

CITY OF GIG HARBOR COMMITTEE OUTLINE MINUTES

Parks Commission

Date: November 7, 2012 Time: 5:30 p.m. Location: Community Rooms A/B Scribe: Terri Reed

Commission Members and Staff Present: Commissioners Nick Tarabochia, Rahna Lovrovich, Kyle Rohrbaugh and Stephanie Payne; Staff Members: Public Works Superintendent Marco Malich, Paul Rice, Building Official, Lita Dawn Stanton, Special Projects Coordinator and Community Development Assistant Terri Reed.

Others Present: Alan Anderson (GH Canoe & Kayak), Joyce Murray (Harbor WildWatch), Kae Paterson

Topic / Agenda Item	Main Points Discussed	Recommendation/Action Follow-up (if needed)
APPROVAL OF MINUTES:	Approval of September 5, 2012 Meeting Minutes	MOTION: Move to approve September 5, 2012 minutes as presented. Rohrbaugh /Lovrovich - unanimously approved
OLD BUSINESS:		
Gig Harbor Canoe & Kayak Racing Team - Boat Shed Proposal	<p>Alan Anderson gave some proposal details to the Parks Commission. He explained that the structure would be given to the City upon completion; it would be a temporary structure with no permanent footprint. He updated the members on receiving a \$25,000 award from the US Olympic Committee.</p> <p>Commission Chair Tarabochia explained that a policy was being developed for the use of City property and stressed that public use is of primary importance. Mr. Anderson said that the program would be run by a non-profit group that services the youth of the community. Mr. Tarabochia asked if they had considered the Ancich property as a possible location. Mr. Anderson said that they provide an introduction to kayak racing program for the community. They would like the structure to house kayaks (10-12) for the disabled vets program.</p> <p>Commission member Lovrovich asked about renting</p>	

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	kayak storage space to the community. Commission member Rohrbaugh asked about the desired timeline for the structure. Mr. Anderson answered that the funding was in place through Rotary, it would be a temporary structure with a gravel bed. He also said that a human-powered craft center was being discussed at the Ancich location which could be combined with the sailing group.	
Private Entity Use of City Park Property	Commission member Rohrbaugh distributed the current draft policy. Commission Chair Tarabochia asked that the policy be distributed to City staff for department review before being submitted to City Council. Lita Dawn Stanton mentioned that the historic aspects of parks need to be considered. Commission member Lovrovich said that the historic and tangible benefit should not adversely affect current businesses in the city. Commission member Payne would like language added requiring groups be of non-profit status. Commission member Lovrovich explained that she had some research from San Juan County for community and non-profit policies.	Draft policy will be distributed to City staff for future review and input.
Parks Appreciation Day – Parks Commission Lead	Public Works Superintendent Malich asked if any Parks Commission member would like to take the lead role for Parks Appreciation Day 2013.	No lead person was selected.
Naming the Ancich Park Property	Lita Dawn Stanton distributed some historical information on the property. She will ask the Historical Society for their input also. Commission Chair Tarabochia expressed the importance of having a Parks Commission member take the name recommendation to City Council.	Public input will be taken at the December 5, 2012 Parks Commission meeting.
Skansie House Holiday Decorations	Public Works Superintendent Malich informed the Commission that since a contractor will be working inside the Skansie house in December that decorating the interior for Christmas will be deferred for this year.	
Lift Station #4 Update	Public Works Superintendent Malich discussed an alternative location at Skansie Park that is under review for the location of Lift Station #4. It would be on the south side of the house, up near the sidewalk.	

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NEW BUSINESS:		
Cushman Trail – Helmet Safety Signage – Marco Malich	Public Works Superintendent Malich explored some options for trail location identification, “keep right” stencils and helmet safety education.	Parks Commission members will research further.
PARK UPDATE		
PUBLIC COMMENT:	Joyce Murray, Harbor Wildwatch, mentioned that they would like to provide some environmental education (signage) on the Donkey Creek project. Commission member Lovrovich asked that Harbor WildWatch also work with the Gig Harbor Fishermen’s Club.	
NEXT PARKS MEETING:		December 5, 2012 @ 5:30 p.m.
ADJOURN:		MOTION: Move to adjourn Tarabochia / Rohrbaugh - unanimously approved