

Gig Harbor City Council Meeting

**March 14, 2011
5:30 p.m.**



**AMENDED AGENDA FOR
GIG HARBOR CITY COUNCIL MEETING
Monday, March 14, 2011 – 5:30 p.m.**

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

CONSENT AGENDA:

1. Approval of the Minutes of City Council Meeting of Feb. 28, 2011.
2. Correspondence / Proclamations: AWC Retro Program Refund Letter.
3. Liquor License Action: a) Special Occasion: Kiwanis Club; b) Special Occasion: Paradise Theatre; c) Special Occasion: Quipunet at GH Yacht Club; d) Renewals: Gig Harbor Beach Bay B&B, St. Anthony Hospital, Gig Harbor Farmers Market Association, The Green Turtle, Happy at the Bay Teriyaki, Harbor Greens, Gig Harbor Farmers Market, Maritime Inn, and Greenhouse Restaurant; e) Discontinued: QFC #886.
4. Receive and File: a) Minutes of the Boards and Commissions Candidate Review Committee Feb. 28, 2011; b) Minutes of the Operations & Public Projects Committee Feb.17, 2011.
5. Hearing Examiner Contract.
6. ~~Kitsap County Jail Agreement Renewal.~~
7. Appointment to Parks Commission.
8. Appointments to the Gig Harbor Arts Commission.
9. Appointments to Lodging Tax Advisory Committee.
10. Appointment to Planning Commission.
11. Tacoma Pierce County Economic Development Board Payment for Economic Development Services.
12. Approval of Payment of Bills for March 14, 2011: Checks #65889 through #65997 in the amount of \$861,954.31.
13. Approval of Payroll for the Month of February: Checks #5851 through #5870 in the amount of \$304,541.29.

EXECUTIVE SESSION: For the purpose of discussing pending litigation per RCW 42.30.110(1)(i).

OLD BUSINESS:

1. Official City Newspaper.

NEW BUSINESS:

1. Public Hearing on 2011 Comprehensive Plan Amendment Docket.
2. 2011 Planning Commission Work Program – Revised.
3. SR16/Burnham Drive NW Interchange Improvement Project Acceptance.
4. Resolution 857 – Emergency Declaration for Replacement of the Cushman Trail Cross Culvert.

STAFF REPORT:

Lift Station Improvement Sequencing.

PUBLIC COMMENT:

MAYOR'S REPORT / COUNCIL COMMENTS:

ANNOUNCEMENT OF OTHER MEETINGS:

1. Outfall Ceremonial Valve Turning – Wed. March 16th at 3:00 p.m.
2. Operations Committee – Thu. March 17th at 3:00 p.m.
3. Finance / Safety Committee – Mon. March 21st at 4:00 p.m.

ADJOURN:

MINUTES OF GIG HARBOR CITY COUNCIL MEETING – FEBRUARY 28, 2011

PRESENT: Councilmembers Ekberg, Young, Franich, Conan, Malich, Payne, Kadzik, and Mayor Hunter.

CALL TO ORDER: 5:32 p.m.

PLEDGE OF ALLEGIANCE:

CONSENT AGENDA:

1. Approval of the Minutes of City Council Meeting of February 14, 2011.
2. Correspondence / Proclamations: a) NEA Read across America Day; b) Pierce County Reads.
3. Resolution – Surplus Property.
4. Banking Contract.
5. Agreement for Attorney Services – Bob Christie.
6. On-Call Development Review – Professional Services – Amendment No. 2 to Consultant Services Agreement/David Evans & Associates.
7. Skansie Net Shed Structural Improvements – Consultant Services Agreement / Sitts & Hill Engineers, Inc.
8. Approval of Payment of Bills for February 28, 2011: Checks #65752 through #65888 in the amount of \$448,885.26.

MOTION: Move to approve the Consent Agenda as presented.
Ekberg / Conan - unanimously approved.

PRESENTATIONS:

1. Proclamation: NEA Read across America Day: Teacher Niki Vanderford, introduced students Michele and William Hagmann, and Markid and Ansley Hardy who were dressed in costume to celebrate the upcoming 102nd birthday of Dr. Seuss. Mayor Hunter presented the group with the signed proclamation.

2. Proclamation: Pierce County Reads – Kathleen Wolf. Ms. Wolf passed out copies of the book chosen this year to encourage reading in Pierce County entitled *The Big Burn*. Mayor Hunter presented her with the signed proclamation.

OLD BUSINESS:

1. Second Reading of Ordinance – Amending 2011 Salary Schedule. City Administrator Rob Karlinsey presented this ordinance to correct the error in the salary range for the Assistant Building Official/Fire Marshal adopted in the 2011 Budget.

MOTION: Move to adopt Ordinance No. 1204 as presented.
Conan / Payne - unanimously approved.

2. Maritime Pier Restroom / Parking Lot. City Administrator Rob Karlinsey presented the background information on the proposal to co-locate a public restroom

with the Tides' shed with financial participation by Peter Stanley. He said that estimates came in higher than Mr. Stanley had anticipated and Mr. Stanley is now requesting to locate the restrooms at the northeast corner of the site bordering the Morris property. Mr. Karlinsey presented the main points of the proposal from Mr. Stanley outlined in the agenda bill:

- A. The City will build the public restroom where originally proposed; to be completed in 2011 or by Memorial Day 2012 (the City is not subject to the deadline if permitting agencies are delaying approval)
- B. The Tides Tavern will reduce its existing shed from its current 21 feet down to 10 feet wide along the bulkhead.
- C. The Tides will spend up to \$5,000 to fix up the appearance of the shortened shed.
- D. The Sunshine Foundation will pay \$20,000 towards construction of the restroom if the city agrees not to locate it at street level. The Tides will contribute \$40,000 to the cost.
- E. In addition, the Tides will pay rent of \$2,943 per year for twenty years beginning January 1, 2010. He explained that the rent amount is based on the value of 10 lineal feet of waterfront (\$100,000); subtract the initial \$60,000 contribution by The Sunshine Foundation and the Tides, and divide the remaining \$40,000 by twenty.
- F. Lease Terms:
 1. Twenty years with an option for one five-year renewal, at which time the annual rent will be renegotiated;
 2. If the Tides business, building, or property is sold or transferred, the lease for the shed will transfer to the new owners as long as the use of the Tides land/building/business and the purpose of the shed remains the same.
 3. If Mr. Stanley or successors abandons the shed and the city does not want to assume ownership, Mr. Stanley or successors will remove and dispose of the shed and associated equipment at their expense, and the lease with the city shall cease.
 4. The Tides will also have to pay the leaseholder excise tax of 12.84%.

Mr. Karlinsey explained that this is a departure from the motion made on December 13th to co-locate the restroom with the shed, but it is the Mayor's, his, and Mr. Stanley's recommendation to move the restroom to the northwest corner. He added that the city's maintenance workers could build the project in-house for approximately \$65,000, including labor. He discussed the risk associated with working with the bulkhead and asked Mr. Stanley to speak to the three schemes.

Peter Stanley apologized for the last minute proposal. He explained that the estimates came from Wade Perrow who likes to guess high to avoid angst at the end of the project. He said that quite a bit has been added for architectural and engineering fees, permits for other governmental agencies, and unknown costs surrounding the bulkhead. If the restroom is built at the northwest corner there isn't the same risk as working near the existing shed. Mr. Stanley then answered

questions regarding the three different schemes. He stressed that one of the most important things to him and the city is the lack of risk and more cost certainty if the restroom is located at the northwest corner.

Mayor Hunter asked for clarification how much the city would receive under this current proposal. Mr. Karlinsey responded it would be the equivalent of \$100,000. Mayor Hunter stressed that if a different option is chosen, then the city loses this contribution and would have to come up with the money to construct a restroom on this site from another source.

There was further discussion on the rent terms. Mr. Karlinsey said he treated the remainder of the amount like a fixed-rate mortgage with a 4% interest rate. This is a different rate than was discussed in earlier negotiations with Mr. Stanley in an exchange for an additional \$10,000 in the total amount.

Mr. Stanley explained that in the earlier negotiation he was asking for a 30-year lease plus an option for two ten-year renewals and less cash up front. This proposal allows the city more cash up front.

Councilmember Kadzik pointed out that this proposed location is what the city had planned in the beginning when the biggest concern was where we could get the money. Mr. Stanley's shed didn't come into play until the suggestion to co-locate with a contribution to build the restroom. As it turns out, this isn't the most economical solution, so there are two decisions: 1) is this a good location for the restroom; and 2) do we allow Mr. Stanley to keep his shed on public property and if so, how will the city be reimbursed. He said that this proposal sounds relatively fair.

Councilmember Ekberg agreed, but stressed that he doesn't like making a decision on information he has just received. He said that this proposal is a way to actually get a bathroom built and the smaller shed reduces the blockage to the view corridor. In addition the shed will be made more attractive and the city receives money over the next twenty years. This is a good proposal for the citizens and addresses the issue of timing on the permits.

Councilmember Malich asked for further clarification and voiced concern with the large difference in the cost estimates between locations. He asked if the city engineers had verified the numbers.

Councilmember Conan pointed out that these numbers only refer to Mr. Stanley's project, and not the city's. He said that the estimates are to illustrate why Mr. Stanley is hesitant to commit to the more expensive option.

Mr. Stanley addressed the difference in cost by saying that the assumption is that the city has in-house staff to do the work; he would have to hire an architect and engineer, involve other government agencies, and pay for permits and construction.

There was further discussion on the design of the shed and location of the restroom. Council asked which decisions need to be made right away.

Mr. Karlinsey explained that the decision on the restroom location is needed as soon as possible, but the terms of the lease agreement can come back later. He further explained that the reason for the deadline for construction is to avoid the tourist season. He said that a design for a restroom will be brought back for review in a month or so.

Mr. Stanley addressed questions on improvements to the shed by saying there is no design in place other than to shorten the building. He said that if Council wants to change the roof-line, it will cost more than the proposed \$5,000.

Councilmembers commented that any decision on restroom placement is predicated upon the agreement that a portion of the shed will be removed, there is rent on the remaining portion, and Mr. Stanley will contribute towards construction of the restroom. A question about the deadline for construction came up.

Mr. Stanley responded that the Memorial Day deadline was to ensure the restroom would be built before the summer season and to avoid construction during the summer months. He added that the merchants in that area are besieged by people looking for a public restroom. The comment was made that \$5,000 was a low number for a remodel. Mr. Stanley responded that it's a guideline.

Mr. Karlinsey once again apologized for the last minute nature of this request for a decision due to permitting concerns. He once again explained how he arrived at the rent terms. Councilmember Franich said we should try and get the most amount of money for the citizens.

Councilmember Malich voiced concern that even though the restroom is being moved back to the original position the shed is being allowed to remain. Mr. Karlinsey responded that this is a policy shift that Council will need to decide upon when making their decision.

After further discussion Councilmember Payne acknowledged that a decision to keep the restrooms off the sidewalk will result in a \$20,000 contribution from the Sunshine Property Management Group.

MOTION: Move to authorize the Mayor to direct staff to finalize permit documents of the Maritime Pier and Parking Lot project, with the new location of the restroom proposed at the northeast corner of the lot (near the shoreline and the Morris Property) which includes the reduction in size of the shed; and to direct staff to bring back documents with Sunshine Property Management and the Tides for financial contribution toward the construction of the public restroom.
Ekberg / Kadzik - six voted in favor. Councilman Malich voted no.

NEW BUSINESS: None scheduled.

STAFF REPORT:

Rob Karlinsey reported on the upcoming Criminal Justice Summit. He recognized Marketing Director Lauren Lund, Court Administrator Paul Nelson, and Judge Dunn for their hard work.

Mr. Karlinsey proposed a Council Retreat sometime in April. He asked Council to coordinate dates with the City Clerk.

PUBLIC COMMENT:

John McMillan – 9816 Jacobsen Lane. Mr. McMillan gave notice that the installation of the railway pilings for the Eddon Boatyard project will begin tomorrow. As many pilings will be installed as they can fund prior to the mid-March closure. Each piling costs \$2,000 and they have enough money to drive 10-12. He said that they need a total of 68, and said that anyone who would like to contribute can contact the Boatshop.

MAYOR’S REPORT / COUNCIL COMMENTS:

Councilmember Malich asked that a four to five year list of city-hired contractors and associated costs be compiled before the Council Retreat.

ANNOUNCEMENT OF OTHER MEETINGS:

1. Planning / Building Committee – Mon. Mar 7th at 5:15 p.m.
2. Council Workstudy Session on Donkey Creek - Mon. Mar 14th after regular meeting.
3. Crescent Creek Playground Open House – Thurs. March 3rd at 5:00 p.m.

ADJOURN:

MOTION: Move to adjourn at 6:42 p.m.
Franich / Conan – unanimously approved.

CD recorder utilized: Tracks 1002 – 1013

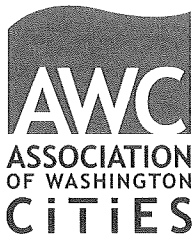
Charles L. Hunter, Mayor

Molly Towslee, City Clerk

RECEIVED

MAR - 4 2011

CITY OF GIG HARBOR



1076 Franklin Street SE • Olympia, WA 98501-1346

360-753-4137 • Toll Free: 1-800-562-8981 • Fax: 360-753-0149 • Insurance Services Fax: 360-753-0148

www.awcnet.org

March 1, 2011

Mayor Charles Hunter
 City of Gig Harbor
 3510 Grandview Street
 Gig Harbor, WA 98335

Dear Mayor Hunter:

We are pleased to announce that the City of Gig Harbor will receive an AWC Retro refund check in the amount of \$6704 within the next few days. This refund check is explained in more detail below.

In November of 2010, the AWC Retro program received a premium refund check from the Department of Labor and Industries for the 2007, 2008 and 2009 plan years totaling \$878,127. This included the final adjustment for the 2007 plan year, the second adjustment for the 2008 plan year, and the first adjustment for the 2009 plan year. Depending on when you joined the Retro program, your check will reflect a refund for one, two, or all three years.

Refund distribution decisions are guided by a policy that seeks to return as much of L & I premium refunds to members as possible, while continuing to build an adequate reserve account to cover the unexpected consequences of an adverse claim year. The policy also recognizes the importance of acknowledging and rewarding those members whose efforts to keep their loss ratios down positively impact the total refund amount.

The total amount being refunded to all Retro members at this time is \$733,359. This includes the second half of 2007 service fees, the second half of 2008 service fees, and 50% of 2009 service fees. In addition to the service fee refunds, Retro members whose claim costs were *less than* the premium they paid to L & I for 2007 will receive a pro-rated share of \$24,860 (50% of the remaining 2007 refund balance) as a performance-based refund. After distribution of these refund checks, \$751,197 remains in reserves.

The following is the actual breakdown of the total refund for the City of Gig Harbor:

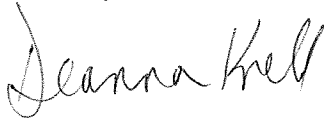
\$2190	50% of your 2009 service fee
\$2227	second half of your 2008 service fee
\$2287	second half of your 2007 service fee
\$0	pro-rated share of 50% of the remaining 2007 reserve balance (as a performance-based refund), if applicable
\$6704	Total refund

Since the inception of the AWC Retro program in 2004, we have distributed refund checks to members totaling nearly \$2.45 million. This includes refunds of 100% of the service fees for plan years 2004-2008 and performance refunds for 2004-2007. There will be two additional annual adjustments for the 2009 plan year, and we expect to be able to refund the remaining 50% of the 2009 service fee at a later date. We hope the additional adjustments for 2008 and 2009 will be large enough to allow us to distribute performance-based refunds for those policy years as well.

I want to thank you for your commitment to the Retro program. Your efforts to manage claims, implement loss control programs, and return injured employers to work as soon as possible have made the program successful. We look forward to many years of continued success.

If you have any questions, please feel free to contact me or Nicole Anstedt at 360.753.4137.

Sincerely,

A handwritten signature in cursive script that reads "Deanna Krell".

Deanna Krell
Human Resources Programs Supervisor

cc: David Rodenbach, Finance Director

WASHINGTON STATE LIQUOR CONTROL BOARD-License Services
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

March 1, 2011

SPECIAL OCCASION # 093482

KIWANIS CLUB OF PENINSULA-GIG HARBOR
PO BOX 1491
GIG HARBOR WA 98335

DATE: APRIL 16, 2011

TIME: 6 PM TO 10 PM

PLACE: GIG HARBOR YACHT CLUB, 8209 STINSON AVE, GIG HARBOR

CONTACT: MELANI JOYAL

253-528-0808

SPECIAL OCCASION LICENSES

- * License to sell beer on a specified date for consumption at specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine in unopened bottle or package in limited quantity for off premises consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objection to the issuance of the license. If additional time is required please advise.

1. Do you approve of applicant? YES ___ NO ___
2. Do you approve of location? YES ___ NO ___
3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? YES ___ NO ___

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>		
LAW ENFORCEMENT	_____	YES	NO
HEALTH & SANITATION	_____	YES	NO
FIRE, BUILDING, ZONING	_____	YES	NO
OTHER:	_____	YES	NO

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

WASHINGTON STATE LIQUOR CONTROL BOARD-License Services
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR
MOLLY TOWSLEE, CITY CLERK

March 3, 2011

SPECIAL OCCASION # 406002

PARADISE THEATRE
PO BOX 4
GIG HARBOR WA 98335

DATE: MAY 7, 2011

TIME: 5:30 PM TO 9:30 PM

PLACE: GIG HARBOR YACHT CLUB - 8209 STINSON AVE, GIG HARBOR

CONTACT: VICKI RICHARDS

253-851-7529

SPECIAL OCCASION LICENSES

- * License to sell beer on a specified date for consumption at specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine in unopened bottle or package in limited quantity for off premises consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objection to the issuance of the license. If additional time is required please advise.

1. Do you approve of applicant? YES ___ NO ___
2. Do you approve of location? YES ___ NO ___
3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? YES ___ NO ___

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>		
LAW ENFORCEMENT	_____	YES ___	NO ___
HEALTH & SANITATION	_____	YES ___	NO ___
FIRE, BUILDING, ZONING	_____	YES ___	NO ___
OTHER:	_____	YES ___	NO ___

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

WASHINGTON STATE LIQUOR CONTROL BOARD-License Services
3000 Pacific Ave SE - P O Box 43075
Olympia WA 98504-3075

TO: MAYOR OF GIG HARBOR

March 7, 2011

SPECIAL OCCASION # 092417

QUIPUNET
5903 ROSEDALE ST
GIG HARBOR WA 98335

DATE: APRIL 30, 2011

TIME: 6 PM TO MIDNIGHT

PLACE: GIG HARBOR YACHT CLUB, 8209 38TH AVE, GIG HARBOR

CONTACT: BETTY VASQUEZ 253-851-2304

SPECIAL OCCASION LICENSES

- * License to sell beer on a specified date for consumption at specific place.
- * License to sell wine on a specific date for consumption at a specific place.
- * Beer/Wine in unopened bottle or package in limited quantity for off premises consumption.
- * Spirituous liquor by the individual glass for consumption at a specific place.

If return of this notice is not received in this office within 20 days from the above date, we will assume you have no objection to the issuance of the license. If additional time is required please advise.

1. Do you approve of applicant? YES NO
2. Do you approve of location? YES NO
3. If you disapprove and the Board contemplates issuing a license, do you want a hearing before final action is taken? YES NO

<u>OPTIONAL CHECK LIST</u>	<u>EXPLANATION</u>	YES	NO
LAW ENFORCEMENT	_____	YES	NO
HEALTH & SANITATION	_____	YES	NO
FIRE, BUILDING, ZONING	_____	YES	NO
OTHER:	_____	YES	NO

If you have indicated disapproval of the applicant, location or both, please submit a statement of all facts upon which such objections are based.

DATE SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE

C091080-2

WASHINGTON STATE LIQUOR CONTROL BOARD

DATE: 03/06/2011

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF GIG HARBOR
(BY ZIP CODE) FOR EXPIRATION DATE OF 20110630

	LICENSEE	BUSINESS NAME AND ADDRESS	LICENSE NUMBER	PRIVILEGES
1	RICHARD LYLE JOHNSON	GIG HARBOR BEACH BAY BED AND BREAKFAST 7223 120TH STREET CT NW GIG HARBOR WA 98332 0000	407028	BED & BREAKFAST
2	FRANCISCAN HEALTH SYSTEM	ST ANTHONY HOSPITAL 11567 CANTERWOOD BLVD GIG HARBOR WA 98332 0000	404350	SERVE EMPLOYEES & GUESTS
3	GIG HARBOR FARMERS MARKET ASSO	GIG HARBOR FARMERS MARKET ASSOCIATION 6808 KIMBALL DRIVE GIG HARBOR WA 98335 0000	085415	FARMERS MARKET FOR BEER/WINE
4	THE GREEN TURTLE LLC	THE GREEN TURTLE 2905 HARBORVIEW DR GIG HARBOR WA 98335 0000	078190	SPIRITS/BR/WN REST SERVICE BAR
5	JKM INC.	HAPPY AT THE BAY TERIYAKI 4910 POINT POSDICK DR NW STE B GIG HARBOR WA 98335 1713	083301	BEER/WINE REST - BEER/WINE
6	HARBOR GREENS, LLC	HARBOR GREENS 5225 OLYMPIC DR NW GIG HARBOR WA 98335 1763	400986	GROCERY STORE - BEER/WINE
7	GIG HARBOR FARMERS MARKET	GIG HARBOR FARMERS MARKET 3207 HARBORVIEW DR GIG HARBOR WA 98335 2125	402207	FARMERS MARKET FOR BEER/WINE
8	MARITIME INN CORPORATION	MARITIME INN 3212 HARBORVIEW DR GIG HARBOR WA 98335 2125	403597	MOTEL

C091080-2

WASHINGTON STATE LIQUOR CONTROL BOARD

DATE: 03/06/2011

LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF GIG HARBOR
(BY ZIP CODE) FOR EXPIRATION DATE OF 20110630

LICENSEE

BUSINESS NAME AND ADDRESS

LICENSE NUMBER

PRIVILEGES

GREENHOUSE RESTAURANT, LLC

GREENHOUSE RESTAURANT
4793 POINT FOSDICK DR NW #400
GIG HARBOR WA 98335 2315

403430

SPIRITS/BR/WN REST LOUNGE +



Washington State
Liquor Control Board

Licensing and Regulation
PO Box 43098, 3000 Pacific Ave SE
Olympia WA 98504-3098
Phone – (360) 664-1600
Fax – (360) 753-2710

March 7, 2011

Mayor of Gig Harbor

This is to notify you that:

QUALITY FOOD CENTER / QFC #886
3110 JUDSON AVE
GIG HARBOR, WA 98335
LICENSE #362719 - 1U
UBI 602-342-738-001-0088

discontinued sales and service of liquor at the above location on February 26, 2011.

This is for your information and records.

Kate Hogan
Customer Service Specialist
360-664-9898

cc: Tacoma Enforcement
File

NOTICE OF LIQUOR LICENSE APPLICATION



RETURN TO: WASHINGTON STATE LIQUOR CONTROL BOARD
License Division - 3000 Pacific, P.O. Box 43075
Olympia, WA 98504-3075
Customer Service: (360) 664-1600
Fax: (360) 753-2710
Website: www.liq.wa.gov

JWR

TO: MOLLY TOWSLEE, CITY CLERK
RE: NEW APPLICATION

DATE: 3/07/11

UBI: 603-005-490-001-0001

License: 085944 - 1J County: 27
Tradename: RED ROOSTER CAFE
Address: 3313 HARBORVIEW DR WA 98335-2126
GIG HARBOR

APPLICANTS:
RED ROOSTER CAFE, L.L.C.
BABICH, NICK 1963-07-12
RADCLIFFE, JAMIE 1974-11-11

Phone No.: 253-514-8175 JAMIE RADCLIFFE

Privileges Applied For:
BEER/WINE REST - BEER/WINE

As required by RCW 66.24.010(8), the Liquor Control Board is notifying you that the above has applied for a liquor license. You have 20 days from the date of this notice to give your input on this application. If we do not receive this notice back within 20 days, we will assume you have no objection to the issuance of the license. If you need additional time to respond, you must submit a written request for an extension of up to 20 days, with the reason(s) you need more time. If you need information on SSN, contact our CHRI Desk at (360) 664-1724.

- | | YES | NO |
|---|--------------------------|--------------------------|
| 1. Do you approve of applicant ? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Do you approve of location ? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. If you disapprove and the Board contemplates issuing a license, do you wish to request an adjudicative hearing before final action is taken? | <input type="checkbox"/> | <input type="checkbox"/> |
| (See WAC 314-09-010 for information about this process) | | |
| 4. If you disapprove, per RCW 66.24.010(8) you MUST attach a letter to the Board detailing the reason(s) for the objection and a statement of all facts on which your objection(s) are based. | | |

DATE

SIGNATURE OF MAYOR, CITY MANAGER, COUNTY COMMISSIONERS OR DESIGNEE



BOARDS AND COMMISSIONS CANDIDATE REVIEW COMMITTEE

DATE: February 28, 2010
TIME: 4:00 p.m.
LOCATION: Community Rooms A&B
SCRIBE: Molly Towslee, City Clerk
MEMBERS PRESENT: Councilmembers Ekberg and Franich. Councilmember Kadzik could not attend but sent his recommendations / comments by e-mail.

New Business:

1. Interview Candidates for the Planning Commission – one opening.

There was discussion on whether Councilmember Ekberg should sit on the interviews because his son is one of the applicants. It was decided that he could sit on the interviews, but would recuse himself from making a recommendation. The first candidate was asked to come in.

Craig Baldwin was asked to give a brief overview of his background. He explained that he moved here because he likes the small town feel of Gig Harbor. Some of the highlights from his background:

- Raised his four sons here
- Sense of community
- Involved in his church where he volunteers
- Served on the Shoreacres Water Board
- Licensed Civil Engineer involved with land use development for 30 years – several local projects in which he was involved:
 - * Paul Brothers – 3700 Grandview project
 - * Jerisich Center
 - * Mallards Landing
 - * Jim Richardson – Olympic Commercial Center
- Served on the Citizens Advisory Committees in Kitsap County: a) Shoreline Master Program Update; and b) the Sydney / Pottery / Freemont Roadway Corridor Citizens Advisory Council.

Mr. Baldwin was asked about his experience in working with the City of Gig Harbor. Mr. Baldwin said that each experience differed with the individual he worked with. He explained that there were challenges and at times it was hard to get clear answers right away. He said that he spent more time in the review process in Gig Harbor than in any other jurisdiction and at times he was asked for information that he didn't feel was

pertinent. He said he did enjoy working in the city adding that candidly, there are challenges in the process.

Mr. Baldwin was asked if he felt the city's development requirements were too strict. He replied that these details are usually "hammered out" at the architect's level. He used the example of being asked for a site distance analysis for a driveway that isn't located at an intersection. He said it wasn't required by the city's regulations, but he was asked to provide it which he did.

When asked about the importance of maintaining the character of the downtown area, Mr. Baldwin replied that he felt it is very important. He talked about taking walks and attending the summer concerts. He said that the development regulations protect this area and provide other areas for businesses such as Home Depot. He said that regulations for square footage are important. He added that just because his clients argue square footage, it doesn't mean that he agrees; his job is to find solutions.

When asked again about the importance of maintaining the character, he answered yes. He said that he isn't aware of what is in the works, but he had given Stan Stearns a proposal for final engineering of a project downtown. He admitted that he isn't well-versed in design development, but was involved in finding ways to comply with tricky regulations to meet both design review and ADA accessibility in the building off Rosedale.

Mr. Baldwin continued to say that he can see the value and limitations to the regulations. The more complex the regulation, the more difficult it is to interpret and implement.

When asked if he had any questions, he asked what the city is looking for in a Planning Commissioner.

Councilmembers explained that they are looking for someone with vision for the city as a whole and a basic interest in making it a better place. Councilmember Ekberg explained that he began serving on the Planning Commission.

Mr. Baldwin finalized by sharing that he doesn't want to serve on the Commission because he has an agenda for the development community; but because he can bring that perspective to the table.

Mr. Baldwin left and Mr. Ekberg came in to be interviewed. Clerk Towslee explained that it had been determined that Councilmember Ekberg can be impartial could remain in the interview. A brief description of the Planning Commission position was given.

Reid Ekberg presented his background. Highlights:

- Born and raised in Gig Harbor
- After living elsewhere he learned to appreciate what he had growing up
- Grew up learning about service to your community
- Planning Commission affords an opportunity to contribute to the city in a broad aspect

Mr. Ekberg was asked about the importance of maintaining the downtown character. He replied that he calls the downtown the “Heart of Gig Harbor.” He said that it is vital to the community and the main attraction. He said it represents the heritage of the town and the city should strive to protect this area.

Mr. Ekberg was asked about his vision for how the downtown fits with the rest of Gig Harbor. He talked about encouraging retail on the lower level and maintaining small buildings. He explained that the city has Gig Harbor North and the Westside for the larger buildings. He talked about the ability to walk to services and how the city is doing a good job with connecting people and businesses with pedestrian trails and sidewalks.

When asked if he had any question, he did not. He finalized by saying that he may not have the technical experience in land use, but his days spent reading insurance documents has given him the ability to review and understand technical documents. He added that he brings his life experience here in Gig Harbor and he cares deeply about the town.

Councilmember Franich asked what his feeling about the mixed-use designation. Mr. Ekberg replied that it’s a good way to bring public use on the ground level and reduces driving. He said his fear is too large of buildings in the downtown area. He said that right mix of size could be an asset and there are areas better suited to this use.

There were no further questions and Mr. Ekberg left the interview.

For the record Clerk Towslee read Councilmember Kadzik’s recommendation to appoint Craig Baldwin to the Planning Commission and his suggestion to ask Reid Ekberg to serve on the Parks Commission.

Councilmember Franich said it would be his recommendation to appoint Reid Ekberg. Councilmember Ekberg abstained.

2. Parks Commission – two positions.

The terms for Michael Perrow and Jacquie Goodwill expire March 31st. Michael Perrow submitted a request to be re-appointed. Ms. Goodwill expressed her desire to withdraw from the commission. Advertisements were run twice with no response.

For the record Clerk Towslee read Councilmember Kadzik's recommendation to re-appoint Michael Perrow.

After discussion the Boards and Candidates Review Committee recommend re-appointment of Michael Perrow to another term.

Councilmember Ekberg said that he knew someone that may be interested in applying and would forward the information.

3. Gig Harbor Arts Commission – five openings.

Clerk Towslee explained that Tracy von Trotha, Summer Landry, Martha Reisdorf and Mardie Rees submitted a request for re-appointment for a second term. Robert Sullivan has held more than the two term limits and therefore doesn't qualify for re-appointment. After advertising twice, no new applications were submitted.

When asked whether to re-advertise, Councilmembers suggested that the position be left open. For the record Clerk Towslee read Councilmember Kadzik's recommendation to re-appoint all.

After discussion the committee recommends to re-appoint Tracy von Trotha, Summer Landry, Martha Reisdorf and Mardie Rees.

Footnote: The day after the meeting an application was received from Jeni Woock. An e-mail was sent to the Boards and Commission Candidate Review Committee asking that they consider appointment of Ms. Woock. Councilmembers concurred.

4. Lodging Tax Advisory Committee – three positions.

Three positions are open on the LTAC and four applicants applied: Jennifer Kilmer and Warren Zimmerman asked to be re-appointed. New applications were received from John Moist and Mary DesMarais.

The committee reviewed the recommendation by the Lodging Tax Advisory Committee to re-appoint Jennifer Kilmer and Warren Zimmerman, and to appoint Mary DesMarais to the third vacant position.

For the record Clerk Towslee read Councilmember Kadzik's e-mail that said he concurs with the recommendation from the LTAC, but will recuse himself from the recommendation to Council due to his relationship with GHHWA.

These recommendations will be forwarded to Council at the March 14th City Council meeting.

There were no further comments; the worksession adjourned at 5:50 p.m.



CITY OF GIG HARBOR
OPERATIONS & PUBLIC PROJECTS
COMMITTEE MEETING - MINUTES

DATE of MEETING: February 17, 2011

TIME: 3:05 pm

LOCATION: Public Works Conference Room

MEMBERS PRESENT: Councilmembers Franich, Malich, and Ekberg

STAFF PRESENT: City Administrator Rob Karlinsey; City Engineer Steve Misiurak; Sr. Engineer Emily Appleton; Sr. Engineer Jeff Langhelm; WWTP Supervisor Darrell Winans; Public Works Supervisor Greg Foote; Engineering Technician Wayne Matthews; Asst. Clerk Maureen Whitaker

OTHERS PRESENT: none.

SCRIBE: Maureen Whitaker

1. LIFT STATIONS 4, 6, AND 12 IMPROVEMENTS SEQUENCING.

DISCUSSION POINTS

Steve Misiurak discussed changing the sequencing of the improvements for lift stations 4, 6, and 12 based on a recent catastrophic failure of lift station (LS) #4 that caused a fire to the electrical system located at Jerisich dock, resulting in a spill into the bay. Darrell Winans stated that LS #4 handles 50% of the city's sewage and has very little response time when a problem occurs. Prior to the LS #4 fire, LS #6 was budgeted to have the design completed in 2011 with construction in 2012, and LS #4 and #6 in 2012/2013. Mr. Winans discussed approximate costs, described the improvements/upgrades needed, and possible future right-of-way acquisition.

RECOMMENDATION / ACTION / FOLLOW-UP

The Committee recommended moving forward with the revised sequencing. Right-of-way acquisition for LS #4 will be brought back to the Committee at a later date.

2. 2011 PAVEMENT MAINTENANCE AND REPAIR.

DISCUSSION POINTS

Jeff Langhelm discussed the 2011 pavement repair and chip sealing of multiple roadways budget objective. Mr. Langhelm discussed different methods of chip sealing. Pierce County has performed through an Interlocal agreement the city's chip sealing occasionally over the last few years. In 2010 Pierce County utilized a single chip sealing method using asphalt coated rock, which is a thin layer spread over hot oil and rolled once. Other agencies that Mr. Langhelm spoke to did not recommend this method because it does not

last especially in high traffic areas, and preference was for the traditional method that is applied in stages by applying the oil is first, followed by clean crushed rock, then the surface is rolled, and then a week later the roadway is broomed. It requires motorists to travel at slower speeds for approximately one week with potential rock chip claims due to the loose rock. There is one contractor in this area that performs this method and charges \$3.24/sq. yard, which also includes a fog seal over the top. The contractor's price is cheaper than Pierce Co. and has a warranty. The contractor claims that the fog seal gets into the crevices when sprayed over, and it helps with prolonging the life of the chip seal. Emily Appleton discussed developing in the future a chip seal and pavement maintenance program, which will help achieve the maximum life from the city's roads. Roadways typically last 20 years with 2-3 chip seals.

RECOMMENDATION / ACTION / FOLLOW-UP

The Operations Committee recommended the city prepare the necessary bid documents and put the work out to bid.

3. DONKEY CREEK UPDATE.

DISCUSSION POINTS

Ms. Appleton provided an overview of the project design that includes a proposed 6-ft. culvert, pedestrian overpass and the daylighting of Donkey Creek and Austin Estuary. She explained that Washington state Fish and Wildlife would not approve the 6-ft. culvert and wanted a 22' diameter culvert instead. Therefore, the project is stalled until a culvert size is determined. The city has had several discussions with Fish and Wildlife and was meeting with them onsite tomorrow.

RECOMMENDATION / ACTION / FOLLOW-UP

Ms. Appleton will keep the Operations Committee apprised of the outcome with Fish and Wildlife.

4. POTENTIAL UNBUDGETED PUBLIC WORKS CAPITAL PROJECTS.

Rob Karlinsey stated that there is a slightly higher than anticipated beginning fund balance and the Mayor will make a recommendation to City Council as to where it should be placed: add it to the general fund balance, strategic reserve, or to some unbudgeted public works capital projects. The following suggestions were discussed:

a) Rosedale Street lights at Cushman Trail - \$12K

Staff Recommendation: Install two 20-ft decorative street lights to provide greater visibility at crossing.
Operations Committee Recommendation: undecided.

b) Rosedale Sidewalk Improvements at Cushman Trail - \$20K

Staff Recommendation: Install 100' of curb and sidewalk at the intersection. The city crew would do the prep work for the concrete pour.
Staff Recommendation: Could be a fall project, but need to know for TIB grant design.

c) Rosedale Street Sidewalk Improvements Design – Cushman Trail to Skansie Ave.

The overall design and construction estimate is \$646K to remove the existing shoulder, install new concrete sidewalks and bicycle lane on north side of the roadway.

Staff Recommendation: Need city match for design \$70-75K in 2011. Construction match for 2012 is approximately \$371K for construction for a total city match of \$445,730. It is TIB's expectation that the city will utilize the design money this year.

Operations Committee Recommendation:

d) 50th Street Gap - \$15K

Currently is gravel and requires bi-weekly maintenance by city crew.
Staff Recommendation: Apply thin layer of asphalt.
Operations Committee Recommendation: All in favor, a priority of the list.

e) Harborview/Pioneer Corner Demo & Flatwork - \$30K

Rotary Club is spearheading this project to remove the old concrete at this corner and install new to match a concrete that is across the street. Rotary will donate a clock, street furniture/a bench or two, and a drinking fountain. Rotary would also like to volunteer some services for the demo and flatwork. Need to acquire right-of-way from John Gilich and Nick Tarabochia. Engineering staff would prepare design and bid documents..

Staff Recommendation: Timing is big issue; work could not be done until after Labor Day.
Operations Committee Recommendation: Next step is to present to Finance Committee.

RECOMMENDATION / ACTION / FOLLOW-UP

The overall recommendation from the committee was to go to Finance Committee to decide if the funds should be saved or how they should be spent. The committee also recommended that Mr. Karlinsey discuss the budget surplus with Finance Director Dave Rodenbach and get his recommendation.

5. **NATURAL YARD CARE WORKSHOPS– INTERLOCAL AGREEMENT WITH TACOMA PIERCE CO. HEALTH DEPARTMENT (TPCHD).**

Wayne Matthews presented the proposed Interlocal agreement with Pierce Co. Health Department and background on the Natural Yard Care workshops that were co-sponsored by the city last year. Mr. Matthews explained that these workshops function as the required public outreach as part of the stormwater NPDES permit. Last year, the majority of the workshops' expense were funded by TPCHD and a stormwater grant from DOE. This year, TPCHD is asking each jurisdiction to fully fund their own workshops. Mr. Matthews stated that the stormwater grant would fully reimburse these public outreach workshops and his staff time. Mr. Matthews explained that the cost per attendee is \$25 or \$32 if the attendee is followed up with a phone survey to determine if the information presented was useful.

RECOMMENDATION / ACTION / FOLLOW-UP

The overall recommendation was to follow up with the attendees if it is beneficial. Councilmember Franich was in favor of saving taxpayer dollars wherever possible.

Meeting adjourned at 4:47 p.m.

Respectfully submitted:

Maureen Whitaker

Subject: Hearing Examiner Services Contract

Dept. Origin: Planning Department

Proposed Council Action:

Approve and authorize the Mayor to execute the contract with Stephen Causseaux and McCarthy Causseaux Hurdelbrink Inc., P.S., to provide hearing examiner services to the City.

Prepared by: Tom Dolan, Planning Director *TD*

For Agenda of: 3/14/11

Exhibits: Proposed Contract

Initial & Date

Concurred by Mayor:

CUH 3/11/11

Approved by City Administrator:

RDK

Approved as to form by City Atty:

by e-mail

Approved by Finance Director:

N/A

Approved by Department Head:

TD 2/25/11

Expenditure	Amount	Appropriation
Required 0	Budgeted 0	Required

INFORMATION / BACKGROUND

In late 2010 the City was informed by hearing examiner Margaret Klockars that she intended to retire and would no longer be available as hearing examiner. The City sent out a Request for Proposals for hearing examiner services in December of 2010. The City received seven proposals and the City Council's Boards and Commission's Committee interviewed three candidates. After a review of references and costs, the Committee selected Stephen Causseaux and recommends the approval of a contract with him and his firm for hearing examiner services. Mr. Causseaux is an attorney and has over 25 years of experience as a hearing examiner. NOTE: Although there are other hearing examiners in Mr. Causseaux's firm (McCarthy Causseaux Hurdelbrink Inc., P.S.), Mr. Causseaux has committed to being the primary hearing examiner for the City.

FISCAL CONSIDERATION

In December of 2008 the City Council approved a master fee schedule that requires project applicants to pay the full cost of hearing examiner services. Therefore, there is no fiscal impact to the City for hearing examiner services.

BOARD OR COMMITTEE RECOMMENDATION

N/A

RECOMMENDATION / MOTION

Move to: Approve and authorize the Mayor to execute the contract with Stephen Causseaux and McCarthy Causseaux Hurdelbrink Inc., P.S., to provide hearing examiner services to the City.

**LAND USE HEARING EXAMINER
SERVICES AGREEMENT**

The parties to this Agreement are Stephen K. Causseaux Jr., and McCarthy, Causseaux, Hurdelbrink, Inc., P.S., hereinafter referred to as the "Hearing Examiner" and the City of Gig Harbor, a Washington municipal corporation, hereinafter referred to as the "City."

RECITALS

WHEREAS, the City desires to contract with the Hearing Examiner for Hearing Examiner services as set forth in this Agreement, and the Hearing Examiner agrees to perform such services; and

WHEREAS, the Hearing Examiner warrants that he is an attorney licensed by the State of Washington, and is a member in good standing with the Washington State Bar, Now Therefore, the parties agree as follows:

AGREEMENT

Section 1. Performance of Duties. The Hearing Examiner shall at all times faithfully, and to the best of his ability and experience, perform all of the duties that are required of him pursuant to the expressed and implicit terms of this Agreement, and the rules of professional conduct. The provisions of chapter 17.10 of the Gig Harbor Municipal Code (as it now exists or may hereafter be amended) and RCW 35A.63.170 are incorporated into this Agreement as if fully set forth herein.

In addition to the duties set forth in chapter 17.10 of the Gig Harbor Municipal Code, the Examiner may be requested to attend one City Council meeting annually. During this meeting, which shall be scheduled in advance with the City Council, the Examiner shall provide a summary of his services in the past year, together with any suggestions for changes to procedure or codes. The Council shall have the opportunity to provide the Examiner with feedback on his performance under this Agreement.

Section 2. Compensation. The City shall compensate the Hearing Examiner for handling the hearings and administrative duties assigned to him by the City as follows:

A. The Examiner shall provide services to the City at an hourly rate of one hundred twenty dollars (\$120.00) per hour for his performance of the duties described herein. This includes travel time not to exceed one half hour per hearing date. Deputy Hearing Examiner services shall be provided at an hourly rate of one hundred dollars (\$100.00) per hour. Secretarial services provided by

the Examiner shall be at an hourly rate of fifty dollars (\$50.00) per hour. In the event that a hearing clerk is provided by the Examiner the hourly rate for the hearing clerk shall be twenty five dollars (\$25.00) per hour.

B. The Hearing Examiner shall submit monthly payment invoices to the City after such services have been performed. The City shall pay the full amount of the invoice within thirty (30) days of the receipt, unless there is a dispute. In the event of a dispute, the City shall pay the amount not in dispute, and the parties shall resolve the matter pursuant to Section 9 herein.

Section 3. Liability Insurance. The City shall provide and maintain public officials liability insurance covering the Hearing Examiner for the discharge of his official duties at limits consistent with levels of coverage maintained for other City public officials and employees. The Hearing Examiner shall maintain professional liability insurance or other insurance as necessary to satisfy his obligations under this Agreement.

Section 4. Hearing Examiner Pro Tem. In the event of a conflict or disqualification, scheduling difficulties, or in any situation in which the use of a Hearing Examiner Pro Tem is required, the Hearing Examiner must inform the Planning Director and Mayor of such need. The Hearing Examiner shall inform the Planning Director and Mayor at least one month in advance of any hearing in which the Hearing Examiner Pro Tem is required. The Mayor may decide not to approve the use of an Examiner Pro Tem suggested in this manner, and request that the hearing be rescheduled to a time that would allow the Hearing Examiner's attendance. Alternatively, the Mayor may decide to authorize the use of another Hearing Examiner by separate contract.

Section 5. Qualifications and Independent Contractor Status.

A. Throughout the term of this Agreement, the Hearing Examiner shall be an attorney licensed by the State of Washington and be a member in good standing with the Washington State Bar.

B. The Hearing Examiner is an independent contractor and shall provide professional services to the City pursuant to this Agreement. The Examiner is not an employee of the City, and shall be responsible for paying federal income tax and other taxes, fees or other charges imposed by law upon independent contractors from compensation paid to them by the City. The Hearing Examiner shall not be entitled to any benefits provided to City employees and specifically shall not be entitled to sick leave, vacation, unemployment insurance, worker's compensation, overtime, compensatory time or any other benefit not specifically addressed and provided for in this Agreement. The Hearing Examiner shall be solely and entirely responsible for his acts during the term of this Agreement. The Examiner shall be subject to the rules of conduct for municipal officials

(chapter 42.23 RCW) and the relevant personnel policies of the City, as well as the Code of Professional Conduct.

Section 6. Indemnification. The Hearing Examiner agrees to indemnify, defend and hold harmless the City for any and all claims or liabilities of any nature for acts or omissions of the Hearing Examiner, intentional or otherwise, that are outside of the scope of his official duties as described herein.

Section 7. Term. This Agreement shall commence on March 16, 2011 and terminate on March 15, 2012, unless earlier terminated as provided in this Agreement. This Agreement may be terminated by the City or the Hearing Examiner with or without cause by providing a thirty (30) day written notice of termination to the other party.

Section 8. Nonexclusive Contract. This shall be a nonexclusive contract. The City reserves the right to appoint additional Hearing Examiners, to contract for additional hearing examiner services in the future, or to terminate this Agreement as provided herein. Nothing in this Agreement shall be interpreted to prohibit such future appointments. Nothing in this Agreement shall guarantee renewal of this Agreement, its level of payment, nor the level of cases forwarded to the Hearing Examiner in the future, regardless of whether the Hearing Examiner shall be within the term of his appointment. In the event of such future appointments, the City reserves the right to renegotiate any and all provisions of this Agreement for future contract terms.

Section 9. Resolution of Disputes. Should any dispute, misunderstanding or conflict arise as to the terms and conditions contained in this Agreement, the matter shall first be referred to the City Administrator, who shall determine the term or provision's true intent or meaning. If any dispute arises between the City and the Examiner which cannot be resolved by the City's determination in a reasonable period of time, or if the Hearing Examiner does not agree with the City's decision on the disputed matter, jurisdiction of any resulting litigation shall be with the Pierce County Superior Court, in Pierce County, Washington. The prevailing party shall be reimbursed by the other party for its costs, expenses and reasonable attorney's fees incurred in any litigation arising out of the enforcement of this Agreement.

Section 10. Integration. The written provisions and terms of this Agreement shall supersede all prior verbal statements of any officer or representative of the City, or any prior agreements between the parties and such statement or prior agreements shall not be effective or be construed as entering into, forming a part of, or altering this Agreement in any way. The entire agreement between the parties is contained in this Agreement document.

Section 11. Severability. In the event that any provision of this Agreement shall be determined by a court of competent jurisdiction to be invalid, the remaining provisions shall remain in full force and effect.

Section 10. Notice. Notice given pursuant to this Agreement shall be given in writing to the parties as follows:

Hearing Examiner: Stephen K. Causseaux Jr.
902 South 10th Street
Tacoma, WA 98405

City: Tom Dolan, Planning Director
City of Gig Harbor
3510 Grandview Street
Gig Harbor, WA 98335
(253) 851-9335

Section 11. Waiver and Modification. No waiver or modification of this Agreement shall be valid unless in writing and executed by the duly authorized representatives of the parties. The failure of either party to insist upon strict performance of any of the provisions of this Agreement shall not be construed to be a waiver or relinquishment of said provision in the Agreement, and the same shall remain in full force and effect.

DATED this ___ day of _____, 2011.

CITY OF GIG HARBOR

HEARING EXAMINER

By: _____
Charles L. Hunter, Mayor

By _____
Stephen K. Causseaux Jr.

ATTEST:

Molly Towslee, City Clerk

APPROVED AS TO FORM:

Angela Belbeck, City Attorney



Subject: Agreement amendment with Kitsap County establishing the base rate for housing and booking fees

Proposed Council Action:
Approve the attached agreement amendment

Dept. Origin: Police Department

Prepared by: Chief Mike Davis *(signature)*

For Agenda of: March 14, 2011

Exhibits: Agreement amendment with Kitsap County Jail

Initial & Date

Concurred by Mayor:

CLH 3/8

Approved by City Administrator:

RJK

Approved as to form by City Atty: via email

Approved by Finance Director:

CR 3/8

Approved by Department Head:

DAI 3/7/11

Expenditure	Amount	Appropriation
Required: see fiscal impacts below	Budgeted: \$100,000	Required: none

INFORMATION / BACKGROUND

The Gig Harbor Police Department wishes to approve an agreement amendment with Kitsap County Jail establishing the base rate for housing an inmate for a 24-hour period at eighty dollars and 80 cents (\$80.80). The agreement amendment also establishes the book and release fee at fifty dollars (\$50.00). The attached agreement will become an amendment to the original jail contract with Kitsap County that was approved in 2010.

The attached agreement amendment has been reviewed and approved via email by City Attorney Angela Belbeck

FISCAL IMPACTS

The fiscal impacts associated with the approval of this contact will be approximately \$7,000 taking into consideration what we paid the Kitsap County Jail in 2010 for services. The estimated costs of this agreement will be covered within our current jail budget of \$100,000.

RECOMMENDATION

Authorize the Mayor to execute an amendment renewing the Agreement for Incarceration with Kitsap County, substantially in the form attached.

**KITSAP COUNTY/CITY OF GIG HARBOR
AGREEMENT FOR INCARCERATION OF CITY PRISONERS**

THIS AGREEMENT is made and entered into by and between KITSAP COUNTY, a municipal corporation, having its principal offices at 614 Division Street, Port Orchard, Washington, 98366 (the County) and the CITY OF GIG HARBOR (the Contract Agency), having its principal offices at 3510 Grandview Street, Gig Harbor, Washington 98335.

WHEREAS, the County is authorized by law to operate a jail for misdemeanants and felons and the Contract Agency is authorized by law to operate a jail for misdemeanants and felons;

WHEREAS, the Contracting Agency wishes to designate the County jail as a place of confinement for the incarceration of one or more prisoners lawfully committed to the Contract Agency's custody;

WHEREAS, the County is amenable to accepting and keeping prisoners received from the Contract Agency in the County's custody at its jail for a rate of compensation mutually agreed to herein;

WHEREAS, RCW 39.34.080 and other Washington laws authorize any public agency to contract with another public agency to perform services and activities that each such public agency is authorized by law to perform; and

WHEREAS, the County and Contract Agency have considered the anticipated costs of incarceration services and potential revenues to fund such services and determined it is in each of their best interests to enter into this Agreement as authorized and provided for by RCW 39.34.080 and other Washington law.

AGREEMENT

For and in consideration of the conditions, covenants and agreements contained herein the parties agree as follows:

SECTION 5 of the AGREEMENT is amended as follows:

5. DEFINITION OF A CONTRACT AGENCY PRISONER:

The term "CONTRACT AGENCY PRISONER" as used in this Agreement shall mean a person arrested by a CONTRACT AGENCY officer, and held and confined in the Kitsap County Sheriff's Office Jail, or otherwise held in detention as provided in this agreement pursuant to a violation of a CONTRACT AGENCY ordinance or a violation of a state law or ordinance which designates the crime for which the person is held to be a misdemeanor or gross misdemeanor. If a prisoner originally arrested for a felony offense is charged with a misdemeanor offense by the city, the city shall pay the established per diem rate retroactively to the time of booking. Similarly, a CONTRACT AGENCY prisoner that is charged with a felony at arraignment shall become the responsibility of the county, and per diem rates will be the responsibility of the county retroactively to the time of booking. A prisoner arrested for a warrant issued by another jurisdiction within Kitsap County or for charges initiated by a non-CONTRACT AGENCY officer, shall be the responsibility of the originating agency. Prisoners arrested by CONTRACT AGENCY officers for extraditable warrants issued

by non-CONTRACT AGENCIES will be considered County Prisoners, however, these prisoners will be exempt from split billing as described in Section 6 (f) "Split Billing."

SECTION 6 of the AGREEMENT is amended as follows:

6. COMPENSATION FROM CONTRACT AGENCY:

(a) Base Rate for Housing. In return for the County's housing of a prisoner of the Contract Agency, the Contract Agency shall pay the County eighty dollars and eighty cents (\$80.80) in calendar year 2011 for every 24-hour period, or portion thereof greater than twelve (12) hours, that said prisoner is in the custody of the County commencing upon the adoption and signatures of the Contract Agency and the County. Such time period shall be measured from the time said prisoner is transferred to the custody of the County to the time when the Contract Agency resumes custody or the prisoner is released under competent authority. For purposes of this section, the Contract Agency prisoners are defined as all pre-conviction and post-conviction misdemeanants.

On January 1st of each year, the base rate for housing shall be increased by one hundred percent (100%) of the percentage increase set forth in the All Urban Consumers Index (CPI-U) (1982-1984=100) for the Seattle-Tacoma-Bremerton area, and as specified by the Bureau of Labor Statistics, United States Department of Labor. The COLA increase shall not be less than one percent (1%) or more than five percent (5%). The period from June 2010 to June 2011 will be used for the 2012 contract year.

(b) Determination of Case Status. The Prosecuting Attorney shall have the sole authority to determine which felony cases submitted by the Contract Agency shall be charged as felonies and which as gross misdemeanors/misdemeanors. The Contract Agency shall not be responsible for the base rate for housing on any cases charged as a felony by the Prosecutor. Nothing in this contract prevents the County from seeking reimbursement for felony medical costs prior to conviction as provided in RCW 70.48.130.

(c) Base Rate for Booking and Release. In return for the County providing a service to book and release a prisoner of the Contract Agency in order to have the arrest documented on the criminal history of the prisoner, the Contract Agency shall pay the County fifty (\$50) dollars in calendar year 2010. As long as the prisoner is not in the facility over 12 hours, this rate will be used.

(d) Other Costs. The Contract Agency shall also pay such other costs to the County or third parties as set forth herein, including but not limited to any medical costs required by Section 7.

(e) Billing. The County will bill the Contracting Agency on or about the 15th day of each month for all amounts due to the County under this Agreement for the services rendered in the prior calendar month. Such fees shall be due and payable by the Contract Agency to the County within 30 days after receipt of an itemized invoice.

(f) Split Billing. Whenever two or more Contract Agencies have holds pending before their local courts for an inmate incarcerated at the jail, daily bed rate will be split proportionally. Daily bed rates for prisoners being held on extraditable warrants issued by non-Contract Agencies outside of Kitsap County along with a Contract Agency charge will not be subject to split billing; billing will be the sole responsibility of the Contract Agency until the Contract Agency's charges have been satisfied.

DATED this ____ day of _____, 20__

DATED this ____ day of _____, 20__

CITY OF GIG HARBOR

KITSAP COUNTY SHERIFF'S OFFICE

Chuck Hunter
Mayor

Ned Newlin
Chief of Corrections

ATTEST:

Molly Towslee
City Clerk

DATED this _____ day of _____, 2011

BOARD OF COUNTY COMMISSIONERS
KITSAP COUNTY, WASHINGTON

STEVE BAUER, Chair

CHARLOTTE GARRIDO, Commissioner

JOSH BROWN, Commissioner

ATTEST:

Opal Robertson,
Clerk of the Board



Subject: Re-appointment to Parks Commission

Proposed Council Action:

A motion for the appointment of Michael Perrow to serve another three-year term on the Parks Commission.

Dept. Origin: Administration

Prepared by: Boards/Commission Review Committee

For Agenda of: March 14, 2011

Exhibits:

Initial & Date

Concurred by Mayor: CLH

Approved by City Administrator: RJK

Approved as to form by City Atty: NA

Approved by Finance Director: NA

Approved by Department Head: _____

Expenditure Required	Amount Budgeted	Appropriation Required
\$0	\$0	\$0

INFORMATION / BACKGROUND

Two terms on the Parks Commission come due on March 31st. Michael Perrow sent a letter asking to be re-appointed. Although we advertised the openings twice, no new applications have been received.

We will continue to advertise hoping to find another candidate for appointment.

FISCAL CONSIDERATION

N/A

BOARD OR COMMITTEE RECOMMENDATION

Re-appointment of Michael Perrow to serve another three-year term on the Parks Commission.

RECOMMENDATION / MOTION

Move to: A motion for the re-appointment of Michael Perrow to another three-year term on the Parks Commission.



Subject: Re-appointments and new Appointment to Gig Harbor Arts Commission

Proposed Council Action:

A motion to re-appoint Tracy von Trotha, Summer Landry, Mardie Rees and Martha Reisdorf to three year terms, and Appoint Jeni Woock to serve a three year term ending March 31, 2014.

Dept. Origin: Administration

Prepared by: Boards/Commission Review Committee

For Agenda of: March 14, 2011

Exhibits: BCCR Minutes – Feb. 28th
Initial & Date

Concurred by Mayor: CLH

Approved by City Administrator: ROK

Approved as to form by City Atty: NA

Approved by Finance Director: NA

Approved by Department Head: _____

Expenditure	Amount	Appropriation
Required \$0	Budgeted \$0	Required \$0

INFORMATION / BACKGROUND

Five positions on the Gig Harbor Arts Commission come to term on March 31, 2011. Tracy von Trotha, Summer Landry, Martha Reisdorf and Mardie Rees submitted a request for re-appointment for a second term. Robert Sullivan has held more than the two term limits and therefore doesn't qualify for re-appointment. After advertising twice, no new applications were submitted.

Late in the process we received an application from Ms Woock for the remaining vacant position. The committee reviewed the candidates' qualifications.

FISCAL CONSIDERATION

N/A

BOARD OR COMMITTEE RECOMMENDATION

The following recommendation came from the review process.

RECOMMENDATION / MOTION

Move to: A motion to re-appoint Tracy von Trotha, Summer Landry, Mardie Rees and Martha Reisdorf to three year terms, and appoint Jeni Woock to serve a three year term ending March 31, 2014.

Subject: Appointments and Re-appointments to the Lodging Tax Advisory Committee

Proposed Council Action: Move to re-appoint Jennifer Kilmer and Warren Zimmerman, and to appoint Mary DesMarais to the third vacant position.

Dept. Origin: Administration

Prepared by: Board and Candidate Review

For Agenda of: March 14, 2011

Exhibits:

Initial & Date

Concurred by Mayor: CLH

Approved by City Administrator: RJK

Approved as to form by City Atty: NA

Approved by Finance Director: NA

Approved by Department Head: _____

Expenditure Required	\$0	Amount Budgeted	\$ 0	Appropriation Required	0
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INFORMATION / BACKGROUND

Three positions are open on the LTAC and four applicants applied: Jennifer Kilmer and Warren Zimmerman asked to be re-appointed. New applications were received from John Moist and Mary DesMarais.

The committee reviewed the recommendation by the Lodging Tax Advisory Committee to re-appoint Jennifer Kilmer and Warren Zimmerman, and to appoint Mary DesMarais to the third vacant position.

FISCAL CONSIDERATION

None

BOARD OR COMMITTEE RECOMMENDATION

The Committee concurred with the recommendation by the LTAC.

RECOMMENDATION / MOTION

Move to: Re-appoint Jennifer Kilmer and Warren Zimmerman, and to appoint Mary DesMarais to the third vacant position.



Subject: Appointment to the Planning Commission

Proposed Council Action:

A motion for the appointment of Craig Baldwin to serve the remainder of the vacant term on the Gig Harbor Planning Commission ending June 2011.

Dept. Origin: Administration

Prepared by: Mayor Chuck Hunter and the Board/Commission Review Committee

For Agenda of: March 14, 2011

Exhibits:

Initial & Date

Concurred by Mayor: CHH

Approved by City Administrator: _____

Approved as to form by City Atty: N/A

Approved by Finance Director: _____

Approved by Department Head: _____

Expenditure Required	\$0	Amount Budgeted	\$0	Appropriation Required	\$0
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INFORMATION / BACKGROUND

Joyce Ninen submitted a letter asking of resignation from the Planning Commission. Her term expires in June 2011. From the call for interested applicants, the city received three applications: Gordon Ballantyne, Craig Baldwin and Reid Ekberg. Mr. Ballantyne does not live within the Urban Growth Area and so his application was withdrawn from consideration.

The appointed will serve until the term ends June 2011 and if he wishes to continue, will be required to submit a letter for re-appointment at that time. Three terms come due in June.

FISCAL CONSIDERATION

N/A

BOARD OR COMMITTEE RECOMMENDATION

The Committee interviewed Craig Baldwin and Reid Ekberg. Councilmember Kadzik (who sent his recommendation via e-mail) recommended appointment of Craig Baldwin. Councilmember Franich recommended the appointment of Reid Ekberg. Councilmember Ekberg recused himself from making a recommendation.

Mayor Hunter decided upon Craig Baldwin because of his technical knowledge and the level of maturity he will bring to the Commission.

RECOMMENDATION / MOTION

Move to: Appoint Craig Baldwin to serve the remainder of the vacant term ending June 31, 2011.



Subject: Tacoma Pierce County Economic Development Board Payment for Economic Development Services

Proposed Council Action:

Authorize a payment to the Tacoma Pierce County Economic Development Board.

Dept. Origin: Administration

Prepared by: Rob Karlinsey

For Agenda of: March 14, 2011

Exhibits: EDB Work Program and Letter of Intent

Initial & Date

Concurred by Mayor:

CLK 3/9/11

Approved by City Administrator:

RJK 3/9/11

Approved as to form by City Atty:

VA email

Approved by Finance Director:

[Signature] 3/9/11

Approved by Department Head: _____

Expenditure	Amount	Appropriation
Required \$20,000	Budgeted \$20,000	Required \$0

INFORMATION / BACKGROUND

As stated on its website, "The Economic Development Board for Tacoma-Pierce County is a private, non-profit corporation established in 1978 as a partnership between private business and the public sector to encourage economic development in Tacoma-Pierce County. The EDB's Mission is to increase the quality and number of jobs as well as capital investment within the county."

The main focus of the EDB is recruitment, retention, and expansion of primary industry in Pierce County. Examples include the EDB's retention/expansion efforts with Gig Harbor's Metagenics and DaVita in Tacoma.

For the last five years or more, Gig Harbor has contributed \$20,000 per year to the EDB. Last year the EDB launched a fund raising campaign to fund its operations for the next five years. The EDB requested that the City of Gig Harbor continue its annual payment at the same level of \$20,000 for the next five years (2011-2015). Attached to this council bill is a letter from Mayor Hunter to the EDB expressing the City's intent, but not commitment, to contribute \$20,000 per year for the next five years.

The EDB's work program is attached, including strategies and metrics. Part of their work program includes retention visits to existing businesses in Gig Harbor. The City benefits from EDB's recruitment and retention efforts because those efforts, along with EDB's work to foster business development, leads to increased tax base and revenue for the City as well as more local/regional employment opportunities for the community.

FISCAL CONSIDERATION

This proposed payment to the EDB is included in the City's 2011 Adopted Budget as objective #2 under Administration.

BOARD OR COMMITTEE RECOMMENDATION

N/A

RECOMMENDATION / MOTION

Move to: Authorize a \$20,000 payment to the Tacoma Pierce County Economic Development Board.

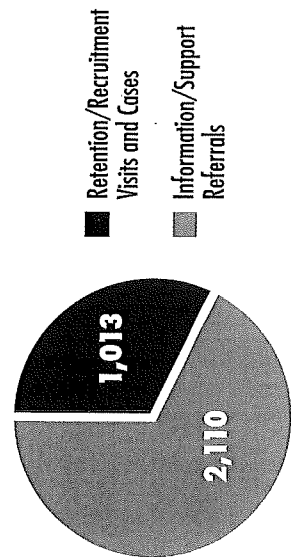
The EDB at Work

Each year hundreds of companies representing thousands of jobs receive direct, bottom-line assistance from the EDB.

Challenges related to workforce training and hiring, financing, site selection, permitting, federal bidding and contracting, energy assistance, tax credits, lean manufacturing, relocation assistance, and exporting are addressed through EDB services.

Some companies receive immediate help. Others—particularly larger recruitment and expansion cases representing large employment bases—require many months of close consultation and problem solving. A typical case requires about 18 months to reach fruition. Throughout this process the EDB is a constant source of assistance for the company, intervening to resolve challenges that impact its ability to invest and grow jobs in Tacoma-Pierce County.

EDB at Work : 2005-2009



The EDB leverages its close working relationships with private and public partners to accomplish its work.

Recruiting A Case Study



The recruitment of VersaCold began with a site selection process that ultimately resulted in a complex property lease agreement. According to Hugh Carr, former CEO of SCS Refrigerated Services and VersaCold consultant, the EDB became a “focal point” for the resolution of key issues with the cities of Tacoma and Fife, and the Port of Tacoma.

“The EDB maintained a high profile,” according to Carr, and “was instrumental in introducing VersaCold to WorkForce Central—The Business Connection for its hiring needs, outlining possible tax-related incentives, and navigating permitting issues as well.”

The Port of Tacoma’s active involvement in the real estate search was instrumental in the success of this project.

The VersaCold Tacoma facility brings 100 jobs and bolsters the cold storage facilities availability for the agriculture and seafood industries.

Building Our Assets

The EDB retains the confidence of its investors with a vigorous, targeted, results-oriented retention and recruitment program. Tacoma-Pierce County deserves no less.

Tacoma-Pierce County businesses appreciate the assets that make this a great place to operate: connectivity via highways, Sea-Tac International Airport, marine corridors and world-class broadband; a diverse and qualified workforce produced by local universities and technical/community colleges; the presence of brand-name companies; and cutting-edge theatre and arts institutions.

In addition, they recognize the benefits of a diverse and innovative business culture; a spectacular natural setting; a strong military presence; urban revitalization efforts; housing choices; and an entrepreneurial spirit.

Private and public leaders also know that these assets do not guarantee success. They rely on the EDB to lead the way, working with partners, ensuring that collaborative, maximum recruitment and retention efforts leverage these assets to create high-wage primary sector jobs.

Future Focus : Jobs & Wealth

2011-2015 Work Program

Retain and Expand Existing Primary Businesses in Tacoma-Pierce County

STRATEGY: Provide direct assistance and referrals to primary firms.

Tactics

1. Work with existing primary companies to identify and remedy challenges inhibiting their ability to expand and create jobs.

Metrics

- 180 unique company visits per year.
- 450 information referrals/cases per year.
- Wages/salaries greater than the Pierce County average (\$20.94 per hour in 2009).

2. Collaborate with local jurisdictions and business groups to identify target firms.

- Contact local jurisdictions and business partners a minimum of 12 times per year (Pierce County, Port of Tacoma, and cities of DuPont, Fife, Gig Harbor, Lakewood, Puyallup, Sumner, Tacoma, and University Place).

3. Initiate relationships with out-of-county corporate headquarters with branches in Tacoma-Pierce County to increase jobs and capital investment.

- Ten visits per year to out-of-county headquarters.

STRATEGY: Enhance efforts around existing and emerging primary clusters.

Tactics


1. Promote business opportunities and partnerships among local businesses in existing and emerging clusters: clean technology; logistics and international trade; aerospace and advanced manufacturing; health care; information technology; defense contractors.

Metrics

- 24 business relationship actions per year (meetings, introductions, strategy sessions).

2. Promote business opportunities and partnerships among regional headquarters in the finance, insurance, real estate, and information technology sectors.

- 24 business relationship actions per year (meetings, introductions, strategy sessions).



"The EDB has a regional reputation worthy of emulation. We work together for business growth and the EDB is integral for our region's success." — DENISE DYER, ECONOMIC DEVELOPMENT MANAGER

Future Focus : Jobs & Wealth 2011-2015 Work Program

Recruit New Primary Businesses to Tacoma-Pierce County

STRATEGY: Identify, target, and recruit businesses in clusters that feature competitive advantages for Tacoma-Pierce County.

Tactics

1. Pursue specific firms in the following clusters:
clean technology; logistics and international trade;
aerospace; life sciences; information technology;
and defense contractors.
2. Pursue regional headquarters in the finance,
insurance, real estate, and information technology
sectors.
3. Implement a targeted domestic recruitment
program.
4. Implement a targeted overseas recruitment
program.
5. Respond quickly and thoroughly to all inquiries
related to business climate, land and building
capacity, cost of living, tax structure and incentives.

Metrics

- 60 target firms per year (approximately
10 per cluster).
- 40 target firms per year (approximately
10 per cluster).
- Three domestic recruitment/site selector
trips per year.
- One international trip per year.
- Respond to all inquiries within one
business day.

STRATEGY: Accelerate emerging clusters and advance other strategic opportunities.

Tactics

1. Explore accelerated development of
the clean technology cluster with a
focus on leveraging the Center for
Urban Waters to attract private
investment and job creation. Work
with partners to create and implement
a cluster development strategy.
2. Explore accelerated development of
the information technology cluster with
a focus on creating a cyber security
sector to attract private investment
and job creation.

Metrics

- Complete plan and implement with partners.
- Complete plan and implement with partners.

"We were in an expansion mode and the EDB impressed us with their work. They introduced us to key players who assisted us with incentives, utilizing industry revenue bonds, and hiring and job skill development. They're very proactive."



—GEOFF LAWRENCE, VICE PRESIDENT

Market and Communicate the Great Economic Development Opportunities in Tacoma-Pierce County

STRATEGY: Create and deliver a cohesive message that helps drive private investment and high-wage job creation. Positive buzz!

Tactics

1. Catalyze stakeholders and lead development of a compelling message positioning Tacoma-Pierce County positively in the minds and wallets of primary firms.
2. Deliver the message to external and internal customers (target firms, EDB investors, and other thought leaders) through various channels including correspondence, traditional media, social media, meetings, presentations, website, and familiarization tours.
3. Leverage community resources and organizations to identify and remove constraints to primary business retention and recruitment. Organizations include The Tacoma Partnership, Prosperity Partnership, and the Washington State Economic Development Commission.

Metrics

- Identify stakeholders and create message. (First Quarter 2011)
- Weekly website postings.
- Monthly email newsletter.
- Twice a month CEO email news and updates.
- Domestic and international outbound recruitment trips (see Recruitment section trip metrics).
- EDB staff or board members will serve as board members/leaders/alternates for these leveraging efforts.

Why Invest in Future Focus: Jobs & Wealth

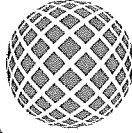
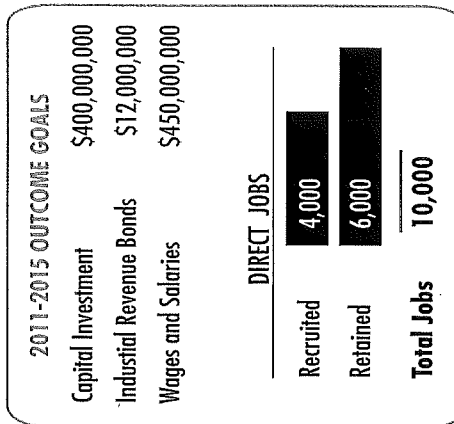
Your resources help to market Tacoma-Pierce County and attract and retain companies that make your community a better place to live and work. The competitiveness of companies is in large part tied to the competitiveness of the economic region in which they do business. Your investment supports:

- Building stable employment and revenues based on this area's competitive advantages.
- Promoting a diverse range of industry clusters that succeed and serve in local, regional, national, and international markets.
- Partnering of economic development entities with a common goal.
- Creating a distinctive identity for this area that is attractive for business recruitment, retention, and private investment.

Future Focus : Jobs & Wealth

2011-2015 Work Program

Outcomes Defining Success



Taking Economic Development to the Next Level

In the current economic climate, characterized by rapid change and uncertainty, the stakes for local economic development efforts could not be higher. Nor could the competition from other cities and regions in the U.S., and worldwide, be more intense.

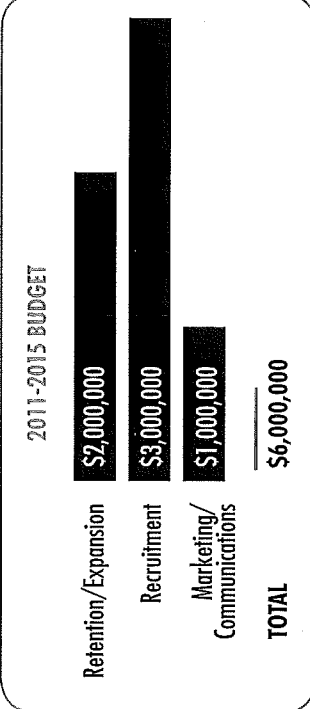
Now, more than ever, we must protect and grow our existing economic base, and work diligently to attract new investment and jobs to our community. The EDB has a proven track record, a sound strategic plan for the future, and strong leadership to win this competitive game.

Private and public stakeholders must step up again to support the Future Focus: Jobs & Wealth program. In return for your support, the EDB pledges efficiency, accountability and, most importantly, a day in, day out focus on job and wealth creation.

Would you like to know more? Contact:

Bruce Kendall, EDB President & CEO
 253-383-4726
 Bruce@edbtacompliance.org

Jay Werth, Campaign Director
 253-383-4726 ext. 241
 Jay@edbtacompliance.org



Future Focus: Jobs & Wealth Goal
\$6,000,000

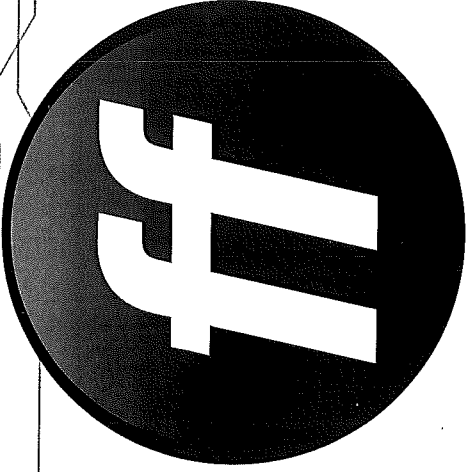
Economic Impact Projections for Tacoma-Pierce County

National Community Development Services' Economic Strategy Center in Atlanta used personal consumption expenditure surveys provided annually by the Bureau of Labor Statistics to report the anticipated economic impact of job creation and retention goals for Future Focus: Jobs & Wealth.

Job Creation/Retention Analysis (2011-2015)	
Number of New/Retained Direct Jobs	10,000
Estimated Indirect/Induced Jobs	6,420
Jobs (Direct & Indirect) Total	16,420
Total Annual Payroll Earnings	\$767,674,160

Annual Net Expenditure Value to Our Area	
Disposable Personal Income	\$667,876,519
Net Personal Consumption Expenditures	\$554,337,511

Projected Annual Sales Tax Revenue	
State of Washington	\$16,132,680
Pierce County and City of Tacoma	\$3,523,953



Future Focus
JOBS & WEALTH

Please join us in growing the Tacoma-Pierce County economy with your investment pledge of support.

Date: January 21, 2011

To: EDB Board of Directors

From: Chris Green

Re: Business Retention and Expansion Activity for 2010

BRE Visits

The EDB conducted 188 total BRE visits through December 31, 2010. In 2009 we also conducted 188 BRE visits. We have several more meetings on the calendar and are continuing to schedule for Round 38.

Existing Case Activity

The EDB has done substantial casework since the last board meeting, including:

- Project Action: Downtown office user contemplating relocation or expansion
- Project Sage: Downtown security technology firm considering relocation outside of Tacoma
- Project Vitamin: Metagenics expansion – **Successful Closed Case**
- Project Filter: Local manufacturer considering expansion either in Pierce or King County, or overseas
- Project Battery: Worked with City of Sumner on a zoning change that will enable a business retention and expansion opportunity – **Successful Closed Case**

Observations

- Most businesses have seen 2010 remain fairly difficult and are not relying on large economic growth; rather, they are looking for small incremental gains through the end of 2011
- Firms are contemplating a variety of methods of differentiation including moving toward more specialized niche products, or significantly expanding the scope of the products they currently deliver
- Some companies are doing all right but are seeing constraints on their ability to expand
 - Lack of financing
 - Concerns about workers having the right skills
- Many companies are pursuing public opportunities in light of continued sluggishness in the private market
 - In particular, firms in the construction industry report that private opportunities are few and far between and that the bidding environment is enormously competitive
- Regulatory issues and other costs of doing business (e.g., health care, utilities) are more salient concerns in light of tight margins

BRE PROGRAM UPDATE

Update on Activities (January 1, 2010 – December 31, 2010)

Top Priority BRE Targets

- Companies consistent with 2006-2010 EDB work program priorities targeting major primary employers in the following clusters: information technologies; aerospace manufacturing; life sciences; logistics & international trade; and clean energy. And, those in the following strategic categories: regional headquarters; military contractors and distribution centers.
- Companies that local communities "wouldn't want to live without."

2010 so far: During BRE visits, encountered 4 companies considering moving out of Pierce County.



Jurisdictions Visited	Total BRE Visits/Jurisdiction				Direct Jobs Represented**	
	Q1 & Q2 2010 New / Revisit	Q3 '10 New / Revisit	Q4 '10 New / Revisit	2009 Total	2010 Total	
• DuPont	0 / 0	0 / 1	0 / 2	1080	1218	
• Fife	2 / 6	0 / 4	2 / 7	1615	1760	
• Gig Harbor	0 / 1	3 / 2	3 / 1	586	345	
• Lakewood	1 / 3	0 / 1	0 / 3	566	482	
• Milton	0 / 1	0 / 0	0 / 0	220	200	
• Puyallup	0 / 3	1 / 2	0 / 5	1025	1416	
• Sumner	4 / 6	1 / 3	0 / 3	1645	979	
• Tacoma	9 / 35	2 / 21	4 / 27	15,454	19,345	
• Unincorporated PC & other	2 / 9	0 / 4	0 / 3	1073	1,700	
Total	19 / 64	7 / 38	9 / 51	23,264	28,880	

Action taken/referrals made	2009 total	2010 (so far)
• Workforce-Central Business Connection	21	17
• City of Tacoma – Renewal Community, B&O Tax Credit	44	33
• WA Tax incentive info.	19	17
• Small Business Assistance Center	2	2
• Port of Tacoma	6	9
• Tacoma-Pierce County Chamber	4	2
• Federal, state, & local procurement	35	25
• Job Skills Program/Customized Training	9	7
• Colleges & Universities	2	4
• Pierce County – reg. issues & other	11	8
• City of Tacoma – loans & other	27	19
• Sound Transit & Pierce Transit	10	7
• Export Assistance Center	8	4
• EDCPC – IDRBs	7	4
• Property searches	1	0
• Pierce County loans	9	10
• Washington Manufacturing Services	2	0
• Northwest Trade Adj. Asst. Center	4	8
• Utilities	5	2
• Citizens for a Healthy Bay / ECOSS	7	9
• Local Suppliers	0	0
• EDB list of resources	12	10
• Other	95	128

Total Companies 2010: 188 **Total Jobs Represented 2010: 28,280**

Total Referrals 2010: 325

** Excludes temporary employees, contractors, freelancers, and multiplier effects



ADMINISTRATION

March 15, 2011

Jay Werth, Campaign Director
Bruce Kendall, President/CEO
Economic Development Board for Tacoma-Pierce County
PO Box 1555
Tacoma, WA 98401-1555

Gentlemen:

We fully support your efforts and those of others for the Future Focus: Jobs & Wealth. We are pleased to continue as members of the EDB at the amount shown.

While we cannot commit to five years of membership, as the EDB progresses through its 2011-2015 work program, we intend to renew our financial commitment in at least the same amount in the coming years.

We commit to membership at the level of \$20,000 for 2011. You will receive payment after the City of Gig Harbor is invoiced in the second half of 2011.

Sincerely,

Charles L. Hunter, Mayor

ADMINISTRATION
NARRATIVE OF OBJECTIVES 2011

Administration

1. **Policies and Procedures.** Complete and implement the personnel policies update; develop and/or update other administrative procedures, including a purchasing policy, travel policy, accident prevention policy, and information systems policy (use electronic communications, internet, etc.).
2. **Economic Development.** Support local businesses by engaging the appropriate stake holders and assessing the needs of the various economic and employment centers in the city. Some recommended components of the economic development strategy are as follows:
 - Downtown Business Plan. Continue incremental implementation of the downtown business plan that was produced in 2008. Examples include sidewalk connection on Stanich Avenue, facilitating the beautification of the entry to Jerisich Park, improving the street furniture and reducing the clutter at the intersection of Pioneer and Harborview; and registering and restoring the Skansie Brothers' house, as well as implementing the Council's vision for the main floor. (See Parks Development.)
 - Mainstreet Program. Provide limited funding for the Gig Harbor Historic Waterfront (Mainstreet) association and its continued activities to promote downtown businesses. **\$35,000.**
 - Chamber of Commerce. Continue involvement with the Gig Harbor Chamber of Commerce, including City representation on the Chamber Board of Directors and also maintaining the City's membership in the Chamber. **\$550.**
 - Tacoma-Pierce County Economic Development Board (EDB). Continue City involvement as an EDB investor, furthering the goal of local and regional economic development and primary employer retention and recruitment. **\$20,000.**
 - Downtown Parking Strategy. Support downtown businesses in developing a downtown parking strategy. Lead the City staff effort to reduce parking requirements for new uses of existing buildings in limited parts of the City's downtown.



Subject: Official City Newspaper

Proposed Council Action:

Motion to appoint The Peninsula Gateway as the city's Official Newspaper

Dept. Origin: Administration
Prepared by: Molly Towslee, City Clerk
For Agenda of: March 14, 2011
Exhibits: Bids

Concurred by Mayor: [Signature] 3/8/11
Approved by City Administrator: [Signature]
Approved as to form by City Atty: [Signature] 3/8/11
Approved by Finance Director: [Signature]
Approved by Department Head: [Signature]

Table with 7 columns: Expenditure, Amount, Admin, Parks, PW, BFS, Appropriation. Row 1: Required TBD, Budgeted: Pln: \$6,000, PD \$400, BFS \$500, Required \$0.

INFORMATION / BACKGROUND

The bid for official city newspaper was awarded to The Peninsula Gateway at the meeting of January 24, 2011. After the meeting a representative from the Gig Harbor Life publication pointed out language in the request for proposals stating that 'The City Council shall award the 'official newspaper' services to the lowest responsible bidder in accordance with RCW 35.23.352, and further reserves the right to reject all bids received.'

City Attorney Angela Belbeck has explained that the language in RCW 35.23.352(7) deals with advertising of bids for the small works roster--it has nothing to do with the call for an official newspaper. In addition State law does not require the City to award its official newspaper status to the lowest responsible bidder nor does the City Code.

At the February 14th Council meeting motions were made to (1) Move to reconsider the motion of January 24th to award the designation of the 'Official City Newspaper' to the Peninsula Gateway; and (2) Move to withdraw the January 24 designation of the Peninsula Gateway as 'Official City Newspaper,' to reject all proposals, and to direct the City Clerk to readvertise without the public works language. Both motions were approved.

The Bid was readvertised. Three bids were received to run an identical ad. The resulting bids are as follows:

- Gig Harbor Life: \$31.36
The Peninsula Gateway: \$72.99
The News Tribune: \$144.72

FISCAL CONSIDERATION

The Peninsula Gateway's bid represents a 25% reduction from their 2009 bid of \$99.94. *The News Tribune's* bid is also lower than their last bid of \$323.80. *The Kitsap Sun / Gig Harbor Life* bid is lowest. *The News Tribune* charges \$9.55 for affidavits.

All three papers appear to meet the qualifications of a legal newspaper. Currently, *The Gig Harbor Life* doesn't have a legal section; a Legal Section would be added if they are appointed Gig Harbor's Official Newspaper.

General circulation for weekday edition (approximate):

- *Gig Harbor Life*: 14,000
- *The Peninsula Gateway*: 8,650
- *The News Tribune*: 6,893

RECOMMENDATION / MOTION

Move to: Motion to appoint *The Peninsula Gateway* as the city's Official Newspaper.



545 Fifth Street, P O Box 259, Bremerton, WA 98337 | 360.377.3711 | (360) 377.9237 Fax | <http://www.kitsapsun.com>

March 3, 2011

Molly Towslee, City Clerk
City of Gig Harbor
City Hall
3510 Grandview Street
Gig Harbor, WA 98335

Re: Request for Newspaper Publication Services

Thank you for the opportunity to respond to your bid request.

This response proposes use of the established weekly community newspaper, *Gig Harbor LIFE*, as a means of fulfilling legal advertising publishing obligations. Published by the Kitsap Sun, *Gig Harbor LIFE* is distributed free to Gig Harbor community members, in and around the City of Gig Harbor. It is primarily delivered by direct mail to approximately 14,000 Gig Harbor resident and business addresses. Extra copies are made readily available at a number of highly accessible outlets, such as the library, visitors center and a number of popular local businesses.

Fulfillment of requirements:

**Gig Harbor LIFE* meets all qualifications as a legal newspaper.

**Gig Harbor LIFE* is a general-interest newspaper published weekly, delivered each Friday.

*Content of *Gig Harbor LIFE*, including legal advertising, is readily and freely available in print and online.

*Among entities who have relied in full or in part on the advertising services of *Gig Harbor LIFE* include Uptown Gig Harbor, St. Anthony's Hospital, Morgan Stanley Smith Barney, Peninsula Light, Kitsap Credit Union, CS Floors, ScratchMasters, Coldwell Banker Bain, Best Western, Gig Harbor Academy, Merle Norman, Precision Tune and Galaxy Theatre, among others.

*In addition to meeting public notice legal obligations, legal advertising in *Gig Harbor LIFE* offers the likelihood of being read and seen by interested citizens, construction contractors and building trade professionals. Reaching these and others whose work ultimately serves communities, is of considerable value to them, the public and the municipalities and individuals tasked with publishing such notices.

Page Two

*Circulation within Gig Harbor zip codes of 98332 and 98335 totals 14,075 direct mailed to households and 300 delivered to businesses. Circulation of *Gig Harbor LIFE* within the City of Gig Harbor is approximately 2,816.

FEE PROPOSAL/RATE:

Gig Harbor Life offers the City of Gig Harbor a per-line rate of \$.56 per line on two columns (2.248" wide), on a nine column page format. \$31.36 is the price quote for the sample ad.

FREE Online placement:

Placement of the online version of the print ad, listed in a specially designated legal advertising area of the website, is offered as a free service. This service enables review of each ad from anywhere in the world at any time of any day.

Service:

Ads may be submitted electronically, and any needed courier services to and from City Hall would be provided at no cost to the City. *Gig Harbor LIFE* Account Manager Trevor Dawson would be your advertising representative.

Any reasonable number of tear-sheets and notarized affidavits, as proof of publication, will be provided to the City of Gig harbor for each legal ad with invoice, or in a more immediate manner deemed necessary by the City.

Billing:

Ads will be billed on a cost per line basis, with each line consuming a two-column width.

Attachments:

Attachments include the sample legal ad.

THE MERITS OF THIS PROPOSAL:

*Fulfills the City's legal obligations for legal advertising.

*Provides a known audience of the general public within and beyond Gig Harbor.

*Provides an audience of those directly interested in municipality legal notices, those whose knowledge of advertised details lead to qualified, competitive bid responses.

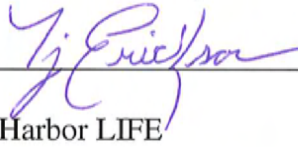
*Offers proven services.

Page Three

Submitted by:

Bidder: Thomas J. Erickson,

Bidder's Signature: _____



Business Name: Gig Harbor LIFE

Address: c/o Kitsap Sun
545 Fifth St.
Bremerton, WA 98337

Phone: 360-792-3349

Fax: 360-792-8557

Client:	54044	CITY OF GIG HARBOR	Phone:	(253) 851-8136 Ext: 0000
Class.:	3510 GRANDVIEW ST		GIG HARBOR, WA	98335
Ad #	20110376	Requested By: TJ	Fax:	
Sales Rep.:	Rolene Buswell	rbuswell@kitsapsun.com	Phone:	(360) 792-3333 Ext: 5303
			Fax:	(360) 377-9237
Class.:	3310	Legals		
Start Date:	03/07/2011	End Date:	03/07/2011	
Publications:	Kitsap Sun			
Paid Amount:	\$0.00	Balance:	\$31.36	
Total Price:	\$31.36			

NOTICE OF PUBLIC HEARING
 City of Gig Harbor

Date of Notice: February 16, 2011

Applicant: Joe Kunkel, Hammes Company, 1325 Fourth Avenue, Suite 1035, Seattle WA 98101

Project Location: 11567 Canterwood Blvd NW, Gig Harbor, WA

Project Description: Application for Site Plan Review (SPR 06-1372), Design Review (DRB 06-1374), Conditional Use Permit (CUP 06-0008) and a Variance (VAR 07-0001) for St. Anthony Hospital.

Project Permits required: Site Plan Review, Conditional Use Permit, Variance, Rezone and Design Review.

Type of Environmental Documents Filed: Environmental Checklist, Wetland Report, Habitat Management Plan

PUBLIC HEARING DATE: Gig Harbor Hearing Examiner, February 28, 2011, 5:00pm, at Gig Harbor Civic Center, Council Chambers, 3510 Grandview Street, Gig Harbor

Documents pertinent to this application are available for review and inspection at the City of Gig Harbor Department of Community Development, 3510 Grandview Street, Gig Harbor, WA 98335, during normal business hours, Monday through Friday. A copy of the staff report on this project proposal will be available seven days prior to the public hearing.

Interested persons may comment on the above stated application or may request any notice of public hearing or a copy of the decision on this application. **Requests for notification or written comments must be submitted to the Department of Community Development by no later than February 24, 2011.** All public comments or requests must be received at the Department of Community Development by no later than 5:00pm on the last date of the comment period.

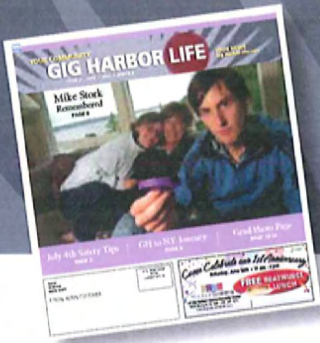
Interested persons are invited to attend the public hearing and make their views known on this proposal. The Hearing Examiner's decision is final on this application. Any appeal of the hearing examiners decision must be filed with Pierce County Superior Court under the provisions of RCW 36.70C, within twenty-one (21) days of the Hearing Examiner's decision. Only parties of record may initiate an appeal of the decision of the Hearing Examiner.

Questions regarding the above stated application should be made to the City of Gig Harbor Community Development, 3510 Grandview Street, Gig Harbor, WA 98335, or by calling 253-851-6170.

February 17, 2011.....Ad#20109022

Gig Harbor LIFE

2010



Welcome to a weekly community newspaper devoted to LIFE in Gig Harbor. Direct-mailed each Friday to over 14,000 Gig Harbor residence and business addresses, Gig Harbor LIFE is an effective, affordable way to expand the reach of your marketing message.

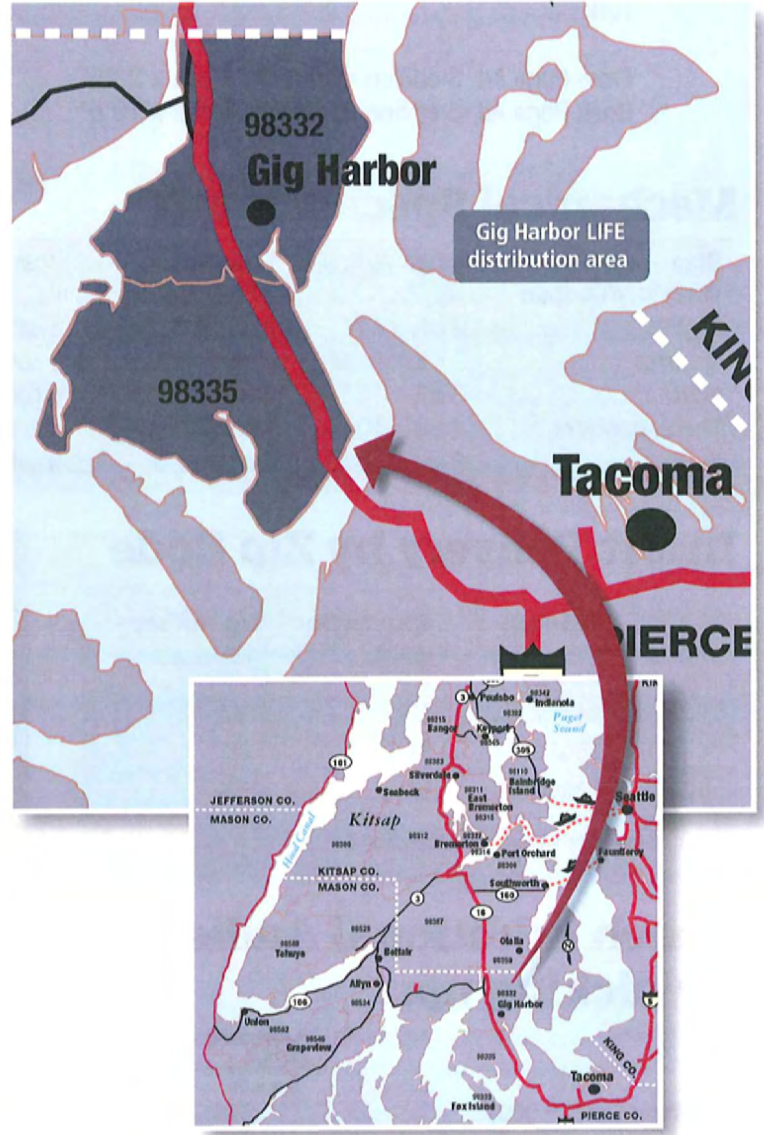
Product Features

- **Reliable direct-mail** distribution
- **Ideal frequency** - weekly, each Friday, encouraging loyal, thorough readership of featured content and your ad
- **Perfect size** - the tabloid format enhances the visibility of any size ad
- **Budget-friendly** advertising rates, coupled with moderate frequency, represent a tremendous value for the small- to mid-sized advertiser
- **Saturation reach** of your geographically-targeted audience

Gig Harbor LIFE distribution:

Figures are subject to revision

COMMUNITY/ZIP	POSTAL CARRIER	TOTAL
Gig Harbor/98332	3,300	3,300
Gig Harbor/98335	10,775	10,775
Single Copies		300
TOTAL		14,375



Quick Facts

- Published each Friday
- Saturation direct-mail distribution, plus select business drop locations in Gig Harbor
- Interactive, companion web site at www.Gig-Harbor-Life.com
- 14,375 total distribution - home and business addresses in Gig Harbor's zip codes 98332 & 98335.

A publication of **Kitsap Sun**
kitsapsun.com

Gig Harbor LIFE Ad Sizes & Rates

Six and Nine Column (Retail and Classified) width by 10.5" Depth

Old Business - 1
Page 8 of 14

Size	Cost	w/Color
Directory/Coupon	\$65	\$95
Eighth	\$125	\$175
Quarter	\$200	\$275
Half	\$250	\$350
Three Quarters	\$350	\$450
Full	\$450	\$550

Front Page Ad, 3 edition minimum, 3 col. x 2.25" \$300
 Back Page Ad, 3 edition minimum, 6 col. x 10.5" \$775

Mechanical Specifications

Size	Retail Vertical	Horizontal	Classified Vertical	Horizontal	Display Width	Retail	Classified
Directory/Coupon	n/a	3 col. x 2.5"	n/a	4 col. x 2.5"	1 col	1,564	1,069
Eighth	2 col. x 4.5"	3 col. x 3"	3 col. x 4"	4 col. x 3"	2 col	3,351	2,247
Quarter	3 col. x 5.25"	4 col. x 4"	3 col. x 8"	8 col. x 3"	3 col	5,138	3,426
Half	3 col. x 10.5"	6 col. x 5.25"	4 col. x 10.5"	9 col. x 5"	4 col	6,925	4,605
Three-quarters	4 col. x 10.5"	6 col. x 7"	6 col. x 10.5"	9 col. x 7"	5 col	8,713	5,784
Full	6 col. x 10.5"	n/a	9 col. x 10.5"	n/a	6 col	10,500	6,963
					7 col		8,142
					8 col		9,321
					9 col		10,500

Insert Delivery by Zip Code

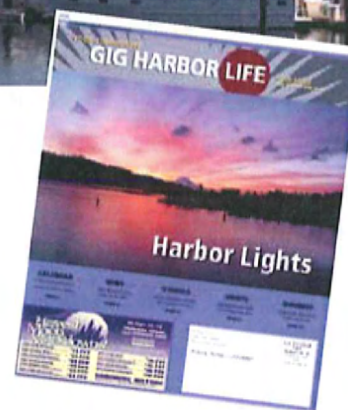
Format	Full-Run 98332-35-33 (14,375)	Gig Harbor 98332 (3,300)	Gig Harbor 98335 (10,775)
Flier	\$478	\$112	\$366
4-8 Tab	\$563	\$132	\$431
12 Tab	\$704	\$165	\$539

Rates available for larger pieces.



Reach Additional Audiences, by picking up:

	6-COLUMN RETAIL (per inch)	9-COLUMN CLASSIFIED (per inch)
Into Kitsap Sun (25,000)	\$24	\$15
Into Neighbors (30,000)	\$15	\$10
Into Full Run Kitsap Sun/ Neighbors (68,000+)	\$29	\$18
Into Port Orchard LIFE (15,000)	\$15	\$9
Into Gig Harbor Life (14,000)	\$12	\$7
Into Bainbridge Islander (10,000+)	\$9	\$6
Into Bremerton Life (18,500)	\$12	\$7
Into North Mason LIFE (10,000+)	\$9	\$6



Deadline

Deadline is 4 p.m. Thursday,
8 days prior to publication.

How to contact us...

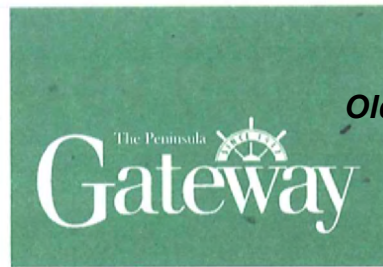
Multimedia Advertising Manager
Dawn Leibold, 360.792.5241
dleibold@kitsapsun.com

Gig Harbor Sales
Trevor Dawson, 360.792.9238
tdawson@kitsapsun.com

Employment Account Executive
Georgina Silver, 360.792.3346
gsilver@kitsapsun.com

Real Estate Account Executive
Luvi Salas, 360.792.3342
lsalas@kitsapsun.com

GIG HARBOR LIFE EDITOR
Scott Turner, 253.514.3107
editor@GigHarbor-Life.com



February 28, 2011

Molly Towslee, City Clerk
3510 Grandview St.
Gig Harbor, WA 98335
RE: BID-OFFICIAL NEWSPAPER, 2011-2012

The Nation's Number One
Community Newspaper.

Dear Ms. Towslee:

Thank you for the opportunity to bid on the designation as "Official Newspaper" for the City of Gig Harbor. This letter is our formal bid for the city's legal advertising.

The Peninsula Gateway is a newspaper of general circulation in the City of Gig Harbor, meeting all qualifications as provided under RCW 65.16.020. **The Peninsula Gateway is the only publication within the City of Gig Harbor that meets this criterion.** Over 8,650 households purchase The Peninsula Gateway each week through home delivery and newsstand outlets in the Gig Harbor/Peninsula area; 28.1% (2,442 copies) through single copy locations, 64.6% (5,613 copies) newspaper carrier delivered, and 7.3% (630 copies) mailed to PO Boxes. We publish 1 time each week on Wednesday, 52 weeks per year, and reach the remainder of the market with our South Sound Values publication every Monday, an additional 16,000 homes.

I would ask you to refer to RCW 35.23.352 when making your selection of the official newspaper for the city's legal advertising. As stated in the RCW. "The notice shall be published in the official newspaper, or newspaper of general circulation most likely to bring responsive bids...." Clearly, the state Legislature intended for public notices to appear in the newspaper most widely read, which I can tell you from readership studies is without doubt The Peninsula Gateway. The Gateway is a complete newspaper, welcomed into homes by readers willing to pay for that opportunity.

The Peninsula Gateway is a business located in the city limits of Gig Harbor. We employ 18 full-time employees.

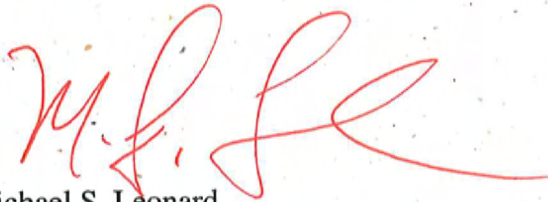
For the 2011-2012 bid, we are proposing a rate reduction of 25% to \$.918 per agate line (\$1.84 per 2 col. agate line) or \$12.85 per column inch. We are holding to the rates we originally submitted on January 19th, being sensitive to the city's effort to keep expenses under control. While the rate per inch may appear to be slightly higher than the 2009 bid, the change is due to a revision in our column size, widening the columns from a 10 to 6 column format. The sample ad you providing for this bid is actually 27.4% less than the 2009 bid (a savings of \$27.34 from 2009). **There are no additional charges for affidavits or bold type.**

The quote for the 1 column CITY OF GIG HARBOR CALL FOR BIDS sample you provided with this bid, published in 7 point type for one edition, would be \$72.99.

Advertising Representative for Legal Advertising: Donna Natucci.
Phone: 253-853-9222 Fax: 253-851-3939
Email: donna.natucci@gateline.com

The Peninsula Gateway's Legal advertising rate offered to the City of Gig Harbor is effective January 1, 2011 through December 30, 2012.

We look forward to a continued relationship with the City of Gig Harbor.



Michael S. Leonard
General Manager/Advertising Director
(253) 853-9241

**NOTICE OF PUBLIC HEARING
City of Gig Harbor**

Date of Notice: February 16, 2011
Applicant: Joe Kunkel, Hammes Company, 1325
Fourth Avenue, Suite 1035, Seattle WA
98101 Project Location: 11567 Canterwood
Blvd NW, Gig Harbor WA
Project Description: Application for Site Plan
Review (SPR 06-1372), Design Review (DRB
06-1374), Conditional Use Permit (CUP
06-0008) and a Variance (VAR 07-0001) for
St. Anthony Hospital.
Project Permits required: Site Plan Review, Con-
ditional Use Permit, Variance, Rezone and
Design Review Type of Environmental Envi-
ronmental Checklist, Wetland Report, Habitat
Documents Filed: Management Plan
PUBLIC HEARING DATE: Gig Harbor Hearing
Examiner, February 28, 2011, 5:00pm, at
Gig Harbor Civic Center, Council Chambers,
3510 Grandview Street, Gig Harbor
Documents pertinent to this application are
available for review and inspection at the City
of Gig Harbor Department of Community
Development, 3510 Grandview Street, Gig
Harbor, WA 98335, during normal business
hours, Monday through Friday. A copy of the
staff report on this project proposal will be
available seven days prior to the public hear-
ing. Interested persons may comment on the
above stated application or may request any
notice of public hearing or a copy of the deci-
sion on this application. **Requests for noti-
fication or written comments must be
submitted to the Department of Commu-
nity Development by no later than Febru-
ary 24, 2011.** All public comments or
requests must be received at the Department
of Community Development by no later than
5:00pm on the last date of the comment
period. Interested persons are invited to
attend the public hearing and make their
views known on this proposal. The Hearing
Examiner's decision is final on this applica-
tion. Any appeal of the hearing examiners
decision must be filed with Pierce County
Superior Court under the provisions of RCW
36.70C, within twenty-one (21) days of the
Hearing Examiner's decision. Only parties of
record may initiate an appeal of the decision
of the Hearing Examiner. Questions regarding
the above stated application should be made
to the City of Gig Harbor Community Devel-
opment, 3510 Grandview Street, Gig Harbor,
WA 98335, or by calling 851-6170. Sealed
bids must be received at City Hall by 4:30
p.m., Thursday, March 3, 2011, 3510
Grandview Street, Gig Harbor, WA 98335.
Bids must be marked on the outside: "Bid -
Official Newspaper." The City Council reserves
the right to reject all bids received.
Molly Towslee, City Clerk

1 column format \$72⁹⁹

03/01/2011

Receipt of Payment

2:03 PM

Old Business - 1
Page 12 of 14

The News Tribune

Acct GW4100
 Name GW/PENGATEWAY
 Phone 2538519921
 Address 3555 ERICKSON STREET
 PO BOX 407
 City GIG HARBOR
 State/Zip WA 98335
 Country Code

Credit Card:

Type
Num
Auth
Expira

NOTICE OF PUBLIC HEARING
 City of Gig Harbor Date of Notice: February 16, 2011
 Applicant: The Kunkel, Hammes Company 1325 Fourth Avenue, Suite 1035, Seattle WA 98101
 Project Location: 11567 Centerwood Blvd NW Gig Harbor WA
 Project Description: Application for Site Plan Review (SPR 06-1372), Design Review (DR 06-1374), Conditional Use Permit (CUP 06-0008) and a Variance (VAR 07-0001) for St. Anthony Hospital. Project Permits required: Site Plan Review, Conditional Use Permit, Variance, Rezoning and Design Review Type of Environmental Environmental Checklist, Wetland Report, Habitat Documents Fleet Management Plan
PUBLIC HEARING DATE: Gig Harbor Hearing Examiner, February 28, 2011, 5:00pm at Gig Harbor Civic Center, Council Chambers, 3510 Grandview Street, Gig Harbor Documents pertinent to this application are available for review and inspection at the City of Gig Harbor Department of Community Development, 3510 Grandview Street, Gig Harbor, WA 98335, during normal business hours, Monday through Friday. A copy of the staff report on this project proposal will be available seven days prior to the public hearing. Interested persons may comment on the above stated application or may request any notice of public hearing or a copy of the decision on this application. Requests for notification or written comments must be submitted to the Department of Community Development by no later than February 24, 2011. All public comments or requests must be received at the Department of Community Development by no later than 5:00pm on the last date of the comment period. Interested persons are invited to attend the public hearing and make their views known on this proposal. The Hearing Examiner's decision is final on this application. Any appeal of the hearing examiner's decision must be filed with Pierce County Superior Court under the provisions of RCW 36.70C, within twenty-one (21) days of the Hearing Examiner's decision. Only parties of record may initiate an appeal of the decision of the Hearing Examiner. Questions regarding the above stated application should be made to the City of Gig Harbor Community Development, 3510 Grandview Street, Gig Harbor, WA 98335, or by calling 851-6170. Sealed bids must be received at City Hall by 4:30 p.m., Thursday March 3, 2011, 3510 Grandview Street, Gig Harbor, WA 98335. Bids must be marked on the outside: "Bid - Official Newspaper". The City Council reserves the right to reject all bids received.
 Mily Towles, City Clerk

Start: 03/02/2011	Paytype: BL	Issues: 1
Stop: 03/02/2011	Rate Code: LGD	Class: 3940
Copy: TEST LEGAL DO NOT RU		

Amount: 72.99 Rep <<<
 Tax: 0.00 Ad #: 14067354
 Amount Paid: 72.99 by: Billed
 Payment Due 0.00 Balance: 72.99
 Received by: Receipt No:

Ad shown is not actual print size

386 Words

Ad Size 2.00 X 2.84 Inches

Date:

Original

03/01/2011

Receipt of Payment

2:03 PM

The News Tribune

Acct GW4100
 Name GW/PENGATEWAY
 Phone 2538519921
 Address 3555 ERICKSON STREET
 PO BOX 407
 City GIG HARBOR
 State/Zip WA 98335
 Country Code

Credit Card:

Type
Num
Auth
Expira

NOTICE OF PUBLIC HEARING
 City of Gig Harbor Date of Notice: February 16, 2011
 Applicant: The Kunkel, Hammes Company 1325 Fourth Avenue, Suite 1035, Seattle WA 98101
 Project Location: 11567 Centerwood Blvd NW Gig Harbor WA
 Project Description: Application for Site Plan Review (SPR 06-1372), Design Review (DR 06-1374), Conditional Use Permit (CUP 06-0008) and a Variance (VAR 07-0001) for St. Anthony Hospital. Project Permits required: Site Plan Review, Conditional Use Permit, Variance, Rezoning and Design Review Type of Environmental Environmental Checklist, Wetland Report, Habitat Documents Fleet Management Plan
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 Tax: 0.00 Ad #: 14067354
 Amount Paid: 72.99 by: Billed
 Payment Due 0.00 Balance: 72.99
 Received by: Receipt No:

Ad shown is not actual print size

386 Words

Ad Size 2.00 X 2.84 Inches

Date:

Customer Copy

2 column format \$72.99.

City of Gig Harbor
3510 Grandview Street
Gig Harbor, Washington 98335
RE: BID – OFFICIAL NEWSPAPER

February 15, 2011

To the City Council:

The News Tribune is a major newspaper in the Peninsula area, publishing 7 days a week, 365 days a year, with a general circulation of **6,893 daily; 8,350 Sunday**.

Type size: 7 point

Column width: 6 picas 6 points

* NOTE: Most legal notices publish in a 1-column wide format – measures 1.56 inches

The News Tribune's legal advertising rate offered to the City of Gig Harbor is effective through Feb. 2012

Daily: \$5.36 per line in 2-column format, as requested by bid (\$2.68 pci 1-column)

Sat./Sun: \$6.31 per line in 2-column format, as requested by bid (\$3.16 pci 1-column)

The cost to run the legal notice sample included in bid, weekday Wednesday rate, comes to \$144.72 in 2-column format as requested by bid; \$136.68 in 1-column format. Copy of sample legal notice enclosed.

Affidavits are sent by request with a fee of \$9.55 per affidavit; tear sheets are sent by request at no charge.

Advertising Representatives for legal advertising:

Terri Armour 253-597-8617

Legal Advertising Client Service Rep; Terri.armour@thenewstribune.com

Ellen Orr 253-597-8605 or Laura Bastin 253-597-8708

Main phone: 253-597-8605; LEGAL FAX: 253-597-8473

Legal E-mail address: legals@thenewstribune.com

Thank you for your consideration of this bid.



Melissa Jenkins

Classified Sales Manager

The News Tribune

(253) 597-8569

Melissa.jenkins@thenewstribune.com

NOTICE OF PUBLIC HEARING
City of Gig Harbor

Date of Notice: January 7, 2011

Applicant: Joe Kunkel, Hammes Company, 1325 Fourth Avenue, Suite 1035, Seattle WA 98101

Project Location: 11567 Canterwood Blvd NW, Gig Harbor WA

Project Description: Application for Site Plan Review (SPR 06-1372), Design Review (DRB 06-1374), Conditional Use Permit (CUP 06-0008) and a Variance (VAR 07-0001) for St. Anthony Hospital.

Project Permits required: Site Plan Review, Conditional Use Permit, Variance, Rezone and Design Review

Type of Environmental Environmental Checklist, Wetland Report, Habitat

Documents Filed: Management Plan

PUBLIC HEARING DATE: Gig Harbor Hearing Examiner, January 24, 2007, 5:00pm, at Gig Harbor Civic Center, Council Chambers, 3510 Grandview Street, Gig Harbor

Documents pertinent to this application are available for review and inspection at the City of Gig Harbor Department of Community Development, 3510 Grandview Street, Gig Harbor, WA 98335, during normal business hours, Monday through Friday. A copy of the staff report on this project proposal will be available seven days prior to the public hearing.

Interested persons may comment on the above stated application or may request any notice of public hearing or a copy of the decision on this application. **Requests for notification or written comments must be submitted to the Department of Community Development by no later than January 24, 2011.** All public comments or requests must be received at the Department of Community Development by no later than 5:00pm on the last date of the comment period.

Interested persons are invited to attend the public hearing and make their views known on this proposal. The Hearing Examiner's decision is final on this application. Any appeal of the hearing examiners decision must be filed with Pierce County Superior Court under the provisions of RCW 36.70C, within twenty-one (21) days of the Hearing Examiner's decision. Only parties of record may initiate an appeal of the decision of the Hearing Examiner.

Questions regarding the above stated application should be made to the City of Gig Harbor Community Development, 3510 Grandview Street, Gig Harbor, WA 98335, or by calling 851-6170.

14048307

1

1/6/2011, 9:07 AM

2-column

Subject: Public Hearing on 2011 Comprehensive Plan Amendment Docket

Proposed Council Action: Review and consider the proposed 2011 Comprehensive Plan amendments and decide which applications will be forwarded to the Planning Commission to be processed and which applications will not be processed at this time.

Dept. Origin: Planning

Prepared by: Jennifer Kester
Senior Planner

For Agenda of: March 14, 2011

Exhibits: Application materials for PL-COMP-11-0004

Initial & Date

Concurred by Mayor:

CLH 3/8/11

Approved by City Administrator:

RSK

Approved as to form by City Atty:

email

Approved by Finance Director:

Approved by Department Head:

TD 3/8/11

Expenditure		Amount		Appropriation	
Required	0	Budgeted	0	Required	0

INFORMATION / BACKGROUND

The Planning Department has docketed the proposed Comprehensive Plan amendments submitted for the 2011 review cycle. The submittal deadline for the 2011 review cycle was October 29, 2010. The City Council should now hold a public hearing and make a final decision on which amendments will proceed through the annual amendment process. The Council should separate the applications as to which applications will be forwarded to the Planning Commission to be processed from those applications that will not be processed at this time.

The 2011 Comprehensive Plan amendment cycle has four applications on the docket, all of which have been requested by City departments. Below is a brief description of each application on the docket. With the exception of PL-COMP-11-0004, the Municipal Urban Growth Area amendment, the language for the amendments has not been drafted. Staff intends to develop that language through the SEPA and Planning Commission processes. The staff is hopeful the Council will move these applications on to the Planning Commission process based only on the description.

- 1. PL-COMP-11-0001: Transportation Element Certification.** This text amendment would update the transportation element as necessary to attain Puget Sound Regional Council (PSRC) certification. A copy of the most recent Comprehensive Plan was sent to PSRC in October and we are waiting for comments. If we receive a request for revisions by the end of March in time for SEPA processing, this application will continue forward. If comments are received after the end of March or the plan is certified as is, the application will be withdrawn.

2. **PL-COMP-11-0002: Capital Facilities Plan.** This annual text amendment updates the capital facilities plan and project lists. Annual updates to capital facilities plan are routine and recommended due to the ongoing development and implementation of the City's capital improvement plan. Updates include removing completed projects, adding new projects, adjusting funding of existing projects, and adjusting timelines for existing projects.
3. **PL-COMP-11-0003: Electric Vehicle Infrastructure Policies.** This text amendment adds policies to various elements of the Comprehensive Plan to support the State-mandated requirement to allow battery charging stations in most of our zoning districts by July 1, 2011. Planning staff is also working on a zoning code text amendment that will meet that requirement by the deadline. That zoning code text amendment will receive direct consideration by the Council in May and June.
4. **PL-COMP-11-0004: Municipal Urban Growth Area Amendment.** This is a companion amendment to a Pierce County UGA amendment to add the Gig Harbor Bay to the City's municipal UGA. Enclosed is the application submitted to Pierce County and associated maps.

POLICY ANALYSIS

A. Selection Criteria. Before rendering a decision whether the individual comprehensive plan amendment proposal may be processed during any year, the city council shall consider all relevant facts, including the application materials, as well as the following items:

1. Whether circumstances related to the proposed amendment and/or the area in which it is located have substantially changed since the adoption of the comprehensive plan; and
2. Whether the assumptions upon which the comprehensive plan is based are no longer valid, or whether new information is available which was not considered during the initial comprehensive plan adoption process or during previous annual amendments; and
3. For amendments that have been considered within the last three years, whether there has been a change in circumstances that makes reconsideration of the proposed amendment now appropriate. (GHMC 19.09.130)

B. Staff Recommendations. Staff believes that all amendments should be forwarded onto the Planning Commission for processing in the 2011 cycle. Staff has included a brief analysis of the amendments against the criteria in GHMC 19.09.130.

1. **PL-COMP-11-0001: Transportation Element Certification.** The PSRC is tasked by GMA to certify the transportation-related provisions in local comprehensive plans. The City's transportation element was last certified in 2002. The City substantially updated our transportation element in 2008 and we have submitted our current Comprehensive Plan to PSRC to be certified. Depending on the comments received, it may be necessary to make further amendments to the transportation element in order to achieve certification.
2. **PL-COMP-11-0002: Capital Facilities Plan.** Annual amendments to the capital facilities plan are necessary for the city to continue to provide infrastructure for current

citizens and future growth. These must be updated on a regular basis to account for changing conditions in the City and provide concurrency for projects.

3. **PL-COMP-11-0003: Electric Vehicle Infrastructure Policies.** This amendment is necessary to meet the requirements of HB 1481 passed by the State Legislature in 2009 (now codified as RCW 36.70.695). The City is required to allow battery charging stations in most of our zoning districts by July 1, 2011 and new policies in the Comprehensive Plan are needed to support the required development regulations.

4. **PL-COMP-11-0004: Municipal Urban Growth Area Amendment.** The City has applied for a Pierce County Comprehensive Plan UGA boundary amendment to include the entirety of Gig Harbor Bay in the UGA. The current UGA boundary hugs the ordinary high water mark of the bay, leaving the bay itself as a rural designation, except where it has been annexed to the City. Under the current configuration, the City could not annex the entire bay as it is not in the urban growth area. If the city were to annex the uplands of East Gig Harbor Bay today, waterfront property owners would permit their home through the city and permit their dock through the County. This amendment is intended to avoid this situation as well as allow the city to annex the bay to give the City complete control over the waters in the bay.

ENVIRONMENTAL ANALYSIS

SEPA review will occur after the Council decides which comprehensive plan amendment applications will be forwarded to the Planning Commission.

FISCAL CONSIDERATION

None.

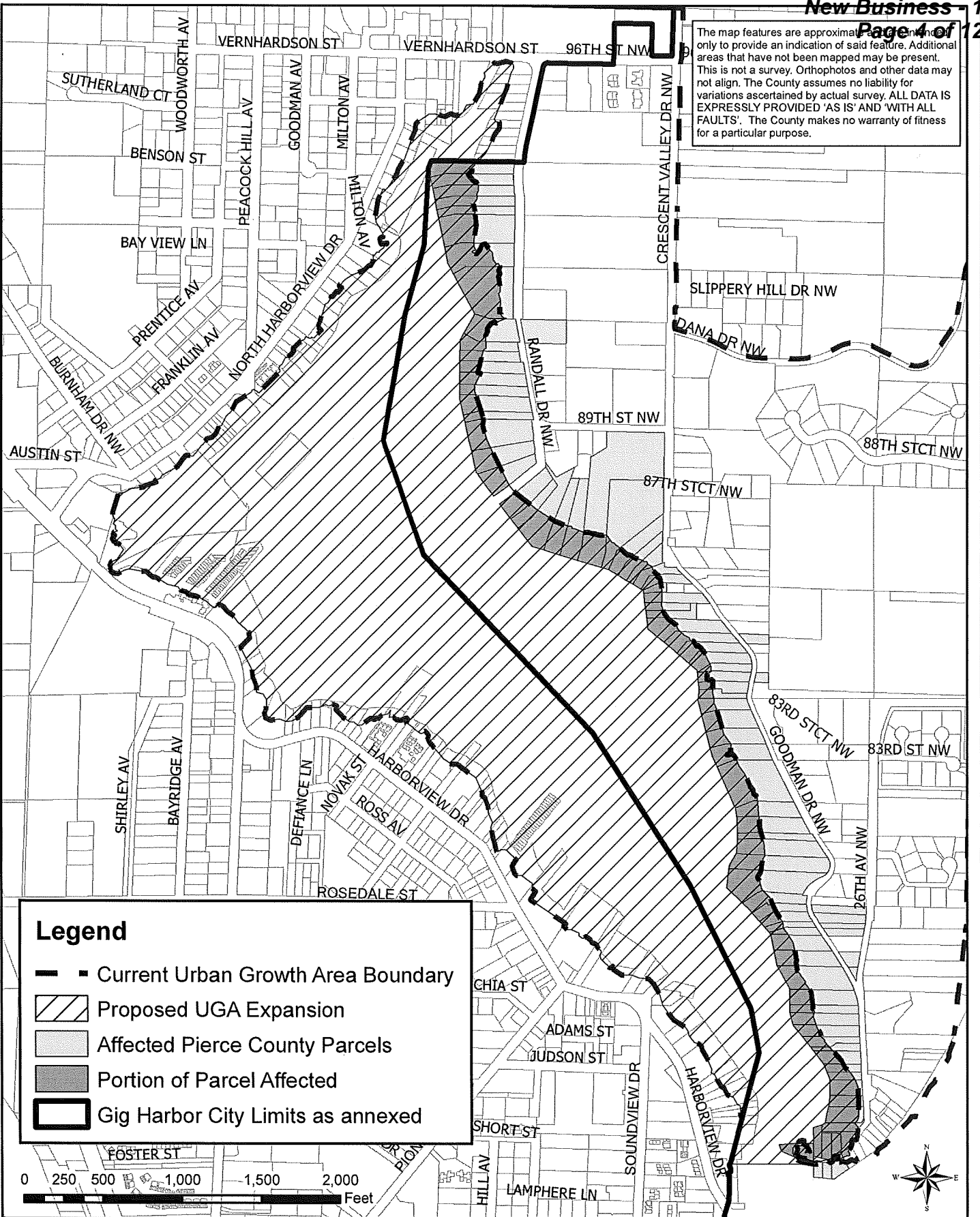
BOARD OR COMMITTEE RECOMMENDATION

None solicited. The Planning Commission will make a recommendation on those comprehensive plan amendment applications which the Council accepts and forwards to the Planning Commission for further processing.






RECOMMENDATION / MOTION

Motion: Move that all of the 2011 Comprehensive Plan Amendment applications be forwarded to the Planning Commission for further processing.

The map features are approximate and intended only to provide an indication of said feature. Additional areas that have not been mapped may be present. This is not a survey. Orthophotos and other data may not align. The County assumes no liability for variations ascertained by actual survey. ALL DATA IS EXPRESSLY PROVIDED 'AS IS' AND 'WITH ALL FAULTS'. The County makes no warranty of fitness for a particular purpose.



Legend

-  Current Urban Growth Area Boundary
-  Proposed UGA Expansion
-  Affected Pierce County Parcels
-  Portion of Parcel Affected
-  Gig Harbor City Limits as annexed



Gig Harbor's 2011 Amendment to Pierce County's Comprehensive Plan

**2011 APPLICATION
FOR URBAN GROWTH AREA AMENDMENT
TO PIERCE COUNTY COMPREHENSIVE PLAN**

An Urban Growth Area Amendment (UGA) is a proposed change or revision to the designated Comprehensive Urban Growth Area (CUGA) or designated urban growth area or urban service area of any city or town within Pierce County. Urban Growth Area Amendments are Comprehensive Plan amendments; however, such amendments shall only be considered by the Council following review pursuant to RCW 36.70A.130(3) and the County-Wide Planning Policies for Pierce County, and must be consistent with the provisions of any executed interlocal agreements for joint planning with any city or town within Pierce County (PCC 19C.10.040).

An application must be completed for all proposed amendments, whether initiated by the County Council, County Executive, or a city or town with jurisdiction in Pierce County. No application is considered officially initiated until: 1) the Executive forwards the application to the County Council for inclusion in the Council resolution initiating amendments; 2) a city or town forwards the application to the County Council for inclusion in the Council resolution initiating amendments; or 3) the County Council includes the application in the resolution initiating amendments. It is the applicant's responsibility to provide the completed application and to check on the status of the request. If you want a city or town to initiate an amendment, you need to work directly with the city or town. See the handout 2011 Guidelines for Submitting Applications for Amendments to the Pierce County Comprehensive Plan for additional information.

The deadline for submitting an application to the Council is 4:30 p.m., **January 18, 2011**. The deadline for submitting an application to the Executive is 4:30 p.m., **January 3, 2011**. Complete all the blanks in this application form. We will not accept a letter or report in lieu of this application. However, reports, photos or other materials may be submitted to support your application.

COMMUNITY PLAN AREAS: Urban Growth Area Amendments **will not be accepted** in the Anderson and Ketrion Islands Community Plan area.

For additional information, contact Pierce County Planning and Land Services, Long Range Planning Division, by phone at (253)798-2785 or by email at merkkin@co.pierce.wa.us.

Applicant: City of Gig Harbor, Jennifer Kester, Senior Planner

Address: 3510 Grandview Street

City/State/Zip Code: Gig Harbor, WA 98371

Phone: (253) 853-7631

E-mail Address: kesterj@cityofgigharbor.net

Agent:

Address:

City/State/Zip Code:

Phone: (_____)

E-mail Address:

Initiation (check one):

- Request Pierce County Council to initiate the amendment.
- Request Pierce County Executive to initiate the amendment.
- City/Town of Gig Harbor is initiating the amendment.

NOTICE DOCUMENTATION: The applicant for an Urban Growth Area amendment is required to mail a notice of application to all taxpayers or property owners included in the application. The notification letter must include the following information:

- You are submitting an application for a 2011 Amendment to the Pierce County Comprehensive Plan;
- The existing and proposed land use designation and zoning;
- The acreage and number of parcels included in the application;
- The property owned by the person being notified is included in the application; and
- Additional information on 2011 Amendments to the Comprehensive Plan is available at Pierce County Planning and Land Services, Long Range Planning Division, by phone at (253)798-2785 or by email at merkkin@co.pierce.wa.us.

REQUIREMENTS FOR TRANSFER OF DEVELOPMENT RIGHTS PROGRAM: If your application results in a change from the current land use designation on a property to a designation that allows a higher residential density, you will be required to participate in the Pierce County Transfer of Development Rights Program (TDR). Pursuant to Pierce County Development Regulations-Title 18G Conservation Programs, when you receive an increase in density pursuant to a Comprehensive Plan Amendment, you are subject to the TDR program as a receiving site owner (18G.10.030). As a receiving site owner you are required to buy Development Right Certificates from a qualified sending site owner prior to applying for any development permits on the subject property/ies. Available Development Right Certificates can be purchased via the Pierce County website at www.co.pierce.wa.us/tdr. Market conditions will dictate the price of each development right. When you submit your development permit application to the Planning and Land Services (PALS) Department, you must also submit the Development Right Certificates or a purchase and sale agreement for the certificates. An estimate of the number of development rights you are required to purchase will be calculated by PALS staff once your Comprehensive Plan Amendment is approved. If you would like to know more about the TDR Program and process, please contact Planning and Land Services staff, Kimberly Freeman at 798-2784 or Diane Marcus Jones at 798-3195 and/or visit our website at www.co.pierce.wa.us/tdr.

RESIDENTIAL LAND CAPACITY: If your application expands the residential land capacity in an Urban Growth Area (UGA), it must include a companion application to reduce the UGA in another location to ensure that the amount of residential land capacity is not increased. Properties proposed for removal from the UGA must be contiguous with the UGA boundary and be rural in character with rural densities. If your proposal is to expand the residential capacity in a UGA, please indicate the parcels and proposed change for the companion application.

Companion amendment parcels: N/A
Companion amendment change in land use designation from N/A (current designation) to N/A (proposed designation).

DESCRIPTION OF AMENDMENT:

Attach a map of the proposed amendment, showing all parcels and parcel numbers (see the County Assessor's Office to obtain maps and parcel information). If the Executive, County Council, or a city or town initiates your amendment, you may then be required to provide names, mailing addresses, and mailing labels for all property

2011 Application for
Urban Growth Area Amendment to
Pierce County Comprehensive Plan

owners within 300 feet of the proposed amendment area. You will be sent detailed instructions for submitting that information. Please see attached map and parcel spreadsheet. A more detailed parcel map can be provided if necessary.

Area of Amendment: Quarter: varies Section: 05/06/08 Township: 21 Range: 02

Total Number of Parcels: 80 within Pierce County's jurisdiction **The total number of parcels and total acreage must be consistent with County Assessor data.**

Total Acreage: The marine portion of the 80 parcels encompasses approx. 26 acres. The total acreage of the Bay waterward of OHWM is approx. 238 acres. That portion which is in the City limits is approx. 140 acres, leaving approx. 98 acres of the Bay in unincorporated Pierce County.

Current Land Use Designation (see enclosed handout: "Pierce County Comprehensive Plan Land Use Designations and Zone Classifications"): See attached spreadsheet

Desired Land Use Designation (see enclosed handout: "Pierce County Comprehensive Plan Land Use Designations and Zone Classifications")*: See "General Description of Proposal" below.

*New designation is necessary for UGA and CUGA amendments. For USA amendments, a new designation is optional. If the amendment is within a city's or town's Urban Growth Area (UGA) or Urban Service Area (USA), or if the proposal would expand or contract a city's or town's UGA or USA, identify the city or town. Gig Harbor

Have you contacted the city or town regarding the amendment? N/A

1. General Description of Proposal:

The City of Gig Harbor is applying for a UGA expansion to include the entirety of the Gig Harbor Bay in the UGA. The proposed amendment is intended to include only the water of Gig Harbor Bay – only the area waterward of the high water mark would be affected. At present, the west half of the harbor is within the City limits of Gig Harbor and thus assumed within the UGA boundary (see enclosed map).

We do not propose any changes to the zoning and land use designations of the tidelands and uplands of properties fronting on Gig Harbor Bay through this Comprehensive Plan amendment. Instead, we are proposing a companion/implementing amendment to the County's Zoning Atlas Interpretation of Boundaries regulations (PCC 18A.33.030(C)(3)) so that unmapped tidelands and adjacent marine parcels are considered within the same zoning classification or urban growth area designation as the adjacent upland (see enclosed proposed text amendment). This text amendment would resolve issues both in the Bay and along Tacoma Narrows and Henderson Bay described below.

2. Why is the UGA/USA amendment needed and being proposed?

In the near future, the City of Gig Harbor would like to annex Gig Harbor Bay to the eastern outer harbor line in order to gain law enforcement authority over all vessel traffic in the Bay. In addition, given the present UGA boundary, if the unincorporated upland area of East Gig Harbor is annexed to the City, the east side of the bay would remain under the jurisdiction of Pierce County. That rural designated portion of the bay would be wholly surrounded by urban designated land with the exception of the 275-foot entrance to the Harbor. Furthermore, if the UGA boundary is left in its current configuration and the city annexed the uplands of East Gig Harbor Bay, waterfront property owners on the east side of the Bay would permit their upland home through the City and their dock through the County. This is not unlike what has already occurred along Henderson Bay due to the UGA boundary following the OHWM; the tideland portions of the upland parcels that were annexed to the City still in Pierce County's jurisdiction. To resolve this issue, rather than proposing a UGA boundary change, the City felt it was simpler and more comprehensive to propose a text amendment to PCC 18A.33.030(C)(3) so that the UGA is interpreted to include marine parcels and tidelands adjacent to urban upland property and that marine parcels/tidelands would be interpreted to have the same zoning as the adjacent upland parcels. This text amendment will resolve issues with Gig Harbor's associated UGA as well as other UGA areas adjacent to marine waters.

3. Describe the land uses surrounding the proposed amendment (residential, commercial, agricultural, etc.).

North: North of Gig Harbor Bay is primarily residential in nature and is primarily within the city limits of Gig Harbor.

South: South of Gig Harbor Bay is residential development along high bluff and the Puget Sound

East:

East of Gig Harbor Bay is the "East Gig Harbor Bay" residential area.

West: West of the bay is the City of Gig Harbor's downtown with a variety of uses.

4. How does the proposed UGA/USA amendment conform to the requirements of the Growth Management Act?

The Growth Management Act does not specifically speak to the regulation/jurisdiction of marine waters beyond incorporating by reference the Shoreline Management Act; however, there appears to be no language which would prohibit this amendment.

5. How is the proposed UGA/USA amendment consistent with the County-Wide Planning Policies for Pierce County?

County-wide planning policy on Urban Growth Areas 2.2.1 states that: "Any of the following shall be considered in determining the location of urban growth area boundaries: a. geographic, topographic, and manmade features"

Given the configuration of the bay and narrow opening into Colvos Passage/Tacoma Narrows, Gig Harbor Bay is essentially a separate water body and geographically separate from Puget Sound as a whole. The UGA line should be moved to encompass the entire bay so that the tideland/marine parcels can be under the same urban designation and, in the future, same jurisdiction as the upland property surrounding the bay.

6. For proposals to increase the supply of land available for the Employment Center designation, explain why there is a need for additional Employment Center land outside the Comprehensive Urban Growth Area.

Not applicable. There are no Employment Center designations along the Gig Harbor Bay.

7. For proposals to expand an urban growth area, explain how adequate public facilities can be provided within the 20-year planning horizon.

As the proposal will not expand residential or employment capacity in the UGA, no additional public facilities are expected to be needed. In regards to law enforcement for the proposed UGA expansion, the City of Gig Harbor has a marine unit to patrol the City area of the Gig Harbor Bay and expects to utilize that unit at the point the City annexes the entire Bay. In addition, the City has already entered into an interlocal agreement with Pierce County granting the City of Gig Harbor legal authority to address derelict boats and buoys in the unincorporated area of the Harbor (PC ORD 2010-101; Interlocal approved by City Council 1/13/11).

NOTE: If the proposed amendment is not to expand a City or Town UGA, skip questions 8 - 16. However, the parcel information requested on page 7 of this application must be provided for all UGA amendments.

8. Provide the title and adoption date for the City or Town Comprehensive Plan that addresses the proposed amendment.

The City's 2004 Comprehensive Plan, adopted 12/13/04 (ORD 981), shows the west half of Gig Harbor Bay within the UGA. In subsequent years the City has adopted amendments to that 2004 plan, but no change to the UGA boundary has occurred. This year, as part of our 2011 annual amendment cycle, the City will be amending our Comprehensive Plan to include the entirety of the Gig Harbor Bay in our associated UGA. This amendment is being processed under application PL-COMP-11-0004. The City is expected to adopt this amendment no later than October 10, 2011.

9. List the environmental documentation (e.g., Environmental Impact Statement) prepared by the City or Town for its Plan as required by SEPA (cite title, date and page number):

On October 20, 2004, the City's SEPA Responsible Official issued a Determination of Non-Significance for the 2004 Comprehensive Plan. The City will be conducting environmental review of its 2011 amendments in the spring and summer, which will include environmental review of application PL-COMP-11-0004, the City's amendment to include the entire bay in the UGA.

10. Identify the City or Town plans for providing and funding capital improvements to serve the proposed area with services (cite title, date and page number):

As the proposal will not expand residential or employment capacity, no capital improvements are proposed for the subject area.

sewer: N/A

storm drainage: N/A

transportation: N/A

domestic water supply: N/A

11. Describe the methodology used by the municipality to calculate the population holding capacity (cite title, date and page number):
The proposed amendment is intended to include only the water of the Gig Harbor Bay in the UGA and will not add any property to the UGA which is upland from the ordinary high water mark. As the Shoreline Management Act does not allow new over-the-water residential development, no additional population capacity will be gained by this amendment.

12. Provide the population holding capacity for the municipality:
Based on the 2007 Buildable Lands Report the City's adjusted 2022 population capacity is 11,675 people. The proposed amendment would not change the city's population capacity.

13. List the Comprehensive Plan policies which identify the range of allowable residential densities (cite page number):
While we do not believe this question is directly applicable to our application as no residential capacity will be added to the UGA, the range of allowable residential densities of specific land use designations can be found in Policies 2.2.3, pages 2-3 through 2-6 of the City's 2010 Comprehensive Plan (pages enclosed). To summarize: RL (urban residential low density) 4.0 dwelling units per acre; RM (urban residential moderate density) 4.0 - 12.0 dwelling units per acre; PCD-RLD (Planned Community Development Residential Low) 4.0 - 7.0 dwelling units per acre; PCD-RMD (Planned Community Development Residential Medium) 8.0 - 16.0 dwelling units per acre.

14. List the Comprehensive Plan policies which encourage urban density infill (cite page number):
5.1.1. Encourage infill
Encourage infill of existing residential neighborhoods with housing types, designs, and sizes similar to prominent and/or historical structures. (Page 5-2)

15. Describe the public outreach program that was conducted in relation to this proposal. Include how affected residents were informed of the pertinent city or town comprehensive plan amendment or SEPA process.
Affected property owners (those with tideland or marine parcels in the Gig Harbor Bay which are not already in the city limits) were notified by mail (see attached letter and affidavit of mailing) of the City's application to Pierce County for a UGA amendment. The same affected property owners will be allowed to provide comments and testimony as part of the City's processing of our own Comprehensive Plan amendment application (PL-COMP-10-0004). At least three (3) public hearings will be held on this application - 2 with the City Council and one at the Planning Commission between the months of February 2011 and October 2011. The City provides written notice to all affected property owners of these hearings.

16. For Urban Service Area (USA) amendments only, will the proposed amendment resolve or create an overlap with the USA of another jurisdiction? If yes, please describe and show the overlap on an attached map:

Not applicable.

PARCEL INFORMATION

This page must be completed for **each** parcel included in the Urban Growth Area Amendment proposal.

Taxpayer or Legal Owner: Please see attached spreadsheet for the information requested on this page.

Address: _____

City/State/Zip: _____

Tax Parcel Number: _____

Lot Size (Acreage/Sq. Ft.): _____ (From County Assessor Records or Tax Statement)

Current Use Code: _____ (4 Digit Land Use Code From County Assessor Records or Tax Statement)

Site Address: _____

Location: Range: _____ Township: _____ Section: _____ Quarter: _____

Current Land Use Designation (see enclosed handout: "Pierce County Comprehensive Plan Land Use Designations and Zone Classifications"): _____

Desired Land Use Designation (see enclosed handout: "Pierce County Comprehensive Plan Land Use Designations and Zone Classifications"): _____

Desired Zone Classification to implement the Land Use Designation (see enclosed handout: "Pierce County Comprehensive Plan Land Use Designations and Zone Classifications"): _____

Current Use of the Property (Describe the buildings/businesses and other improvements on the site):

Desired Zone Classification to implement the Land Use Designation (see enclosed handout: "Pierce County Comprehensive Plan Land Use Designations and Zone Classifications"): _____

SERVICES:

Please provide the following information regarding the availability of services.

The site is currently served by sewer _____; septic _____ (check one)

Sewer Provider: _____

The site is currently served by a public water system _____; well _____ (check one)

Water Purveyor: _____

The site is located on a public road _____; private road _____ (check one)

Name of Road: _____

Fire District #: _____ Name: _____

School District #: _____ Name: _____



Business of the City Council
City of Gig Harbor, WA

Subject: 2011 Planning Commission Work Program – Revised

Proposed Council Action: Approve revised Planning Commission 2011 work program.

Dept. Origin: Planning

Prepared by: Jennifer Kester
Senior Planner *JK*

For Agenda of: March 14, 2011

Exhibits: Planning's Multi-year Long Range Work Program

Initial & Date

Concurred by Mayor: *CLH*
Approved by City Administrator: *RJK*
Approved as to form by City Atty: *e-mail*
Approved by Finance Director: *N/A*
Approved by Department Head: *TD 3/9/11*

Expenditure	Amount	Appropriation	
Required 0	Budgeted 0	Required	0

INFORMATION / BACKGROUND

The current Planning Commission 2011 work program was adopted in December. At that time, it was thought that the Planning Commission would have completed its review of the Shoreline Master Program by the end of February. Due to the extensive oral and written comments received by the Planning Commission at their November public hearing on the SMP, the Commission has taken longer to complete their review. In addition, the Commission has decided that an additional public hearing is necessary to insure that all parties have an opportunity to provide their input on this very important update. As a result of the additional review and public hearing, staff doesn't anticipate that the Planning Commission will complete their review of the Shoreline Master Program until late April at the earliest. Due to the timing of the PC's completion of the SMP review it is necessary that the PC next take up the review of the 2011 Comprehensive Plan amendments in May and June. This means that the first text amendment reviewed in 2011 would not start until late June/early July.

Due to the delay in considering text changes by the PC, we're recommending that the City Council directly consider a simple, interim change to the downtown parking regulations. In discussions with the City Attorney we have been advised that the City Council could adopt an interim ordinance affecting downtown parking and that the ordinance could stay in effect for up to one year. This would also allow the C-1 gross floor area text amendment to move one spot up in the Planning Commission's queue. After the Planning Commission reviews the C-1 text amendment, they could then go back and do a more comprehensive review of the downtown parking regulations. The net result of adopting an interim parking ordinance for downtown is that the interim regulations would go into effect much sooner than if the regulations were

considered by the PC. In addition, the PC will be able to review the C-1 gross floor area amendment sooner than anticipated.

FISCAL CONSIDERATION

None.

COMMITTEE RECOMMENDATIONS

Assuming that the interim downtown parking ordinance is passed, the Planning and Building Committee has recommended the following order of review starting in late June/early July once the Commission has finished review of the 2011 Comprehensive Plan amendments. It may be that due to the complexity of a text amendment, the lower prioritized items will not be reviewed until 2012.

1. GFA in C-1
2. Downtown Parking/Street-Level Retail/DB Building Size in QFC Block
3. Green First
4. Tree Retention/Enforcement
5. Residential Plat Layout and FARs
6. Cottage Housing

RECOMMENDATION / MOTION

Approve the revised Planning Commission 2011 work program.

Planning's Multi-year Long Range Work Program - Revisions Proposed 3/14/2011

Priority	Text Amendment	Staff Assigned	Committee or Budget	When	Notes
Planning Commission Review in 2011					
1	Gross Floor Area Amendment in C-1 zone	Jennifer	Planning Comm.	2011	Private-party request to increase GFA maximum to 100,000sf from 65,000sf
2	Downtown Parking Revisions/ Street-Level Retail/ DB Building Size in QFC Block	Tom	Planning Comm.	2011	Include review of fee in lieu of parking and building size issues in DB
3	Green First	Tom/Jennifer	Planning Comm.	2011	Based on DRBs recommendation
4	Tree Retention Enforcement and View Maintenance Provisions	Jennifer	Planning Comm.	2011	Based on DRBs recommendation and FARs for lots less than 7,200sf
5	Residential Plat Layout and FARs for small lots	Jennifer	Planning Comm.	2011	Subcommittee developing model ordinance
6	Cottage Housing	Jennifer/Tom	Planning Comm.	2011	
Direct Consideration by City Council in 2011					
1	Interim ordinance for DB parking regulations for change of use	Jennifer/Tom	Full Council	2011	PBC recommended review by Council
2	Restaurant Parking Calculations amendment	Jennifer/Tom	Full Council	2011	PBC recommended review by Council
3	Civil Penalty Process for Code Enforcement	Tom	Plan & Bldg	2011	Change to citation-based system
4	Electric Vehicle Infrastructure (Battery Charging Stations)	Jennifer	Plan & Bldg	2011	Req'd by 2009 State Legislation (due 7/1/2011)
Planning Commission Review in 2012 and future					
Medium	Mixed Use District Overlay Removal	Jennifer	Planning Comm.	2012	Need work-study session with PC
Medium	Height Restriction Area Criteria Amendment	Tom	Full Council	2012	Need work-study session.
Medium	Model Home Ordinance	Jennifer	Planning Comm.	2012	
Medium	Affordable Housing Policy	Tom	Planning Comm.	2012	
Medium	Parking Regulation Review	Jennifer	Planning Comm.	2012	Recommend holistic look at parking regs.
Medium	Zoning Code Amendment Process	Jennifer/Tom	Planning Comm.	2012	Develop policy / text amendment
Low	Setbacks and Fire Hazard	Tom/Dick	Plan & Bldg	2013	Monitor County Task Force
Low	Design and Height Standards for Industrial Uses	Jennifer	Plan & Bldg	2013	
Low	Efficiency Housekeeping Amendments Phase 3	Jennifer	Plan & Bldg	2013	
Low	Commercial Tree Retention	Jennifer	Plan & Bldg	2013	May be included in Green First
Low	View Basin Subarea Plan	Tom	Plan & Bldg	2013	When funds available
Low	RB-2 Density Bonus Process	Jennifer	Plan & Bldg	2013	
Low	Minimum and Maximum Residential densities	Jennifer	Full Council	2014	Include with 2014 Comp Plan changes
Ongoing Long Range Work Program of Planning Department					
	2011 Comprehensive Plan Amendments	Jennifer	Planning Comm.	2011	To be reviewed in May and June 2011
	Pierce County UGA Amendment - Gig Harbor Bay	Tom/Jennifer		2011	Under review at the County
	Shoreline Master Program Update	Pete	Planning Comm.	2011	PC finished April 2011; Council review later
	Efficiency Housekeeping Amendments - Implementation	Jennifer		2011	Ordinance became effective 1/1/11
	Buildable Lands Reporting and Analysis	Jennifer		2012	5-year review period ends 12/31/10. Capacity Analysis 2011 and 2012
	Growth Management Coordinating Committee	Jennifer		2011	Ongoing participation
	FEMA NFIP/ESA Implementation	Pete	Plan & Bldg	2011	Due 9/2011
	Climate & Greenhouse Gasses Guidance from DOE on SEPA review	Jennifer	Plan & Bldg	2011	Awaiting final directions from Ecology



Subject: SR16/Burnham Drive Interchange Improvement Phase 2 Project Acceptance

Proposed Council Action: Formally Accept this project completion and authorize the Mayor to sign the Project Certificate of Completion.

Dept. Origin: Engineering Department

Prepared by: Stephen Misiurak City Engineer

For Agenda of: March 14, 2011

Exhibits: Certificate of Completion

Concurred by Mayor:

Approved by City Administrator:

Approved as to form by City Atty:

Approved by Finance Director:

Approved by Department Head:

Initial & Date
CLH 3/14/11

PK

CR 3/10/11

de 3/10/11

Table with 5 columns: Expenditure Required, Amount Budgeted, Paid By FHS/Others, Appropriation Required, and a final \$0 column.

INFORMATION / BACKGROUND

On July 13, 2009, Council authorized the award of the SR16/Burnham Drive Interchange Improvements to Woodworth & Company in the amount of \$6,412,853.09. All contract work was contractually achieved on January 7, 2011 in the total amount of \$5,819,869, reflecting a construction savings of \$592,984.02.

In spite of the numerous engineering challenges encountered, the above project savings and resulting success of this project is attributable to the hard work and dedication of a consortium of agencies and individuals consisting of but not limited to the prime contractor - Woodworth & Company, the Washington State Department of Transportation (DOT), Franciscan Health System, the State of Washington Community Trade and Economic Development (CERB), the design engineer, David Evans and Associates, their subconsultant geotechnical engineer, Hong West and Associates, State Senator Derek Kilmer, Mayor Hunter, along with City engineering and operations staff.

It should also be noted that this project success is also attributable to the shared daily project management roles of both the State DOT and the City, who together partnered in a harmonious manner to work together through the daily project challenges with the contractor in order to resolve construction issues quickly and equitably.

FISCAL CONSIDERATION

This construction portion of the project realized a savings of \$592,984.02. Additional savings associated with the project management contract with the State DOT, other savings is currently being calculated at this time, and a future staff report will apprise the Council of the total project savings realized for both phases of this Interchange project.

BOARD OR COMMITTEE RECOMMENDATION

N/A

RECOMMENDATION / MOTION

Move to: Council to formally accept this project completion and authorize the Mayor to sign the Project Certificate of Completion.



"THE MARITIME CITY"

RECEIVED

FEB 23 2011

Tacoma Project Office

New Business - 3

Page 3 of 3

CERTIFICATE OF COMPLETION

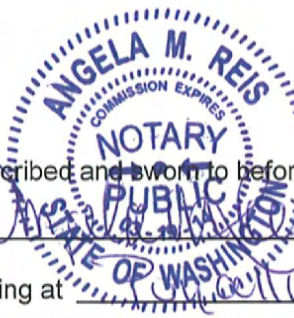
CONTRACTOR MILES RESOURCES LLC, dba WOODWORTH & COMPANY			
MAILING ADDRESS 400 Valley Avenue NW			
CITY Puyallup	STATE WA	ZIP 98372	DATE 2-11-11
STATE PROJECT NO. N/A	FEDERAL-AID PROJECT NO. N/A	OTHER: N/A	
PROJECT: SR16 BURNHAM DRIVE INTERCHANGE IMPROVEMENTS PROJECT (CSP-0823)			
DATE WORK PHYSICALLY COMPLETED JANUARY 7, 2011		FINAL AMOUNT \$5,819,869.07	

Contractor's Certification

I, the Undersigned, having first been duly sworn, certify that the attached Final Estimate and Reconciliation of Quantities is a proper charge for work performed and material furnished to the City of Gig Harbor for the above Project; that the same or any part thereof has not been paid; and that I am authorized to sign for the claimant (Contractor); that in connection with the work performed and to the best of my knowledge no loan, gratuity or gift of money in any form whatsoever has been extended to any employee of the City of Gig Harbor nor have I rented or purchased any equipment or materials from any employee of the City of Gig Harbor. I further certify that the attached Final Estimate and Reconciliation of Quantities is a true and correct statement showing all of the monies due me from the City of Gig Harbor under this contract; that I have carefully examined said Final Estimate and Reconciliation of Quantities and understand the same; and that I hereby release the City of Gig Harbor from any and all claims of whatsoever nature, which I may have arising out of the performance of said contract, which are not set forth in said Final Estimate and Reconciliation of Quantities. (See "Note" below)

X [Signature]
(Contractor Authorized Signature Required)
Michael Tolken
(Print Name Here)

Subscribed and sworn to before me this 21st day of February, 2011.
X [Signature] notary public in and for the State of Washington,
residing at Puyallup, WA.



City of Gig Harbor Certification

APPROVED: I certify the attached Final Estimate and Reconciliation of Quantities to be based upon actual measurements, and to be true and correct:
X [Signature]
City Engineer

Date 3/10/2011

Date of Acceptance _____

By X _____

NOTE: Contractor's claims, if any, must be included and the Contractor's Certification must be labeled indicating a claim attached.



Subject: Resolution 857 – Emergency Declaration for Replacement of the Cushman Trail Cross Culvert

Proposed Council Action: Authorize Resolution 857 declaring an emergency, waiving competitive bidding requirements and authorizing the Mayor to execute contracts for the emergency replacement to the broken culvert under Cushman Trail located approximately 900 feet north of Rosedale Street.

Dept. Origin: Engineering Department

Prepared by: Stephen Misiurak, P.E.
City Engineer

For Agenda of: March 14, 2011

Exhibits:

Concurred by Mayor:

Approved by City Administrator:

Approved as to form by City Atty:

Approved by Finance Director:

Approved by Department Head:

Initial & Date

CH 3/10/11
PK 3/10/11
emial 3/9/11
AK 3/10/11
3/10/11

Expenditure Required	\$	Amount Budgeted	\$0.00	Appropriation Required	\$0
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INFORMATION / BACKGROUND

During the heavy rain event on December 12, 2010, staff conducted a damage assessment of City facilities where it was discovered that a section of the Cushman Trail embankment fill wall located 900 feet north of Rosedale Street had vertically settled approximately 12 inches and a large void was created at the wall base as a result of heavy rains experienced that day. City staff undertook emergency repair actions to fill in the void created under the sunken wall by importing gravel and rock to further limit any continued wall settlement. Staff then had video taken of the inside of the concrete culvert pipe that passes water under this wall and the video revealed several separated sections of culvert pipe along with a section of pipe that had a circular hole in it. The location of the broken piece of pipe coincided with the location of the sunken wall location and it appeared that the wall sunk due to a scour that occurred within the pipe during the rainstorm. This caused the wall backfill to escape through the open hole inside the pipe.

Future rain events will continue to degrade the stability of the wall and the trail if the broken culvert is not repaired in a timely manner. There is a strong possibility that the compromised culvert could collapse at any time and such collapse would create a dam to the flowing water, which would dam up against the face of the wall, which could cause a catastrophic wall failure at this location along with major downstream impacts. The follow-up action to this declaration will be to expedite permitting and contracting for the repair of the culvert. The planned repair procedure utilizes a pipe-bursting method. The existing 18-inch diameter pipe will be broken and expanded to allow a 24-inch diameter PVC pipe to be pulled through.

FISCAL CONSIDERATION

The estimated repair costs are approximately \$50,000 and funding will come from the City's Emergency Preparedness stormwater fund (\$40,000), and the WWTP cross culvert replacement project (\$65,000).

BOARD OR COMMITTEE RECOMMENDATION

N/A

RECOMMENDATION / MOTION

Move to: Authorize Resolution 857 declaring an emergency, waiving competitive bidding requirements and authorizing the Mayor to execute contracts for the emergency replacement to the broken culvert under Cushman Trail located approximately 900 feet north of Rosedale Street.

RESOLUTION NO. 857

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, DECLARING THE EXISTENCE OF AN EMERGENCY NECESSITATING THE WAIVER OF COMPETITIVE BIDDING REQUIREMENTS TO ADDRESS THE EMERGENCY REPLACEMENT OF A DAMAGED CULVERT LOCATED APPROXIMATELY 900 FEET NORTH OF ROSEDALE STREET UNDER CUSHMAN TRAIL; WAIVING THE REQUIREMENTS OF RCW 39.04.190, RCW 39.04.155, AND CITY OF GIG HARBOR RESOLUTION NO. 797, AS ALLOWED BY RCW 39.04.280; AND AUTHORIZING THE EMERGENCY REPAIRS.

WHEREAS, RCW 39.04.280(1)(c) authorizes the City to waive competitive bidding and professional selection requirements in the event of an emergency; and

WHEREAS, RCW 39.04.280(3) defines an emergency as an unforeseen circumstance beyond the control of the municipality that either (a) presents a real, immediate threat to the proper performance of an essential function; or (b) will likely result in material loss or damage to property, bodily injury or loss of life if immediate action is not taken; and

WHEREAS, a severe and intense rain event occurred on December 12, 2010, which resulted in the embankment fill wall located over the top of this culvert adversely settling due to the water scour and the resulting loss of wall backfill occurring through broken portions of the culvert pipe and displaced pipe sections; and

WHEREAS, it is the opinion of the City Engineer, the Public Works Superintendent, and the City's contracted Geotechnical engineer, that a catastrophic wall failure could occur should the damaged culvert become plugged in a future rain event as the stream would have no place to outlet to; and

WHEREAS, the proper function of the drainage systems within the limits of this pedestrian facility, whose location is depicted on Exhibit A, is critical to the preservation of the environment, public and private property as well as the safety of the citizens of Gig Harbor and the trail users; and

WHEREAS, the City Administrator concluded that the broken culvert required emergency repairs in order to secure the public health, safety, property and welfare; and

WHEREAS, because of this emergency, the City is unable to comply with the City's Resolution 797 applicable to bidding procedures; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, HEREBY RESOLVES AS FOLLOWS:

Section 1. Finding and Declaration of Emergency. Based upon the WHEREAS clauses above, which are incorporated as findings, the City Council hereby declares that an emergency exists requiring the immediate action by the City in order to preserve the public health, safety, property and welfare. The Council further declares that the delay necessitated by compliance with the procedures for construction of public works found in City Resolution No. 797, RCW 39.04.190 and RCW 39.04.155, prevents the City from coping with the emergency in time to minimize impact to the City's vital infrastructure.

Section 2. Authorization of Repairs. The City Council hereby authorizes expenditures necessary for the emergency repairs and authorizes the Mayor to execute contracts necessary to complete the work.

RESOLVED by the City Council this 14th day of March, 2011.

APPROVED:

MAYOR, CHARLES L. HUNTER

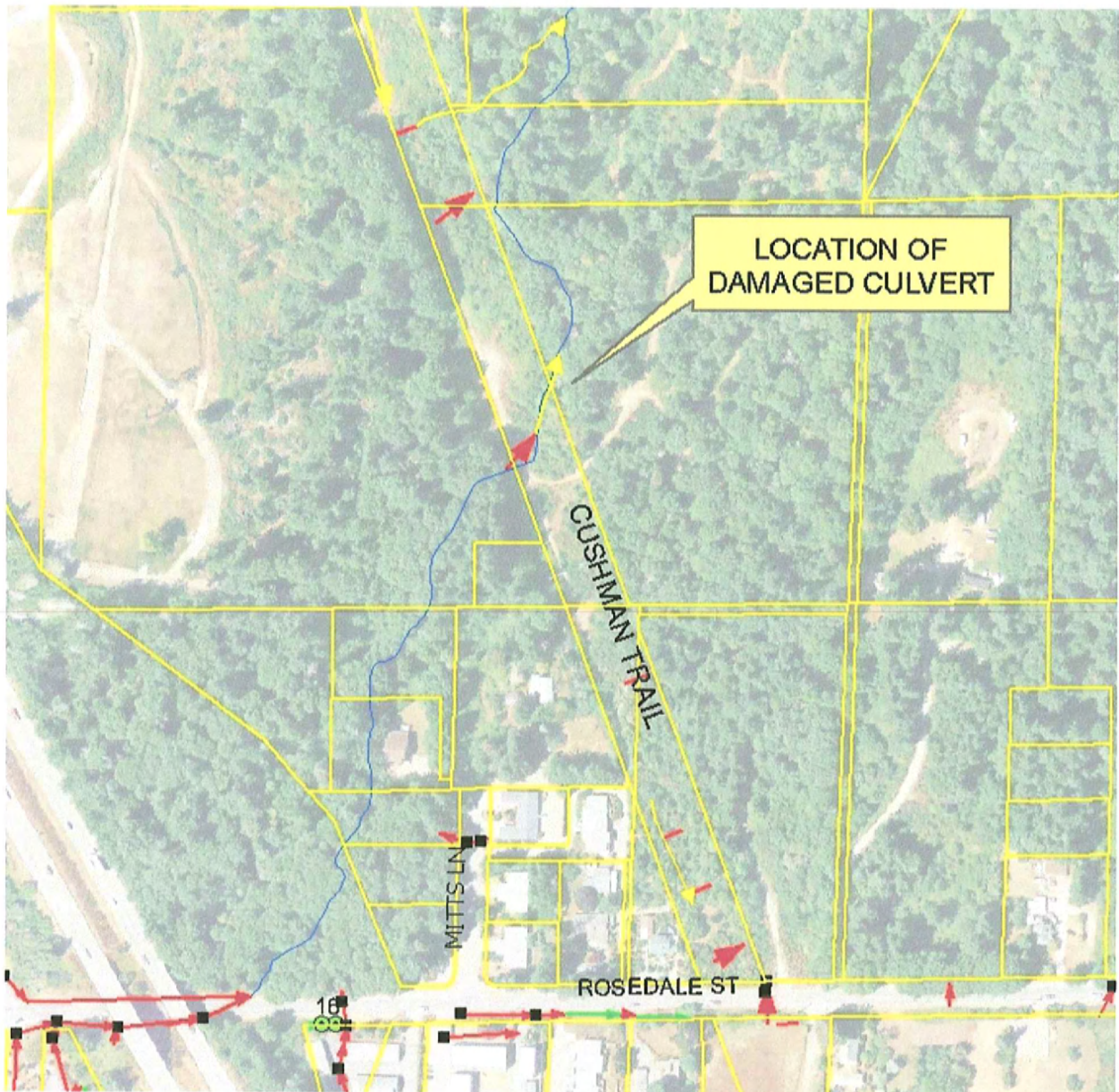
ATTEST/AUTHENTICATED:

CITY CLERK, MOLLY M. TOWSLEE

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO. _____

EXHIBIT A



Proposed Funding Schedule - Selected Wastewater Projects

February 17, 2011

2009 Comp Plan Schedule*	2009	2010	2011	2012	2013	2014	2015-2025	Totals
Lift Station No. 3A (Christmas Shop)	\$ -	\$ -	\$ -	\$ 119,000	\$ -	\$ -	\$ -	\$ 119,000
Lift Station No. 4 (Jerisich)	\$ -	\$ -	\$ 2,375,000	\$ -	\$ -	\$ -	\$ -	\$ 2,375,000
Lift Station No. 6 (Ryan Ave)	\$ 70,000	\$ 592,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 662,000
Lift Station No. 8 (Harbor Country)	\$ -	\$ -	\$ -	\$ 408,000	\$ -	\$ -	\$ -	\$ 408,000
Lift Station No. 12 (Woodhill)	\$ -	\$ -	\$ 1,383,000	\$ -	\$ -	\$ -	\$ -	\$ 1,383,000
Lift Station No. 13 (Peninsula High)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 369,000	\$ -	\$ 369,000
TOTALS	\$ 70,000	\$ 592,000	\$ 3,758,000	\$ 527,000	\$ -	\$ 369,000	\$ -	\$ 5,316,000

2010 Rate Study	2009	2010	2011	2012	2013	2014	2015-2025	Totals
Lift Station No. 3A (Christmas Shop)	\$ -	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Lift Station No. 4 (Jerisich)	\$ -	\$ 15,000	\$ -	\$ 503,900	\$ 2,076,200	\$ -	\$ -	\$ 2,595,100
Lift Station No. 6 (Ryan Ave)	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700,000
Lift Station No. 8 (Harbor Country)	\$ -	\$ -	\$ -	\$ 87,000	\$ 445,800	\$ -	\$ -	\$ 532,800
Lift Station No. 12 (Woodhill)	\$ -	\$ -	\$ -	\$ 293,900	\$ 1,208,600	\$ -	\$ -	\$ 1,502,500
Lift Station No. 13 (Peninsula High)	\$ -	\$ -	\$ -	\$ 78,500	\$ 322,400	\$ -	\$ -	\$ 400,900
TOTALS	\$ -	\$ 715,000	\$ -	\$ 963,300	\$ 4,053,000	\$ -	\$ -	\$ 5,731,300

2011 Proposed Schedule	2009	2010	2011	2012	2013	2014	2015-2025	Totals
Lift Station No. 3A (Christmas Shop)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 156,000	\$ 156,000
Lift Station No. 4 (Jerisich)	\$ -	\$ -	\$ 750,000	\$ 2,150,000	\$ -	\$ -	\$ -	\$ 2,900,000
Lift Station No. 6 (Ryan Ave)	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 730,000	\$ -	\$ -	\$ 850,000
Lift Station No. 8 (Harbor Country)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,000	\$ 445,800	\$ 532,800
Lift Station No. 12 (Woodhill)	\$ -	\$ -	\$ -	\$ -	\$ 293,900	\$ 1,286,000	\$ -	\$ 1,579,900
Lift Station No. 13 (Peninsula High)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400,900	\$ 400,900
TOTALS	\$ -	\$ -	\$ 810,000	\$ 2,210,000	\$ 1,023,900	\$ 1,373,000	\$ 1,002,700	\$ 6,419,600

* Values in 2008 dollars

RECEIVED
MAR 14 2011
CITY OF GIG HARBOR

March 10, 2011

Mr. Chuck Hunter
Mayor
City of Gig Harbor
3511 Grandview Drive
Gig Harbor, WA 98335

Dear Mr. Mayor,

The undersigned merchants consider the current trend of former retail business spaces being filled by offices to be detrimental to our businesses. Consider the following retail establishments we've lost to offices:

Birdnest Gifts	Now an unmanned office
Harbor Inn Restaurant	Now Windermere and Insurance offices
Former For Art Sake Suite	Under contract to lease to office space
Rose Tea Room	Now Accounting and other offices

The net result of these offices and personnel is that merchants lose revolving parking space for customers. In particular the Finholm real estate personnel and Windermere personnel park all day long in front of our stores. Our customers lose available parking spaces to all day office personnel, limiting our business due to the inconvenience.

Since downtown parking is the number one item on this year's city agenda we have a solution. We recommend TWO HOUR PARKING in front of merchants who request such restrictions. All merchants in this letter hereby agree to this restriction, during business hours. The signage needs to state STRICTLY ENFORCED, with fines set sufficiently high enough to deter daytime office worker parking in front of our stores.

Respectfully submitted,

Gallery Row

Ebb Tide Gallery

Water's Edge Gallery & Framery, Inc.

Kit Kuhn, A Jeweler Designed For You

Mary Bissette
Markie Ritchey
William J. Fogarty, Pres.
Kit Kuhn

Mr. Chuck Hunter
(cont.), p2. of 2

Birdnest Gallery & Framing

For Art Sake

McBeckland's Boutique

Harbor Mercantile

Whole Foods Market

Wild Birds Unlimited

~~Mostly Books~~

~~No Dearth of Books~~

Peacock Hill Gallery

Barb Hardin

M. J. [unclear]

Mc L. F. Rabun

[unclear]

B. J. [unclear]

James M. Ulrich

retiring

[unclear]

While this letter does not include all downtown merchants, we believe it represents the opinion of the majority of business owners along the waterfront. Please expedite this process to take advantage of the summer visitors. Finally, we continue to support a city parking structure for major public events overflow. Events along the waterfront causes parking in front of our stores, further justifying the need for such a structure.

Business Name

Signature

Gig Harbor Fly Shop.

Spiro's

Gig Harbor Gift mall

Gig Harbor Wireless

AUSTIAN GUITAR

~~Staxbones~~

Reverence Jewelry

Reverence Jewelry

Gallery Row

Simply Charmed

Renaldi Eye Clinic

Not just offices Everyone or Even
State Funn I NS, Every 5 spots.

~~W. M.~~
Garcia Stolp

Jessie Campbell
~~Cheryl Eagle~~

~~W. M.~~
Wendell

Erin Dahlke

Cheryl Eagle

Joan Lee

~~Simply Charmed~~
~~Renaldi Eye Clinic~~

Kevin J. Brooks