

CITY OF GIG HARBOR COMMITTEE OUTLINE MINUTES

Parks Commission

Date: February 2, 2011 Time: 5:30 p.m. Location: Community Rooms A&B Scribe: Terri Reed

Commission Members and Staff Present: Commissioners Michael Perrow, Emily Cross, Robyn Denson and Nick Tarabochia;
Staff Members: Rob Karlinsey, City Administrator, Marco Malich, Public Works Superintendent and Terri Reed, Community
Development Assistant.

Others Present: _____

Topic / Agenda Item	Main Points Discussed	Recommendation/Action Follow-up (if needed)
APPROVAL OF MINUTES:	Approval of December 1, 2010 Meeting Minutes	MOTION: Move to approve December 1, 2010 minutes as presented. Cross / Perrow - unanimously approved.
OLD BUSINESS:		
Crescent Creek Park – Playstructure	Details of the upcoming Open House for public input for the playground redevelopment on March 3 rd were discussed. Commission Member Denson requested that public and private elementary schools be included along with website and email notifications posted.	Staff will include schools and get meeting notifications out.
Parks Appreciation Day	Commission member Perrow gave an update that the LDS group will probably be providing about 80 volunteers this year and that they would like to all work at one park location. City Administrator Karlinsey asked about including a stuffer notification of the event in the utility mailing.	Staff will find out the cost to insert a page into the utility bills as opposed to printing message directly onto to bills.
Graffiti Ordinance	City Administrator Karlinsey discussed the draft ordinance changes with the Commission. Commission member Perrow asked about giving the property owner more responsibility in the ordinance. Mr. Karlinsey mentioned that we would have the ability to invoice the property owner for work with proper notice.	Draft ordinance will go to Council Finance & Safety Committee on 2/22/11.

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	Commission member Tarabochia added that reward flyers could be distributed.	
NEW BUSINESS:		
Wilkinson Farm Park – Garden Proposal	Barb Carr gave an update on the community garden and Mark Hoppen provided a proposal to replace the greenhouse in its current location. A concept based on the current greenhouse design was reviewed that has been drawn up by Mayor Hunter. Gary Williamson stated that the location was good and he would like to see some artistic items from the barn incorporated along with a dedication to keeping the greenhouse functioning.	MOTION: Move that the Parks Commission support the replacement of the greenhouse at Wilkinson Farm Park based on sketches presented by Mark Hoppen. Perrow / Cross unanimously approved.
Stay Active & Independent for Life (SAIL) Exercise Sign Program	Nanette Tatom (Gig Harbor Fire) and Susan Bueill (YMCA) presented an overview of a program to provide SAIL Exercise signs for a couple of locations in the city. Public Works Superintendent Malich explained that locations at the Cushman Trail Grandview trailhead and KLM Veterans Park had been reviewed by staff. Commission member Denson asked about possibly making the signs out of a more graffiti resistant material.	MOTION: Move that the Parks Commission support the SAIL program with signage in the parks to encourage exercise and healthy living with locations to be determined at a later date. Cross / Perrow - unanimously approved. Staff will find out more about graffiti resistant signage.
PUBLIC COMMENT:	None	
PARK UPDATE	City Administrator Karlinsey informed the Commission that 70 piles were going to be placed at Eddon Boat boatyard in the near future due to the current permits expiring soon.	
	Public Works Superintendent Malich explained that the Skansie house basement had recently been cleaned out for potential use by the Kayak Club for storage.	
NEXT PARKS MEETING:		April 6, 2011 @ 5:30 p.m.
ADJOURN:		MOTION: Move to adjourn @ 7:10 p.m. Perrow / Cross – unanimously approved