

CITY OF GIG HARBOR COMMITTEE OUTLINE MINUTES

Parks Commission

Date: February 3, 2010 Time: 5:30 p.m. Location: Community Rooms A&B Scribe: Terri Reed

Commission Members and Staff Present: Commissioners Jim Borgen, Michael Perrow, Nick Tarabochia and Emily Cross; Staff Members: Marco Malich, Public Works Superintendent: Terri Reed, Community Development Assistant, Kristin Moerler, Associate Planner, Rob Karlinsey, City Administrator; Tom Dolan, Planning Director; Dick Bower, Building Official and Lauren Lund, Marketing Director.

Others Present: _____

| Topic / Agenda Item | Main Points Discussed | Recommendation/Action Follow-up (if needed) |
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| Approval of Minutes | Approval of January 6, 2010 Meeting Minutes | MOTION: Move to approve January 6, 2010 minutes as presented. Cross / Perrow - unanimously approved |
| OLD BUSINESS: | | |
| Skansie Brothers House | <p>City Administrator, Rob Karlinsey, went over the history of the Parks Commission review of all of the Skansie Ad Hoc Committee's recommendations. The Commission has approved all but the Maritime Pier and Skansie House items.</p> <p>Copies of the Ad Hoc Committee Recommendations, Minutes from the City Council Meeting on 9/22/08 and comments written by Mayor Hunter (1/29/10) in regards to the uses of the Skansie House were distributed to the Parks Commission. Mr. Karlinsey stated that Mayor Hunter prefers that the Skansie House be used as an Interpretive Center and not as a Visitor Center.</p> <p>Building Official, Dick Bower, went over the</p> | <p>MOTION: Move that the Parks Commission support the Ad Hoc Committee's recommendation to use the house as a Visitor Center, if parking is off-site, the building is registered as historic and the park is not impacted.</p> <p>Perrow / Cross – Motion passed 3-1 Tarabochia opposed</p> <p>City Council / Parks Commission / Jerisich Dock Ad Hoc Committee Joint Workstudy Session – March 1st @ 5:30 p.m.</p> |

Topic / Agenda Item

Main Points Discussed

**Recommendation/Action
Follow-up (if needed)**

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| | <p>ADA constraints that the house might have if opened to the public.</p> <p>Associate Planner, Kristin Moerler, went over the parking requirements for proposed house uses:</p> <ul style="list-style-type: none">• Office: 1/300 sf = 5-7 stalls• Museum: 1/1000 sf = 2 stalls• Residence: = 2 stalls <p>The current driveway is large enough for two parking stalls. Dick Bower said that for every five stalls, one must be ADA, and an accessible entrance ramp must be provided to the house. He recommended getting the house on the Historic Register. Public employees working in the house would have to have a restroom provided. If the government offices were on the second floor, they would have to be accessible for the public, unless all meetings with visitors were held downstairs.</p> <p>Nick Tarabochia stated that the City should get the house on the Historic Register and then look at the decision on use of the building.</p> <p>Sue Braaten, representing the Lodging Tax Advisory Committee (LTAC), explained that the LTAC has had funds set aside to use for turning the house into a visitor center. She said that the location is good, the house setup would work well and the driveway and space between it and the house could provide room for four parking stalls, including one ADA space. Jennifer Kilmer explained that for tourism needs, Gig Harbor should have the Visitor Center there and there are ways to make it happen. She said that it would be a</p> | |
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| | <p>great place to show the Skansie family heritage and it could also be an interpretive center. The LTAC has \$120,000 to pay for upgrades and the Rotary Club is interested in contributing money and volunteer labor. Ms. Kilmer stressed the urgency to use the money now or they would want to move the money to another local project. Ms. Kilmer explained that the 2005 Heritage Analysis also recommended using the house as a Visitor Center.</p> <p>Michael Perrow stated that he doesn't want more impact on the remaining open park space.</p> | |
| Parks Appreciation Day (April 24, 2010) | Michael Perrow went over the proposed projects for PAD, which will be at Crescent Creek Park/Sand Volleyball Courts, Wilkinson Farm Park and Austin Estuary. | Site leader training will be on April 6, 2010 at the Civic Center. |
| PROS Plan Update Worksession | <p>Kristin Moerler distributed copies of the most current updates to the PROS Plan. Chapter 5 will be available at the March 3rd meeting and Chapters 4 and 6 will be ready for review in April.</p> <p>Michael Perrow said that he would like to see a strong Vision Statement like the one proposed by the previously hired consultant (MIG).</p> | Staff will check minutes for the previously written Vision Statement. |
| NEW BUSINESS: | None | |
| PUBLIC COMMENT: | Rob Karlinsey explained that the City is preparing to submit for Federal appropriations for completing the Cushman Trail and for putting in a fish-friendly culvert at Crescent Creek under Vernhardson Street. He asked for the Parks Commission support for these projects. | <p>MOTION: Move that the Parks Commission Chair, Jacquie Goodwill, provide letters of support for the projects.</p> <p>Tarabochia / Cross – unanimously approved.</p> |
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| NEXT PARKS MEETING: | | March 3, 2010 @ 5:30 p.m. |
| ADJOURN: | | MOTION: Move to adjourn @ 7:05 p.m. Perrow / Cross – unanimously approved |