. Member Goodwill expressed her concerns with getting a random population sample and public input using Survey Monkey.</p> <p>Public Works Director Stubchaer asked the Commission for direction on the survey.</p> <p>Suggestions were made for the stakeholder group list.</p>	<p>Motion: Move that if we are going to do a survey, that we do a survey that provides us with a random sampling that gives the opportunity for valid survey results.</p> <p>Goodwill / Cross – Unanimously approved.</p> <p>Commission members will forward any comments on the survey questions to Kristin Moerler or Terri Reed.</p>
Adopt-A-Planter Program	<p>A list of the City-maintained planters and photos were distributed by staff. The program was briefly discussed and the constraints.</p> <p>Terri Reed gave staff input that the program would be best run if completely managed by an outside group.</p>	<p>Member Goodwill will contact the GHHWA about the possibility of taking on and managing this project from April through September each year.</p> <p>Staff will check on budget for planter materials.</p>

Topic / Agenda Item

Main Points Discussed

**Recommendation/Action
Follow-up (if needed)**

Parks Appreciation Day (PAD) 2009	Commission Chair Perrow gave an update on the planning for PAD. Posters and postcards will be available soon.	Parks Commission members made their park selections: <ul style="list-style-type: none"> • Austin Estuary/Donkey Creek Park – Perrow/Tarabochia • BMX/Volleyball/Crescent Creek Park - Goodwill • Adam Tallman Trail – Cross • Wilkinson Farm Park – Borgen
NEW BUSINESS:		
Park Security	Commission Chair Perrow would like to have some security issues in City parks addressed.	Staff will invite the Police Department to attend the April meeting to offer input and discuss options. Commission members will bring a list of the concerns they would like to discuss.
PARK UPDATES:		
	Commission Chair Perrow mentioned some concerns expressed by PenMet Parks about the Sand Volleyball Courts.	Staff and Commission Chair Perrow will make a site visit to review and assess the conditions of the park.
	The Parks Commission thanked Peter Hampl for his service to the City and contribution to City parks.	
PUBLIC COMMENT:	Gary Williamson was present and distributed the Friends of Wilkinson Farm (FWF) suggested ideas for getting the inventory of the barn completed.	Motion: Move to endorse the plan recommendations for initial steps to inventory and salvage Wilkinson barn artifacts of historical significance. Goodwill / Motion amended: ask that this furthermore be a collaborative effort between the City of Gig Harbor, the Harbor History Museum and the FWF. Goodwill / Hampl – unanimously approved.
NEXT PARKS MEETING:		April 1, 2009 @ 5:30 p.m.
ADJOURN		Motion to adjourn at 7:04 p.m. Hampl / Cross