### **Gig Harbor City Council Meeting**

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February 9, 1998

#### 7:00 P.M., CITY HALL COUNCIL CHAMBERS

#### AGENDA FOR GIG HARBOR CITY COUNCIL MEETING February 9, 1998 - 7:00 p.m.

#### SPECIAL PRESENTATIONS:

- 1. Presentation of the 1998 Explorer Charter.
- 2. Reserve Police Officer of the Year Officer Dave Baca.
- 3. Life Saving Award Officer David Crocker.

#### CALL TO ORDER:

#### **APPROVAL OF MINUTES:**

#### **CORRESPONDENCE / PROCLAMATIONS:**

- 1. Department of Ecology -- Litter.
- 2. Pierce Transit Amendment to Bylaws.
- 3. Joan Bassett New Bowling Alley/Recreation Facility.

#### **OLD BUSINESS:** None scheduled.

#### **NEW BUSINESS:**

- 1. Interlocal Agreement for ESB 6094, Buildable Lands.
- 2. First Reading of Ordinance Correcting the 1998 Salary Schedule.
- 3. Resolution Development Fee Schedule Adjustments.
- 4. Appointment to Pierce County Regional Council.
- 5. Liquor License Renewal Spiro's Pizza.

#### PUBLIC COMMENT/DISCUSSION:

MAYOR'S REPORT: Happenings at the Head of the Bay.

#### **COUNCIL COMMENTS:**

#### STAFF REPORTS:

Mitch Barker, Chief of Police - GHPD Stats.

#### **ANNOUNCEMENTS OF OTHER MEETINGS:**

Sign Code Public Hearing – Wednesday, February 11th, 6:00 p.m. at City Hall.

#### **APPROVAL OF BILLS:**

#### APPROVAL OF PAYROLL:

**EXECUTIVE SESSION:** For the purpose of discussing property acquisition per RCW 42.30.110, (b) and litigation per RCW 42.30.110 (i).

#### ADJOURN:

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#### **REGULAR GIG HARBOR CITY COUNCIL MEETING OF JANUARY 26, 1998**

- **PRESENT:** Councilmembers Ekberg, Young, Platt, Owel, Dick, Picinich, Markovich and Mayor Wilbert.
- CALL TO ORDER: 7:03 p.m.

APPOINTMENT OF MAYOR PRO TEM: Mayor Wilbert thanked Councilmember Steve Ekberg for serving as Mayor Pro Tem during 1997 and recommended the appointment of Councilmember Owel to serve as Mayor Pro Tem during the 1998 year.

MOTION: Move to approve the appointment of Councilmember Marilyn Owel to act as Mayor Pro Tem. Ekberg/Platt – unanimously approved.

#### **APPROVAL OF MINUTES:**

**MOTION:** Move approval of the minutes of the January 13, 1998 with correction. Picinich/Platt - unanimously approved. Councilmember Owel abstained.

#### CORRESPONDENCE/PROCLAMATIONS:

1. <u>Department of Veteran's Affairs – WWII Memorial</u>. Mayor Wilbert introduced this request for a contribution to support the World War II Memorial. She explained that Carol Morris, Legal Counsel, was researching the option to spend money on this memorial and if it were possible, the request would come back at the next meeting as an agenda item.

#### **OLD BUSINESS:**

1. <u>Second Reading of Ordinance – Disclosure of Financing during Elections</u>. Mark Hoppen explained that this ordinance applies state public disclosure requirements to the city code for candidates in this jurisdiction.

<u>Mark Robinson 7415 Stinson Avenue</u>. Mr. Robinson claimed that this ordinance was before Council at his request. He addressed questions that had come up at the last meeting regarding the need for an ordinance of this type and the difficulty of reporting contributions. He said that his wife had developed a computer program to simplify the reporting process and would be happy to give a seminar on how to use it before the next election campaign. <u>Jim Pasin – 3208 50<sup>th</sup> St. Ct. NW</u>. Mr. Pasin encouraged Council to not pass the ordinance as it was the direct result of the outfall of a couple of parties during the last election and was not a real concern. He said he was in favor of less, not more regulation.

Councilmember Markovich said that he had nothing against the public disclosure statute and it was in place for a reason, but in a small community, the candidates are largely volunteers and this would be one more obstacle to citizens who may want to participate. Mayor Wilbert agreed that it is an additional burden on volunteers that may prevent them from running. Councilmember Ekberg said that this same argument could be used regarding filing the F-1 disclosure information and that these are not major obstacles to someone dedicated to serving their community. He made the following motion:

MOTION: Move to adopt Ordinance No. 784. Ekberg/Picinich -

Councilmember Owel said that she supports public disclosure and did not find the process cumbersome. She added that people now spend more on campaigns and that the public is interested in knowing that the forms are on record. Councilmember Picinich said he felt the same way that he was very supportive. He added that the candidates owe it to the public to be open.

Councilmember Young said that philosophically he did not agree with public disclosure for small cities to avoid divisiveness, but that it has reached a level where non-disclosure has become divisive and that passing this ordinance would be a step toward solving this issue.

Councilmember Dick asked Legal Counsel for clarification on which state statutes were adopted by reference. Carol Morris explained that all the sections that pertained to campaign disclosure applicable to the city were adopted by reference.

**RESTATED MOTION:** Move to adopt Ordinance No. 784. Ekberg/Picinich – Ekberg, Young, Platt, Owel, Dick and Picinich voted in favor. Councilmember Markovich voted against.

2. Second Reading of Ordinance – Accepting Donations from the Morris Foundation. Dave Rodenbach introduced Mr. Dave Morris, the Secretary and one of the Directors of the Morris Foundation. Councilmembers thanked Mr. Morris for the generous donation and asked for clarification of the conditions mentioned in the letter accompanying the check for \$25,000. Mr. Morris said that the specific purpose of the donation was for the enhancement of city parks, either new property acquisitions or capital improvements to existing parks. One special request was that within the next six to twelve months, if the Gig Harbor Peninsula Historical Society is able to secure property within city limits, then this money would be

used if the city was able to develop a park benefit or capital improvement adjacent to this acquisition. He said that if that doesn't occur, then the request would be dropped and the funds would be free to be used in any other way appropriate.

MOTION: Move to adopt Ordinance No. 785. Picinich/Dick – unanimously approved.

#### **NEW BUSINESS:**

- 1. <u>Official Newspaper Bid</u>. Mark Hoppen explained that the city was fortunate to receive two bids for the official newspaper, but that the News Tribune's bid was significantly greater than the Gateway. He recommended the official newspaper status be awarded to the low bidder.
  - MOTION: Move to award the bid to the lowest responsible bidder, The Peninsula Gateway. Dick/Owel – unanimously approved.
- 2. <u>Special Occasion Liquor License Peninsula Neighborhood Association</u>. No action taken.
- 3. <u>New Liquor License Application Memory Lane Recreation Center.</u> No action taken.

#### **PUBLIC COMMENT:**

<u>Bonnie Wingard -- Crescent Valley Drive.</u> Ms. Wingard said that in light of the upcoming school levy she wanted to let people know that she had received Free & Reduced Lunch coupons from the State for her children several years ago that were not honored by the Peninsula School District. Mayor Wilbert thanked Ms. Wingard for her information and explained that the Councilmembers do not have persuasive influence with school district issues.

<u>Matthew Erlich – 5407  $35^{\text{th}}$  Ave NW</u>. Mr. Erlich introduced himself as the incoming Editor of the Peninsula Gateway and said that he looked forward to meeting all the members. He thanked Council for choosing the Gateway for the official newspaper. He requested that at each Council meeting, the specific citation for meeting under Executive Session, and the length of the session be mentioned to allow reporters an opportunity to possibly leave and return after the session.

#### MAYOR'S REPORT: None.

#### COUNCIL COMMENTS: None.

#### **STAFF REPORT:**

- 1. <u>Ray Gilmore, Planning Director Sign Code Hearing before the City Council.</u> No verbal report given. Mayor Wilbert asked Councilmembers to refer to the information in their packet.
- 2. <u>Dave Rodenbach, Finance Director Quarterly Report</u>. Mr. Rodenbach gave a brief summary of the quarterly report and added that every fund was within budget.

Mayor Wilbert added that immediately after the meeting, Tom Horkan, one of the planners for the Tacoma Narrows Bridge corridor project, was available to speak to Councilmembers. She added that he had several large photos for viewing.

#### **ANNOUNCEMENT OF OTHER MEETINGS:**

1. Sign Code Public Hearing – February 11<sup>th</sup>, 6:00 p.m. at City Hall.

#### **APPROVAL OF BILLS:**

- MOTION: Move approval of checks #19375 through #19396 in the amount of \$36,892.75. Young/Ekberg - unanimously approved.
- MOTION: Move approval of checks #19370 through #19450 in the amount of \$47,319.84. Young/Ekberg - unanimously approved.

#### **EXECUTIVE SESSION:**

- MOTION: Move to adjourn to Executive Session for the purpose of discussing personnel negotiations per RCW 42.30.110, Subsection(i) and 42.30.140, Subsection 4 Personnel Negotiations, for approximately 30 minutes. Picinich/Young unanimously approved.
- MOTION: Move to return to regular session at 8:13 p.m. Picinich/Platt - unanimously approved.
- MOTION: Move we adopt the agreement between the City of Gig Harbor and the Gig Harbor Police Officer's Guild. Picinich/Owel – unanimously approved.

#### ADJOURN:

MOTION: Move to adjourn at 8:15 p.m. Platt/Ekberg - unanimously approved.

> Cassette recorder utilized. Tape 480 Side A 129 - end. Tape 480 Side B 000 - 295.

Mayor

City Clerk



RECEIVED

STATE OF WASHINGTON

DEPARTMENT OF ECOLOGY

P.O. Box 47600 • Olympia, Washington 98504-7600 (360) 407-6000 • TDD Only (Hearing Impaired) (360) 407-6006 JAN 29 1998

CITY OF GIG HARBOR

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January 27, 1998

Dear Official Concerned About Litter:

Litter is on the increase in Washington state. While many local governments are working hard to address this problem, they find it increasingly difficult to fund their efforts. To help communities expand their work to clean up litter and illegal dumps, the 1997 Legislature directed Ecology to establish the Community Litter Cleanup Program, using funds from the litter tax paid by businesses to the Waste Reduction, Recycling, and Litter Control Account. The program will be available by early March.

All communities are eligible to receive funds for projects. The applications will flow through the "solid waste planning units," the 39 counties, and the cities of Seattle and Everett, who have current comprehensive solid waste management plans. This year there will be up to \$30,000 available for use in each planning unit. The funds will be distributed through inter-agency agreements between the Department and the solid waste planning unit. The primary use for the money is picking up litter; cleaning up illegal dumps is also eligible, but not the primary emphasis. The money is intended to augment current efforts; it may not be used for existing levels of work. We hope to begin signing agreements this spring, so projects can be underway this year.

We are excited about the opportunities this funding will create and we hope that all communities who participate in a solid waste management plan will collaborate to develop projects that address the highest priority unmet needs in their area. To be successful and to stretch the money as far as possible, you will need to provide local contributions on your projects. This can be from a variety of local services or resources. We strongly encourage you to work in partnership with volunteer groups, correctional crews, and solid waste advisory committees.

We are sending this letter to a wide variety of governmental officials and staff, and other groups that might be interested in developing a project. We will hold technical assistance workshops in March and encourage those interested in a possible project to attend. We will send you more information soon. If you have questions, please contact Patricia Dice, Project Officer, at (360) 407-6053, or through e-mail at pdic461@ecy.wa.gov.

Sincerely,

James J. Pendowski, Program Manager Solid Waste & Financial Assistance



#### RECEIVED

January 21, 1998

JAN 2 6 1998

CITY OF CO HARBOR

THE HONORABLE Gretchen Wilbert, Mayor City of Gig Harbor 3105 Judson Street Gig Harbor, WA 98335

Dear Mayor Wilbert:

Pierce Transit is proposing to amend its bylaws. It is a requirement to notify all jurisdictions within the Pierce Transit service area of any proposed bylaw changes. Please consider this as the notification of Pierce Transit's intent to amend its bylaws.

Enclosed is a complete copy of Pierce Transit's bylaws with the proposed changes italicized. Please note sections: 2.04.020 2, 2.04.020 3, 2.04.020 4, 2.08.060, 2.20.030, and 2.28.060.

Any written comments on the proposed changes should be forwarded to me by February 18, 1998. This will allow the Board of Commissioners time to review comments before final action is taken on February 23, 1998.

Sincerely,

Sandy Byers

Sandy Byers Clerk of the Board

Attachment

cc: Board of Commissioners Don S. Monroe, Executive Director

#### PIERCE TRANSIT BYLAWS

#### RECEIVED

JAN 26 1998

#### CITY OF GIG HARBOR

2.04Membership2.08Meetings2.12Chairperson2.16Vice-Chairperson2.20Clerk of the Board2.24Appointed Positions2.28General Provisions

#### Chapter 2.04--MEMBERSHIP

Sections:

Chapters:

2.04.010Offices.2.04.020Members of the board of commissioners.

2.04.010 Offices. The principal office of Pierce Transit as of November 19, 1987, shall be located at 3701 96th Street S.W., Tacoma, Washington 98499. Pierce Transit may have such other offices, within Pierce County as the board of commissioners may determine from time to time. (Res. 82-120 §1; Res. 84-098 §1(Ex. I(part)))

2.04.020 Members of the board of commissioners.

A. The board of commissioners (hereinafter referred to as the board) shall consist of seven members who are selected as follows:

1. Three members selected by the city council of the city of Tacoma;

2. One member selected by the city council of the city of Puyallup Lakewood;

3. Two members selected by the Pierce County Government, whose districts encompass primarily unincorporated areas legislative authority of Pierce County;

4. One member selected by the representatives of city and town councils of the remaining cities and towns within the boundary of Pierce Transit.

a. Pierce Transit shall request the city and town councils to nominate a representative to the board of commissioners of Pierce Transit. The request for nomination shall be sent on the second Wednesday in February. The nomination deadline shall be the fourth Wednesday in March.

b. The list of prospective nominees shall be mailed to the ten fourteen town and city councils for a vote on the fourth Friday in March. The city and town councils shall have until May 1st to return the ballots.

c. The ballots shall be accompanied by a certified copy of the council resolution or motion. The clerk of the board of Pierce Transit shall count the ballots and announce the results of the balloting to the board of commissioners.

d. A plurality of ballots cast shall determine the winner.

e. In the event of a tie, the city and town councils shall have an additional thirty days to reconsider. The ballot procedure will be repeated until a winner is selected by a plurality vote.

<u>2.08.040</u> Chairperson. The chairperson shall preside at all meetings of the board. In the event of his/her absence from any meeting, the vice-chairperson shall perform the duties of the chairperson, as outlined in Section 4b3 of these bylaws. Absence is defined as the chairperson being unable or unwilling to conduct the duties and business of the position of chairperson. (Res. 82-120  $\S3(d)$ ; Res. 84-098  $\S1(Ex. I(part))$ )

<u>2.08.050</u> Voting. All members in attendance, including the chairperson, at board meetings shall vote on matters brought before the authority (unless excused by a majority of members in attendance). Motions drawing a tie vote shall be deemed lost. All votes taken shall be by voice vote unless a roll call is requested by a member of the board present at the meeting. (Res. 82-120 §3(e); Res. 84-098 §1(Ex. I (part)))

<u>2.08.060</u> Order of business. The order of business at board meetings shall be the following, except whereby, upon a majority vote, the order of business may be suspended:

- A. Call to order;
- B. Roll call;
- C. Approval of minutes;
- D. Approval of vouchers;
- E. Public comment;
- F. Public hearings;
- G. Presentations;
- H. Consent agenda;
- I. Regular agenda-

a. Authorization of contracts/agreements/bid awards,

b. Invitation for bid/request for proposals,

- e.--Considerations and requests;
- J. Miscellaneous board measures and proposals;
- K. Miscellaneous staff measures and proposals;
- L. Executive session;
- M. Adjournment.

The clerk of the board may alter the order of business for a particular board meeting for purposes of efficiency or to accommodate special needs of board members, staff or the public upon direction of, or with the approval of, the chairperson or executive director. (Res. 82-120  $\S3(f)$ ; Res. 84-098  $\S1$  (Ex. I(part)))

<u>2.08.070</u> Conduct. Robert's Rules of Order Newly Revised shall govern the conduct of board meetings except where in conflict with these bylaws or other resolution of the board. (Res. 82-120  $\S3(g)$ ; Res. 84-098  $\S1(Ex, I(part))$ )

<u>2.08.080</u> Authority decisions. A majority vote of the members at a meeting at which a quorum is present shall be the act of the authority. The majority vote must have at least three affirmative votes in order to be an authority decision unless a greater number is required by law or by the bylaws. (Res. 82-120 §3 (h); Res. 84-098 §1(Ex. I (part)))

<u>2.16.020</u> Term. The vice-chairperson shall be elected from among the members at the first meeting in June of each year. In the event of a vacancy, the members will elect a new vice-chairperson at the next regular meeting. A board member shall not serve as vice-chairperson for more than two consecutive one-year terms, effective May 1983. (Res. 82-120 §4(b) (2); Res. 84-098 §1(Ex. I(part)))

2.16.030 Duties. In addition to the powers and duties granted by these bylaws, the vice-chairperson shall have such other powers and duties as shall be prescribed by law or by resolution of the board. In the absence of the chairperson, the vice-chairperson shall perform the duties of the chairperson, and when so acting, shall have all the powers of and be subject to all the restrictions upon the chairperson. The vice-chairperson shall perform other duties as may be assigned to him/her by the chairperson or by the board of commissioners. (Res. 82-120 §4(b) (3); Res. 84-098 §1(Ex. I(part)))

#### Chapter 2.20--CLERK OF THE BOARD

Sections:

2.20.010	Appointment.
2.20.020	Duties.
2.20.030	Minutes.
2.20.040	Resolutions.
2.20.050	Other legal documents.

<u>2.20.010</u> Appointment. The board of commissioners and the executive director shall appoint a clerk of the board who shall have such power and perform such duties as prescribed by law, or action of the board. (Res. 82-120 §8(a); Res. 84-098 §1(Ex. I(part)))

#### 2.20.020 Duties.

A. The clerk of the board serves as a liaison between the board and Pierce Transit staff. The clerk of the board shall respond to requests from members of the board. The clerk of the board, in addition to his/her other duties shall be responsible for documenting compensation paid to the board in accordance with "Meeting Compensation Guidelines" as approved by the board. The clerk of the board shall also be responsible for keeping the minutes, resolutions of the board, and all other legal documents. Such records shall be kept at the principal office of the authority and shall be made available for inspection by the public in accordance with state law.

B. The clerk of the board is designated as the employee responsible for distribution of all American Public Transit Association governing board committee communications to members of the board of Pierce Transit. (Res. 82-96 §1; Res. 82-120 §8(b); Res. 84-098 §1(Ex. I(part)))

#### 2,20,030 Minutes.

A. The clerk of the board shall cause to be recorded electronically all of the regular and special Pierce Transit board meetings and shall maintain these recordings for a period of eighteen months. such period of time as may be required by applicable state laws and regulations.

B. At the conclusion of each regular or special meeting of the Pierce Transit board, the clerk of the board shall cause the minutes to be prepared in a brief and concise manner, which minutes shall contain an accurate resume of the board's official action with reference to all matters properly before it.

<u>2.28.010</u> Contracts. The board may authorize any officer or officers, agent or agents of Pierce Transit, in addition to the officers so authorized by resolution, to enter into any contract or execute and deliver any instrument in the name of and on behalf of Pierce Transit, and such authorization may be general or may be confined to specific instances. (Res. 82-120 §9 (a); Res. 84-098 §1(Ex. I (part)))

2.28.020 Warrants. All disbursements of Pierce Transit shall be by warrant drawn by the director of finance and administration auditor or as otherwise directed by law. All requests for warrants shall be signed as directed by board resolution. (Res. 82-120 §9 (b); Res. 84-098 §1(Ex. I (part)))

<u>2.28.030</u> Notes. All notes or other evidence of indebtedness, including bills, issued or incurred in the name of Pierce Transit, shall be signed by such officer, member, agent or employee of Pierce Transit, and in such manner as shall from time to time to be determined by resolution of the board. (Res. 82-120 §9 (c); Res. 84-098 §1(Ex. I(part))

<u>2.28.040</u> <u>Deposits</u>. All funds of Pierce Transit shall be deposited in the appropriate funds established by resolution. The director of finance and administration shall be custodian of the funds and is, subject to approval by resolution of the board, authorized to invest such funds in the manner provided by law. (Res. 82-120 §9 (d); Res. 84-098 §1(Ex. I(part)))

<u>2.28.050</u> <u>Gifts</u>. The board may accept on behalf of Pierce Transit any contribution, gift, bequest, or devise, for any purpose of Pierce Transit. (Res. 82-120 §9(e); Res. 84-098  $\S1(Ex. I(part)))$ 

<u>2.28.060</u> Resolutions. The vote of each member on all formal resolutions of the | board shall be recorded in the minutes, and each such resolution shall be signed by the chairperson and the clerk of the board. (Res. 82-120 [0; Res. 84-098 [1(Ex. I(part)))

<u>2.28.070</u> <u>Amendments</u>. These bylaws may be added to or changed by an affirmative vote of four members in attendance at any board meeting where a 30-day written notice of such meeting has been sent to all legislative bodies within the jurisdiction of Pierce Transit. The 30-day written notice shall advise all of the legislative bodies within the boundaries of Pierce Transit of the proposed changes which are to be considered. (Res. 82-120 §11; Res. 84-098 §1(Ex. I (part)))

To: Mayor Gretchen Wilbert and members of the City Council Gig Harbor, Washington

From: Joan Bassett and other interested parties Regarding construction of a new bowling/recreation facility in Gig Harbo:

The destruction of Gig Harbor Lanes during the December, 1996 storm not only displaced many bowlers, but also curtailed or completely halted programs connected with the sport in the Gig Harbor/Peninsula area.

Approximately 250 adult bowlers from seven leagues moved to bowling centers in Tacoma to complete last year's schedule. At the end of that schedule last spring, leagues that had moved to Narrows Plaza Bowl and Tower Lanes were required to sign 33 week contracts stating they would return for the present season. They will be asked to do the same this year for next season. Bowlers want to bowl on the west side of the Narrows and do not want to commit to a full season in Tacoma if the Gig Harbor center will be completed by next fall. In fact, bowlers are willing to bowl a short season here if the center were to be ready by November or December of 1998.

Along with adult leagues being disrupted, a very fine youth program ended. It was impossible to transport the youngsters to town in time for the after school leagues, so some 75 young people, ages five through eighteen, were unable to continue league bowling. This also meant they could no longer participate in the Grand Prix Scholarship Program sponsored by the Washington State Bowling Proprietors Association. Scholarships earned through bowling can be used for either college or vocational training. Money previously earned through Gig Harbor Lanes with additional funds provided by the W.S.B.P.A. would again be available for local students once the program started at the new center.

Besides the after school bowling activities, Physical Education and Special Education classes can no longer have bowling sessions as part of the school curriculum.

There has also been a dramatic drop in Senior Citizen bowling participation because many do not want to drive to Tacoma or Port Orchard, even though it is a sport they truly enjoy and in which there are no age limitations.

As members of the Gig Harbor Peninsula community as well as the bowling community, our request is simple: We hope the permit process can be expediated so that next year at this time we can be spending time (and money) in the Gig Harbor Memory Lanes Bowling Center. "West side--Best side".

Thank you for your consideration.

See attached signatures of other concerned citizens.

Sincerely, Joan Bassett

Joan Bassett, Sec./Treas. Pin Mrs. Bowling League 3911 Wollochet Dr. N W Gig Harbor, Wa. 98335

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TO THE TUNE OF "HOME ON THE RANGE"

OH GIVE US A HOME

WHERE THE STRIKES & SPARES ROAM WHERE THE BALLS & THE PINS INTERPLAY

WHERE SOMETIMES IS HEARD

THAT DISCOURAGING WORD

"OH NO, MY BALL WENT THE WRONG WAY"

#### CHORUS

HOME, HOME ON THE LANES WHERE THE BALLS & THE PINS INTERPLAY

WHERE SOMETIMES IS HEARD

A DISCOURAGING WORD

BUT WE ALWAYS COME BACK THE NEXT DAY

From the hearts of all the displaced Gig Harbor bowlers!



City of Gig Harbor. The "Maritime City." 3105 JUDSON STREET CIC HARBOR, WASHINCTON 98335 (253) 851-8136

# TO:MAYOR WILBERT AND CITY COUNCILFROM:MARK HOPPEN, CITY ADMINISTRATORSUBJECT:INTERLOCAL AGREEMENT for ESB 6094, BUILDABLE LANDSDATE:FEBRUARY 4, 1998

#### INFORMATION/BACKGROUND

ESB 6094 requires Pierce County to determine if there is sufficient suitable land to accommodate the county-wide population projection. In order to comply with this amendment to the Growth Management Act, Pierce County must achieve the following objectives: 1) determination of the actual density of housing and amount of land developed for commercial and industrial uses within urban growth areas; 2) determination of the amount of land needed for commercial and industrial uses and for housing by type and density range based on data collected over the past five years; and 3) implementation of measures to achieve consistency with growth objectives and actual development. These objectives must be accomplished by June 30, 1998 and involve all cities and towns in Pierce County.

#### POLICY CONSIDERATIONS

Approval of the attached interlocal agreement enables compliance with ESB 6094 by agreeing to a distribution of funds to further local assistance to the county consultant who will coordinate and conduct the statutorily mandated study.

#### FISCAL CONSIDERATIONS

Upon notification of signature to the interlocal agreement, the City of Gig Harbor is slated to receive a \$4,276 share of the \$169,006 available to Pierce County in 1998.

#### RECOMMENDATION

Staff recommends that the City Council authorize Mayor Wilbert to sign Exhibit "A" to Pierce County Resolution No. R97-144, an interlocal agreement.



2401 South 35th Street Tacoma, Washington 98409-7460 (253) 798-7200 • FAX (253) 798-3131

January 13, 1998

TO: Pierce County Regional Council

SUBJECT: Interlocal Agreement for ESB 6094, Buildable Lands

The 1997 Legislature passed ESB 6094 amending the Growth Management Act (Section 25 of the Buildable Lands Bill) which requires six counties and their 95 cities and towns to monitor buildable lands with the assistance from the Department of Community, Trade and Economic Development (DCTED). The legislation provided funding to the counties for FY '98 and FY '99. Pierce County will receive \$169,006 to spend by June 30, 1998.

The distribution of these funds were discussed at both the staff level through the GMCC and at the PCRC. During the discussions, it was acknowledged that to fulfill the FY '98 scope of work, the County and all the Cities and Towns would need to participate to some degree and the tasks would need to be completed quickly. Accordingly, the PCRC made a recommendation to the Pierce County Council on the distribution of the funds and project approach. The Pierce County Council passed Resolutions R97-143 and R97-144 on January 6, 1998, which reflect the recommendations from the PCRC.

The project approach includes hiring a consultant, with a support role from the County and all the Cities and Towns. To encourage jurisdictions to support this project, Pierce County will distribute money from the State grant to all of the them (see attached Pierce County Resolution R97-144). The funds are for each jurisdiction to complete the following tasks:

- a) Work with the consultant on filling out a survey regarding baseline data and growth assumptions.
- b) Determine how baseline data and growth assumptions were developed (methodology).
- c) Collect existing data to use in filling out survey.
- d) Begin collecting land use data as required by the legislation (1997 starting point).
- e) Begin working towards determining appropriate technological needs for gathering yearly data; i.e.: GIS system, working with the County or consultant, hand collection methods.

Pierce County Regional Council January 13, 1998 Page 2

To receive the funds, each jurisdiction is required to sign the attached interlocal agreement ("Exhibit A" to Resolution R97-144). The quicker each interlocal agreement is returned to the County, the sooner your jurisdiction will receive the first half payment. If you have any questions, please call me at (253) 798-7039.

Sincerely,

an(

DAN CARDWELL Associate Planner ESB 6094 Project Coordinator

DC:vll F:\WPFILES\LONG\CARDWELL\SB6094\COVLTR.WPD Attachment

cc: GMCC Representatives City/Town/County Clerks

-			
	FILE NO. 466/443 PROPOSAL NO. R97-144		
1	Sponsored by: Councilmember Jan Shabro		
2	Requested by: County Executive/Planning & Land Services		
3	Requested by: Councy Executive/Framing & Dand Dervices		
4			
. 5 6	RESOLUTION NOR97-144		
· 7			
8			
0 9	A RESOLUTION OF THE PIERCE COUNTY COUNCIL AUTHORIZING THE PIERCE		
10	COUNTY EXECUTIVE TO EXECUTE AN INTERLOCAL AGREEMENT WITH		
11	EACH CITY AND TOWN WITHIN THE COUNTY TO COOPERATIVELY		
12	COMPLY WITH THE 1997 AMENDMENTS TO THE GROWTH MANAGEMENT		
13	ACT; AND ALLOCATE FUNDS DISBURSED BY THE WASHINGTON		
14	STATE DEPARTMENT OF COMMUNITY, TRADE, AND ECONOMIC		
15	DEVELOPMENT.		
16			
17	WHEREAS, The Washington State Department of Community, Trade,		
18	and Economic Development (Department) has the authority to cooperate		
19	with and provide assistance to local governments and local agencies		
20	serving the community of the State to aid orderly, productive, and		
21	coordinated community and economic development of the State, Revised		
~ 22	Code of Washington (RCW) 43.330.050(5); and		
23			
24	WHEREAS, The Department has the responsibility of administering		
25	programs and projects assigned to the Department by the Governor or		
26	the Washington State Legislature; and		
27			
28			
	Page 1 of 5		

Resolution No. <u>R97-144</u> (Continued)

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1 WHEREAS, The Legislature amended the Growth Management Act in 2 Engrossed Senate Bill 6094, Laws of 1997, Chapter 429 RCW (ESB 6094); 3 and

WHEREAS, ESB 6094 requires Pierce County to determine if there 5 is sufficient suitable land to accommodate the County-wide population 6 projection; determine the actual density of housing and amount of 7 land developed for commercial and industrial uses within urban growth 8 areas; determine the amount of land needed for commercial and 9 industrial uses and for housing by type and density range based on 10 the data collected over the prior five years; adopt and implement 11 measures to achieve consistency between growth objectives and actual 12 development; annually monitor the effectiveness of measures required 13 under ESB 6094 (RCW 36.70A.215); and 14

WHEREAS, ESB 6094 requires a cooperative effort by the County and the Cities and Towns within the County to complete the tasks required by June 30, 1998; and

WHEREAS, ESB 6094 requires the Department to review and evaluate the effectiveness of ESB 6094; specifically, whether counties and cities and towns have planned for sufficient "buildable lands" to accommodate the county-wide population projection and the need for commercial and industrial lands (RCW 36.70A.215); and

WHEREAS, ESB 6094 authorizes the Department to provide grants to 10cal jurisdictions to assist them in complying with the amendments (RCW 36.70A.215); and

Page 2 of 5

Resolution No. <u>R97-144</u> (Continued)

WHEREAS, The PCRC is a multi-jurisdictional group comprised of elected officials who represent the County and Cities and Towns within the County; and

WHEREAS, The PCRC reviewed the GMCC's recommendations and based upon the work of the GMCC and its own review and discussions, the PCRC recommended that a consultant be engaged to survey all jurisdictions within the County, coordinate information, standardize data and recommend changes to the County-Wide Planning Policies; that administrative fees be paid to the County and that the funds disbursed by the Department be distributed among the County and the Cities and Towns within the County; and

WHEREAS, To cooperatively complete the work necessary under ESB 6094, an interlocal agreement should be executed as provided in Exhibit "A", and the funds disbursed by the Department should be allocated among the County and the Cities and Towns as outlined in Appendix "1" to Exhibit "A"; and

WHEREAS, The Council shall review future interlocal agreements that disburse State funds allocated to implement ESB 6094; NOW, THEREFORE,

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BE IT RESOLVED by the Council of Pierce County:

26 <u>Section 1</u>. The Pierce County Executive is hereby authorized to 27 execute an interlocal agreement with each of the cities and towns in 28 the County as provided in Exhibit "A" attached hereto and

Page 4 of 5

Exhibit "A" to Resolution No. R97-144 1 2 Interlocal Agreement -3 Distribution of Department Funds 4 5 6 This Agreement is entered into by and among the cities and towns of 7 Pierce County and Pierce County. This Agreement is made pursuant to 8 the provisions of the Interlocal Cooperation Act of 1967, RCW 39.34 9 and has been authorized by the legislative body of each jurisdiction 10 pursuant to formal action as evidenced by execution of the signature 11 page of this Agreement. 12 13 Purpose: 14 1. 15 The purpose of this Agreement is to designate Pierce County as 16 the primary grantee of certain funds provided by the Washington State 17 Department of Community, Trade and Economic Development (hereinafter 18 referred to as the DEPARTMENT) pursuant to RCW 36.70A.215 and 19 Contract No. s98-161-004, which is attached and incorporated herein. 20 21 Duration: 22 2. 23 The effective date of this agreement shall be the date it is 24 executed by both parties. The agreement period shall be July 1, 25 26 1997, through June 30, 1998. 27 28 Page 1 of 5

4) Begin collecting land use data as required by the 1 legislation (1997 starting point); and 2 5) Begin working towards determining appropriate 3 technological needs for gathering yearly data; i.e.: 4 GIS system, working with the County or consultant, 5 hand collection methods. 6 7 Withholding For Noncompliance. Following disbursement of b. 8 the first allocation, the County shall, upon written 9 notification by the County, withhold funds from a city or 10 town for failure to complete the products identified in 11 Section 4 a. above. 12 13 All jurisdictions shall submit to the Status Report. c. 14 County a status report by June 30, 1998, documenting the 15 tasks which were completed, pursuant to the Scope of Work. 16 17 Severability: б. 18 19 If any of the provisions of this Agreement are held illegal, 20 invalid, or unenforceable, the remaining provisions shall remain in 21 full force and effect. 22 23 In witness whereof, this agreement has been executed by each 24 member jurisdiction as evidenced by signature pages affixed to this 25 26 Agreement. 27 28 Page 3 of 5

	·	
Appendix "1" Allocation of SB 6094	Grant Funds for FY '98	
Jurisdiction	Allocation	
Unincorporated Pierce County - Total	\$59,109	
Base + Pop. Allocation \$24,109		
Consultant \$30,000		
Administration \$ 5,000		
Bonney Lake	\$4,640	
Buckley	\$4,262	
Carbonado	\$4,042	
DuPont .	\$4,061	
Eatonville	\$4,119	
Edgewood	\$4,710	
Fife	\$4,303	
Fircrest	\$4,394	
Gig Harbor	\$4,276	
Lakewood	\$8,155	
Milton	\$4,312	
Orting	\$4,226	
Pacific	\$1,000	
Puyallup	\$5,969	
Roy	\$4,024	
Ruston	\$4,049	
South Prairie	\$4,036	
Steilacoom	\$4,413	
Summer	\$4,539	
Tacoma	\$16,391	
University Place	· \$5,947	
Wilkeson	\$4,029	
Total	\$169,006	

Page 5 of 5



City of Gig Harbor. The "Maritime City." 3105 JUDSON STREET CIC HARBOR, WASHINGTON 98335 (253) 851-8136

# TO:MAYOR WILBERT AND CITY COUNCILFROM:DAVID RODENBACHSUBJECT:FIRST READING - ORDINANCE TO CORRECT THE 1998 SALARY<br/>SCHEDULEDATE:FEBRUARY 3, 1998

#### BACKGROUND

The salary schedule included with the original budget ordinance did not include two positions, Information Systems Specialist and Public Works Clerk. Also, the Administrative Assistant position has been changed to City Clerk; and the salary ranges for Police Sergeant and Police Officer have been changed as per contract. Lastly, the Police Lieutenant salary range has been reduced by the amount of the 3% college degree allowance which will instead be provided as a stipend.

#### RECOMMENDATION

Staff recommends adoption of this ordinance.

#### CITY OF GIG HARBOR ORDINANCE NO.

### AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, AMENDING ORDINANCE 779, RELATING TO THE ESTABLISHMENT OF THE 1998 CITY PERSONNEL SALARY SCHEDULE.

WHEREAS, RCW Chapter 35A.33.075 requires that the City adopt a yearly budget ordinance setting the next year's salary schedule for city employees; and

WHEREAS, the City complied with the above and adopted Ordinance No. 700 setting the 1998 salary schedule for city employees; and

WHEREAS, Ordinance No. 779 must now be amended to reflect the 1998 salary ranges for the Police Sergeant and Police Officer positions and to correct an error in the salary schedule;

NOW, THEREFORE, the City Council of the City of Gig Harbor DO ORDAIN as follows:

<u>Section 1.</u> Ordinance No. 779 is hereby amended to establish and adopt the 1998 personnel salary schedule as set forth in Attachment 'A', attached hereto and incorporated herein by this reference.

<u>Section 2.</u> This ordinance shall be in force and take effect five (5) days after its publication according to law.

**PASSED** by the City Council of the City of Gig Harbor, Washington, and approved by its Mayor at a regular meeting of the council held on this \_\_\_\_\_ day of February, 1998.

Gretchen A. Wilbert, Mayor

ATTEST:

Molly Towslee City Clerk

Filed with city clerk: Passed by the city council: Date published: Date effective:

#### ATTACHMENT "A"

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#### **1998 SALARY SCHEDULE**

POSITION	RANGE	
	<u>Minimum</u>	<u>Maximum</u>
City Administrator	\$5,026	\$6,283
Public Works Director	4,501	5,627
Chief of Police	4,259	5,324
Finance Director	4,055	5,069
Planning Director	3,968	4,960
Police Lieutenant	4 <del>,067</del> 3,948	<del>5,08</del> 4 <b>4.936</b>
Public Works Supervisor	3,622	4,528
Project Engineer	3,601	4,501
Police Sergeant	<del>3,425</del> <u>3,55</u>	4,281 4,439
Fire Marshal/Building Official	3,474	4,343
Sewer Plant Supervisor	3,467	4,334
Foreman	3,088	3,861
Information System Specialist	242866	3-763
Police Officer	<del>2,872</del> 3,044	<del>3,590</del> 3.805
Planning Associate	2,973	3,717
Construction Inspector	2,923	3,654
Sewer Plant Operator	2,879	3,599
Maintenance Worker	2,798	3,497
Planning / Building Inspector	2,707	3,383
Engineering Technician	2,601	3,250
Administrative Assistant Gity Clerk	2,518	3,148
Public Works Assistant	2,518	3,148
Court Administrator	2,431	3,039
Finance Technician	2,301	2,876
Planning-Building Assistant	2,301	2,876
Laborer	2,259	2,824
Court Clerk	2,204	2,754
Police Services Specialist	2,163	2,706
Administrative Receptionist	1,869	<del>2,251</del> 2.334
Bablic-Works Clerk	1.869	23334



City of Gig Harbor. The "Maritime City"

DEPARTMENT OF PLANNING & BUILDING SERVICES 3125 JUDSON STREET GIG HARBOR, WASHINGTON 98335 (253) 851-4278

# TO:MAYOR WILBERT AND CITY COUNCILFROMRAY GILMORE, PLANNING STAFFSUBJ.:RESOLUTION - FEE SCHEDULE UPDATE FOR 1998DATE:MARCH 5, 1998

#### Background/Summary

Attached is a resolution and an updated fee schedule for 1998.

#### Policy Issues

Several permit review procedures are now in place which currently do not require fees. From the staff's experience over the past year, these review procedures are time-consuming and should be subject to an application fee. These include a charge for review by the Design Review Board and a fee for pre-application review.

The Design Review Board is an optional review process. It has proven very popular, but it has consumed an inordinate amount of staff time in the preparation of reports and attendance at night meetings. The fee proposed by staff is reasonable and should discourage the rash of "speculative" applications we received over the past year.

Pre-application review is optional, to a point. Title 19 requires a pre-application review if the project is a certain minimum size. Nonetheless, pre-application review requires attendance by several staff members from various departments. Follow-ups to pre-application meetings includes a written summary of the meeting, which is also staff intensive. The fee proposed by staff is modest and does not cover the total costs of a pre-application meetings. Staff does not a favor a "total-cost" fee as this might discourage pre-application filings.

#### **Fiscal Impact**

There would be no negative impact to the city's financial resources.

#### Recommendation

Staff recommends adoption of the proposed resolution.

#### RESOLUTION NO.

#### A RESOLUTION OF THE CITY OF GIG HARBOR, WASHINGTON, WHICH ESTABLISHES FEES FOR LAND USE PLANNING AND BUILDING APPLICATIONS AND PERMITS; AMENDING THE FEE SCHEDULE TO INCLUDE FEES FOR DESIGN REVIEW AND PRE-APPLICATION REVIEW AND TO UPDATE CURRENT FEES; REDUCING THE FEES FOR SITE PLAN REVIEW.

WHEREAS, the City of Gig Harbor has established such fees by Resolution; and,

WHEREAS, the Gig Harbor City Council has requested that the Planning-Building Department evaluate fees on an annual basis and, as necessary, propose adjustments to the fee schedule; and,

WHEREAS, the last update occurred in March of 1997; and,

WHEREAS, since the last fee schedule update, the city adopted an ordinance regulating telecommunication facilities and which further established a review process for wireless communication facilities; and,

WHEREAS, the Department of Planning and Building Services is proposing several adjustments to the Fee Schedule during this annual evaluation, said adjustments consisting of adding fees for design review, wireless communication facilities applications and pre-application meetings, reducing site plan review fees for developments not requiring design review; and,

WHEREAS, the revised fee schedule provides appropriate adjustments to existing fees, and reflects the average allocation of staff resources per the respective application and recently adopted amendments to the Uniform Building Code; and,

WHEREAS, the proposed fee schedule adjustments are deemed necessary to maintain fair and equitable application.

#### NOW, THEREFORE, THE GIG HARBOR CITY COUNCIL HEREBY AMENDS THE PLANNING AND BUILDING SERVICES FEES FOR 1998 AND ESTABLISHES THE FEE SCHEDULE AS PER THE ATTACHED EXHIBIT "A".

#### APPROVED:

Gretchen A. Wilbert, Mayor

ATTEST:

Molly Towslee, City Clerk City Clerk

Filed with City Clerk: Passed by City Council:

#### Exhibit "A"

# CITY OF GIG HARBOR DEPARTMENT OF PLANNING AND BUILDING SERVICES FEE SCHEDULE

# A. LAND USE DEVELOPMENT APPLICATION FEE

# 1) Amendment to Comprehensive Plan

Land Use Map Designation	\$750
Urban Growth Area Adjust	\$750
Text	\$400
Land Use Map change + text	\$1,000

#### 2) Amendments to Zoning Code

	Zoning District Boundary	\$425
	Text	\$275
	Boundary change + text	\$650
3)	<b>Conditional Use Permit</b>	\$450
r.	Associated with Site Plan Review	\$50
	if site plan fee is \$400 or greater	
4)	Variance	<b>\$45</b> 0
2	Associated with Site Plan Review	\$50
	if site plan fee is \$400 or greater	
	Administrative Variance	No Charge
5)	Planned Residential District	\$75
	(Exclusive of Subdivision fees)	
<u>6)</u>	Planned Unit Development	<u>\$150</u>
	(Exclusive of subdivision fees)	*
<b>7</b> )	Site Plan/Binding Site Plan Review	
	Administrative Review	\$75
	Base Fee	\$325
	0 10,000 sq. ft. commercial	
		Pg No. 1 of 7 - Fee Schedule 1998

floor area (CFA)

	<del>10,001-20,000 sq. ft. CFA</del>	<del>\$100/cach 1000 sq. ft.</del>
	≻20,000 sq. ft. CFA	<del>- \$125/each 1000 sq. ft.</del>
	Multifamily (3 or more attached dwelling units)	- \$200 + \$25/dwelling unit
<u>7) 8) Desig</u>	<u>n Review</u>	
	Basic Application Fee 0 - 10,000 sq. ft. commercial floor area (CFA)	<u>\$75/each 1000 sq. ft.</u>
	<u>10,001-20,000 sq. ft. CFA</u>	\$100/each 1000 sq. ft.
	>20,000 sq. ft. CFA	\$125/each 1000 sq. ft.
	Multifamily (3 or more attached dwelling units)	\$200 + \$25/dwelling unit

Request for Review before the	\$150 per requested meeting +	
Design Review Board	\$30 for each general requirement under	
	review by the DRB as requested	
	under the DRB checklist	

# 8) 9) Land Clearing/Erosion Control

	Permit	\$100
<del>8)</del> <u>9)</u>	Subdivisions	

Preliminary Plat	<del>\$550</del> <u>\$600</u> + \$25 per lot
Final Plat	<del>\$25</del>
Replats	\$225
Plat Amendments	\$150

# 9) 10) Short Subdivisions

Summary Action	\$375
Plat Amendment	\$75
Boundary Line Adjustment	\$30

# 10) 11) Shoreline Management Permits

Substantial Development (based upon actual costs or fair market value, whichever is higher)

< \$10,000	\$100
> \$10,000 < \$100,000	\$350
> \$100,000 < \$500,000	\$700
> \$500,000 < \$1,000,000	\$1,200
> \$1,000,000	\$1,700
Variance (w/o SDP)	\$400
Variance with SDP	\$75
Conditional Use (w/o SDP)	\$400
Conditional Use with SDP	\$75
Revision	\$150
Request for Exemption	\$15

#### 11)12) Wetlands/Critical Areas Analysis

Steep Slopes/Erosion	\$ <del>15</del> <u>\$30</u>
Hazard Critical Habitat	\$35
Wetlands Preliminary Site Investigation	<del>\$35<u>\$50</u></del>
Wetlands Report Review	\$75

12)13) Appeals	
To the Hearing Examine	er:
Administrative V	Variance <u>\$225</u> <u>\$245</u>
Administrative I	Decision \$120 \$130
Requests for Rec	consideration
of-Examiner's de	voision

To the Building Code Advisory Board: \$250

# 13)14) Appeals to City Council

Appeal of Hearing Examiner	
Decision:	<del>\$100</del> <u>\$120</u>

# 14)15) Sign Permits

		All signs less than 25 sq. ft.	\$20
		Change of Sign, all sizes	\$20
		Request for Variance	\$150
			<b>•</b> - • •
		Projecting	\$35
		Wall Sign, nonelectricnon-illuminated	
		25- <b>5</b> 0 sq. ft.	\$35
		51-99 sq. ft.	\$45
		>100 sq. ft.	\$55
		Wall Sign, electricilluminated	<b>.</b>
		25-50 sq. ft.	\$40
		51-99 sq. ft.	\$50
		>100 sq. ft.	\$60
		Ground Sign, non-illuminated	<b>400</b>
		25-50 sq. ft.	\$50
		51-100 sq. ft.	\$60
		-	\$00
		Ground Sign, electricilluminated	<b>*</b> CD
		25-50 sq. ft.	\$60
		51 -100 sq. ft.	\$70
		Master Sign Plan Review	<u>\$100</u>
		_	
<u>16)</u>	Comm	unications Facilities Application Review	
		General Application Review	<u>\$50</u>
		Special Exception	\$28
B.	ENVI	RONMENTAL REVIEW (SEPA)	
	1)	Checklist	\$150
	2)	Environmental Impact Statement	
		Prepared by Staff	\$1,000 + \$45/hour
		Prepared by Private Party	\$250 + \$45/hour
	3)	Appeals of Decisions	
	5)	The state of the s	
		Conditioning/Denying of	
		Permit	\$200
		Administrators Final	
		Determination (DNS or	\$150 + Hearing Examiners costs for
		EIS)	review (Examiner costs waived for
			listed parties of record within 300 feet
			-
			of project site).

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С.	<u>AN</u>	NEXATION PETITION		
		Less than 10 acres	\$200	
		10 - 50 acres	\$300	
		50 - 100 acres	\$400	
		100 + acres	\$500	
D.	<u>UT</u>	ILITY EXTENSION REQUEST	\$100	
E.	REC	QUESTS FOR INFORMATION		
	1)	Land-use information, verbal	No Charge	
	2)	Land-use information, written response requested related to active permit	No Charge	
	3)	Land-use information, written response requested, file search required	Cost of Copying Requested Documents	
	<del>3) -</del>	Preapplication Conference		
	4)	Preapplication Conference, written summary of meeting	<del> \$75</del>	
<b>F.</b>	PRE	EAPPLICATION REVIEW	No Charge\$75 (includes a written summary of the meeting)	

#### F.G. SPECIAL INSPECTIONS (AND PERMITS):

1) Fire Marshal Inspections. There is hereby imposed a  $\frac{20.00 \cdot 47.00}{2.201}$  inspection fee for all inspections carried out pursuant to the provisions of Section 2.201 of the Uniform Fire Code as now enacted or hereafter amended. The  $\frac{20.00 \cdot 47.00}{2.200}$  inspection fee shall include two re-inspections for the purpose of ensuring the correction of any deficiencies noted in a prior inspection. If additional reinspections are necessary to ensure correction of any deficiency or defect, the Gig Harbor fire marshal shall charge a fee of  $\frac{30.00 \cdot 47.00}{2.200}$  per hour with a one-hour minimum and to be computed in one-quarter-hour increments, not to include travel time. All requested inspections which require a report will be processed under subsection Q4 of this section, Building Official Inspections.

2) Article IV Permits. The fire prevention bureau <u>Planning-Building Department</u> shall charge fees for processing permit applications required pursuant to <u>Article IV Section 105, 1997</u> <u>UFC</u> of the Uniform Fire Code as now enacted or hereafter amended. The amount of the fee shall be set by resolution of the Gig Harbor City Council and fee schedules shall be made available to

Pg No. 5 of 7 - Fee Schedule 1998

members of the public upon payment of photocopying charges. When any occupancy requires multiple permits, the Gig Harbor fire marshal shall charge the highest of the several fees plus one-half of all other required fees.

3) After Hours Inspection. For any inspections authorized or required pursuant to the Uniform Fire Code and for which it is necessary to have an inspection made after normal business hours, which are Monday through Friday, 8:30 a.m. until 5:00 p.m., or on recognized City of Gig Harbor holidays, the Gig Harbor City Fire Marshal shall charge an inspection fee of \$45.00 \$47.00 per hour with a minimum of one two hours to be measured in quarter-hour increments including travel time.

#### 4) Building Official Inspections

Non-classified request	\$50
Re-inspection fee assessed under provisions of Section 305 G	<del>\$30                                    </del>
Additional Plan Review required by changes, additions or revisions to previously approved plans	<del>\$30<u>\$47</u>/hour (minimum charge</del> of 1/2 hour)
For use of outside consultants for Plan checking and inspections or Both.	Actual Costs

5) — Radon Testing. The applicant for a building permit to construct a new single family or multi-family building within the City of Gig Harbor shall pay \$15.00 for each living unit to cover the cost of supplying the owner of each new living unit a three month etched track radon measuring device in accordance with a new section to RGW Chapter 19.27.

6)5) Building /Plumbing/Mechanical Permit Fees. Building /Plumbing/Mechanical permit fees shall be based upon the most recent fee schedule as adopted by the State Building Code Council in the respective Uniform Code.

7)6) Energy Code Inspection. Energy Code Inspection Fees shall be those as established in the Special Plans Examiner/Special Inspector Program, Policies and Procedure Handbook (April, 1994, Utility Code Group, Bellevue, WA).

#### G.H. ADVERTISING FEES:

For those applications which require a notice of public hearing to be published in a newspaper of general circulation, the applicant shall bear the costs of all advertising.

#### H.I. COPY SERVICES

1)	Zoning Map/Comprehensive Plan		
	Land Use Map (24" x 36")	\$ 3.50	
2)	Zoning Code	\$10.00	
3)	Comprehensive Plan	\$16.00	
4)	Shoreline Master Program	\$7.50	
5)	Critical Areas Map (24"x 36")	\$3.50	
6)	Visually Sensitive Area (24"x 36")	\$3.50	
7)	Design Review Manual	\$6.00	

#### **1.** J. FEE WAIVERS AND REQUIREMENTS

Application fees may be waived upon approval of the City Administrator if any of the following conditions exist:

- 1. The application submitted is in direct response to a capital construction project by the City of Gig Harbor.
- 2. The City determines that the direct benefit accrued from the applicant's project is in the public's interest and welfare.
- 3. The proposal is a City of Gig Harbor project.

Application fees may be reimbursed at the following rate (percent of total fee):

Request to withdraw application prior to any public notice issued	100%		
Request to withdraw application after public notice issued.	85%		
Request to withdraw application following a public hearing	35%		
Request to withdraw application after final action on permit by			
Hearing Examiner or City Council	0%		

#### **J.K.** REVIEW OF PROJECTS IN UGA OUTSIDE CITY LIMITS WHERE CITY SEWER AND/OR WATER IS REQUESTED

The fee for city staff review of applications which have submitted a request to the City Council for utility extension services is 50% of the fee charged for comparable projects within the city.



City of Gig Harbor. The "Maritime City."

3105 JUDSON STREET CIC HARBOR, WASHINCTON 98335 (253) 851-8136

TO:CITY COUNCILMEMBERSFROM:MAYOR GRETCHEN WILBERTSUBJ:APPOINTMENT TO THE P.C. REGIONAL COUNCILDATE:FEBRUARY 4, 1998

#### INFORMATION/BACKGROUND

Appointments for representatives and alternates to the Pierce County Regional Council (PCRC) and to the Growth Management Coordinating Committee (GMCC) need to be confirmed.

The PCRC serves as an oversight committee for the County Comprehensive Planning Policy relating to the Growth Management Act. The PCRC also serves as a regional link to the Puget Sound Regional Council. The GMCC consists of staff members from each jurisdiction. Every city and town in Pierce County has representation on both committees.

I have been serving as the Representative and Councilmember Owel as the Alternate for the City of Gig Harbor this past year. Councilmember Owel said that she would be willing to step down from the Alternate position if someone else on the Council would volunteer to take her place. Otherwise, she would accept the appointment for another year.

The PCRC meets four to six times a year and usually on the third Thursday evening of each month. This month, the PCRC General Assembly will be held on February 19<sup>th</sup>, in Sumner.

I welcome your comments and suggestions with regards to this proposed reappointment.



Department of Planning and Land Services

2401 South 35th Street Tacoma, Washington 98409-7460 (253) 798-7200 • FAX (253) 798-3131

December 30, 1997

Mayor Gretchen Wilbert City of Gig Harbor 3105 Judson Street Gig Harbor, WA 98335

na na seren en el como DEC 3 1 1997 Jack and Antonia

Dear Mayor Wilbert:

My records show that the following people have been appointed to represent your jurisdiction at the Pierce County Regional Council and the Growth Management Coordinating Committee. Please make any corrections for 1998 as necessary and return this form as soon as possible.

Mayor Gretchen Wilbert City of Gig Harbor		
Gig Harbor, WA 98335		
Fax: (253) 851-8563		
Phone: (253) 851-8136		
Councilmember Marilyn Owel		
(Address/Fax Number/Phone Number same as above.)		
Ray Gilmore		
(Address/Fax Number same as above.)		
Phone: (253) 851-4278		
N/A		

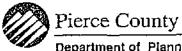
Sincerely,

VICKY L. LAMPMAN Office Assistant

A:1998REP.LST



CHUCK KLEEBERG Direct



Department of Planning and Land Services

2401 South 35th Street Tacoma, Washington 98409-7460 (253) 798-7200 • FAX (253) 798-3131

January 30, 1998

CHUCK KLEEBERG Director

RECEIVED

FE8 2 - 1998

OF CE CA HARBOR

TO: Pierce County City/Town Clerks

SUBJECT: Pierce County Regional Council General Assembly Meeting

Attached is a letter and agenda announcing the Pierce County Regional Council's General Assembly meeting scheduled to take place on February 19, 1998, at the Sumner Senior Center. A map is also enclosed.

Please distribute a copy to each elected official in your jurisdiction. As noted in the letter, your City/Town Administrator and Growth Management Coordinating Committee representative are welcome to attend the meeting as well. It would be appreciated if you would RSVP Councilmember Ron Scholz at the City of Sumner at (253) 863-8300 with the number of people planning to attend from your jurisdiction.

Thank you for your assistance. If you have any questions, please contact me at (253) 798-3761.

Sincerely,

nas

VICKY LAMPMAN Clerk, Pierce County Regional Council

Attachments





115 RAMSDELL STREET • FIRCREST, WASHINGTON 98466-6999 • (206) 564-8901 • FAX (206) 566-0762

January 30, 1998

TO:Pierce County Executive and CouncilmembersPierce County Cities/Towns Mayors and CouncilmembersPierce County Regional Council Ex Officio Members

FROM: Councilmember Kathy L. McVay, President, Pierce County Regional Council (PCRC)

SUBJECT: PCRC General Assembly Meeting

It is my pleasure, as the President of the PCRC, to extend an invitation to each of you to attend the PCRC General Assembly meeting scheduled for Thursday, February 19, 1998, at the Sumner Senior Center. This annual meeting is in accord with PCRC By-Laws. I encourage you to invite your City Administrator and Growth Management Coordinating Committee (GMCC) representative as well. Light refreshments will be available preceding the meeting. Again this year, we are making arrangements to broadcast the meeting on municipal access cable television.

I encourage your attendance at the General Assembly meeting as it is an excellent opportunity to meet newly elected officials and receive an update on growth management and transportation issues affecting the County. In addition, if your city/town has not had active participation at the regular PCRC meetings in the past, I strongly recommend that you begin with this year's General Assembly meeting.

The program has been designed particularly to provide valuable information with regard to plans for and progress on transportation issues in the County and region. Speakers will represent agencies and committees that have a mutual interest in these important issues facing Pierce County and with whom the PCRC coordinates activities throughout the year. A report on legislative activity will also be given. There will be an opportunity for questions and discussion limited to the broader issues facing the entire County.

Growth management and efficient transportation are issues affecting all of us. It is imperative that we work together across jurisdictional boundaries to ensure the solutions are found that will benefit all of us. I encourage each of you to attend this meeting, and, on behalf of the PCRC, welcome your participation.

A:GAMTG219.98 Attachment

# PIERCE COUNTY REGIONAL COUNCIL GENERAL ASSEMBLY MEETING

Thursday, February 19, 1998 6:30 p.m. - Refreshments 7:00 p.m. - Call To Order

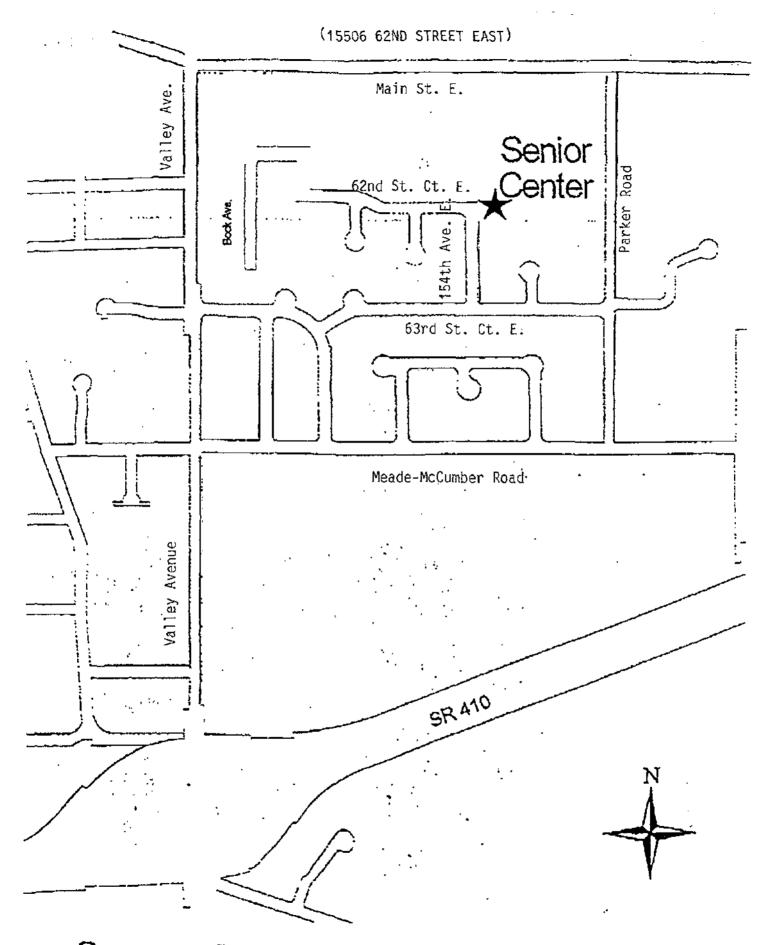
City of Sumner Senior Citizen Center 15506 62nd St. E. Sumner, Washington 98390

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# <u>AGENDA</u>

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1.	Welcome [Barbara Skinner]	7:00 p.m.
2.	Introduction/Roll Call of Cities [Kathy McVay]	7:05 p.m.
3.	Washington State Department of Community, Trade and Economic Development [Ike Nwankwo]	7:15 p.m.
4.	Puget Sound Regional Council [Nancy Tosta]	7:25 p.m.
5.	Transportation Coordinating Committee [Bill Larkin]	7:45 p.m.
6.	Growth Management Coordinating Committee [Joann Smith]	7:55 p.m.
7.	Legislative Update [Randy Lewis]	8:05 p.m.
8.	PCRC Work Program for 1998 [Karen Biskey]	8:15 p.m.
9.	Closing [Kathy McVay]	8:25 p.m.



Sumner Senior Center - Location Map

#### FAX TRANSMISSION SHEET

#### TO: PIERCE COUNTY REGIONAL COUNCIL REPRESENTATIVES: Councilmember Sue Singer, City of Aubum, 8-253-288-3132 Mayor Bob Young/Councilmember Carl Vigna, City of Bonney Lake, 9-862-8538 Councilmember Kim Walthers, City of Buckley, 8-360-829-2052 Mayor Richie Morgan, Town of Carbonado, 8-360-829-9912 Mayor Willard Shenkel, City of DuPont, 9-964-3554 Councilmember Peter Meyburg/Mayor Cliff Murphy, Town of Eatonville, 9-360-832-3977 Mayor John Powers/Councilmember Terry Faherty, City of Edgewood, 9-952-3537 Councilmember Garrett Spies/Mary Marian Martelli-Wetsch, City of Fife, 9-922-5355 Councilmember Kathy McVay/Mayor David Viafore, City of Firerest, 9-566-0762 Mayor Gretchen Wilbert/Councilmember Marilyn Owel, City of Gig Harbor, 9-851-8563 Mayor Bill Harrison/Councilmember Claudia Thomas, City of Lakewood, 9-589-3774 Mayor John Williams/Councilmember Leonard Feind, City of Milton, 9-922-2385 Mayor Guy S. Colorossi, City of Orting, 9-360-893-6809 Mayor Debra Jorgensen, City of Pacific, 8-253-939-6026 Mayor Kenneth Martin/Councilmember Donald Malloy, City of Puyallup, 9-841-5484 Councilmember Roy Hammonds/Mayor Joel Derefield, City of Roy, 9-843-0279 Councilmember Del Brewer, Town of Ruston, 9-752-3754 Mayor H. Layne Ross, Town of South Prairie (no fax) Mayor Janda Volkmer, Town of Steilacoom, 9-582-3463 Councilmembers Ron Scholz/Kristi Coppin, City of Sumner, 9-863-2850 Mayor Brian Ebersole, City of Tacoma, 9-591-5123 Councilmembers Linda Bird/Lorna Smith, City of University Place, 9-566-5658 Mayor Paula Perry, Town of Wilkeson, (no fax) Doug Sutherland, Executive, Pierce County, 798-6628 Councilmember Karen Biskey, Pierce County, 798-7509 Councilmember Jan Shabro, Pierce County, 798-7509 Councilmember Harold Moss, Pierce County, 798-7509 Jeannie Beckett, Port of Tacoma, 9-593-4588 Kevin Desmond, Pierce Transit, 9-581-8075 Nancy Tosta/King Cushman, PSRC, 8-206-587-4825 Neel Parikh, Pierce County Library District, 9-537-4600 Rence Montgelas, Office of Urban Mobility, 8-206-464-6084 Ike Nwankwo, DCTED, 8-360-753-2950

DATE: **January 30, 1998** 

RE: Pierce County Regional Council General Assembly Meeting

FROM: Vicky Lampman, Pierce County PALS, Advance Planning Phone: 253-798-3761 253-798-3680 Fax:

A:FAXTRANS

C090080-2

#### WASHINGTON STATE LIQUOR CONTROL BOARD

DATE: 2/03/98

#### LICENSED ESTABLISHMENTS IN INCORPORATED AREAS CITY OF GIG HARBOR For expiration date of 4/30/98

LICENSEE	BUSINESS NAME AND ADDRE	LICENSE SS NUMBER	CLASSES	RECEIVED
1 AARDAL, SUSAN BISHOP	SPIRO'S PIZZA & PASTA 3108 HARBORVIEW DR	363055	H	FFB 0 5 1998
		98335 0000	C	ITY OF GIG HARBOR

Attention:

# RECEIVED

Enclosed is a listing of liquor licensees presently operating establishments in your jurisdiction whose licenses expire on 30, 1998. Applications for renewal of these licenses for the upcoming year are at this time being forwarded to APRIL. the current operators.

As provided in law, before the Washington State Liquor Control Board shall issue a license, notice regarding the application must be provided the chief executive officer of the incorporated city or town or the board of county commissioners if the location is outside the boundaries of an incorporated city or town.

Your comments and recommendations regarding the approval or disapproval for the enclosed listed licensees would be appreciated. If no response is received, it will be assumed that you have no objection to the reissuance of the license to the applicants and locations listed. In the event of disapproval of the applicant or the location or both, please identify by location and file number and submit a statement of all facts upon which such objections are based (please see RCW 66.24.010[8]). If you disapprove then the Board shall contemplate issuing said license, let us know if you desire a hearing before final action is taken.

In the event of an administrative hearing, you or your representative will be expected to present evidence is support of your objections to the renewal of the liquor license. The applicant would presumably want to present evidence in opposition to the objections and in support of the application. The final determination whether to grant or deny the license would be made by the Board after reviewing the record of the administrative hearing.

If applications for new licenses are received for persons other than those specified on the enclosed notices, or applications for transfer of licenses are received by the Board between now and APRIL 30, 1998, your office will be notified on an individual case basis.

Your continued assistance and cooperation in these licensing matters is greatly appreciated by the Liguor Control Board.

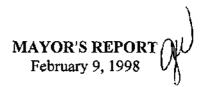
LESTER C. DALRYMPLE. Supervisor License Division Enclosures

> MAYOR OF GIG HARBOR 3105 JUDSON ST GIG HARBOR

WA 983350000

FFR 5 1998

CITY OF GIG HARBOR



#### Happenings at the Head of the Bay

The economic slump for the small business district at the head of the bay on North Harborview Drive seems to be fading as businesses take on new ownership, renovation and a creative spirit. Flowers on the Bay and the newly renovated Shorline Restaurant both opened in December. Jeff Bucholz is busy redeveloping professional and retail commercial space at the former Tiderunner location, and the Finholm Viewclimb will take shape this spring and summer.

Additionally, under the leadership of teacher Karen Peck, students at Gig Harbor and Peninsula High Schools have created a design for a landscape mural on the wall adjacent to the sidewalk at Finholm's Market. The students hope to finish the project by summertime.

Shirley Tomasi of the Cultural Arts Commission has announced the mural in a recent newsletter and will be asking for contributions to fund the project. Donations may be sent to the C.A.C., Finholm Mural Fund, 11107 Hallstrom Drive NW, Gig Harbor, WA 98332. Monies collected which exceed the initial cost of the mural will be held in account toward the long-term maintenance of the mural.

DECEMBER 29, 1997 Trades (CD DEC 2 8 1997 TO: GRETCHEN WILBERT WITE OF GIG BURDON FROM: JENNY COPE, STUDENT (851-2499) KAREN PECK, TEACHER (858-6087)

RE: FINHOLMS NUMBER

THE PROJECT WAS APPROVED LAST MONTH THROUGH STEVE O. AND THE PLANNING GROUP! JENNY LOPE HAS PUT TOGETHER THE COST LIST. SHE AND SEVERAL STUDENTS FROM BOTH HIGH SCHOOLS ARE ANXCLOUS TO START PANTANG.

PLEASE LET JENNYOR I KNOW WHEN WE COULD EXPECT TO PURCHASE SUPPLIES. AFTER JAN 5. I WILL BE AT PENNSULA HIGH SCHOOL (857-3530) 857-3531

P.S. I HAVE CONTRACTED DOELS & MARKE "FOUT THE RUMOR OF THE STORE SALE. THEY ASSURED WE THEY ARE KEEPING THE BUMONG AND WANT THE MUKAL! To whom it may concern:

This is a price list of paint and supplies needed for the Finholms mural. This is just a estimate it may be off. Tax is not included in this estimate. Everything on this list can be purchased at Lumberman's, and discount may be possible.

\*Paint:Weather King latex house paint - \$22.99 a gallon 12 colors at \$22.99.....=\$275.88 5gallons of parker paint for the wall.....=\$90.25

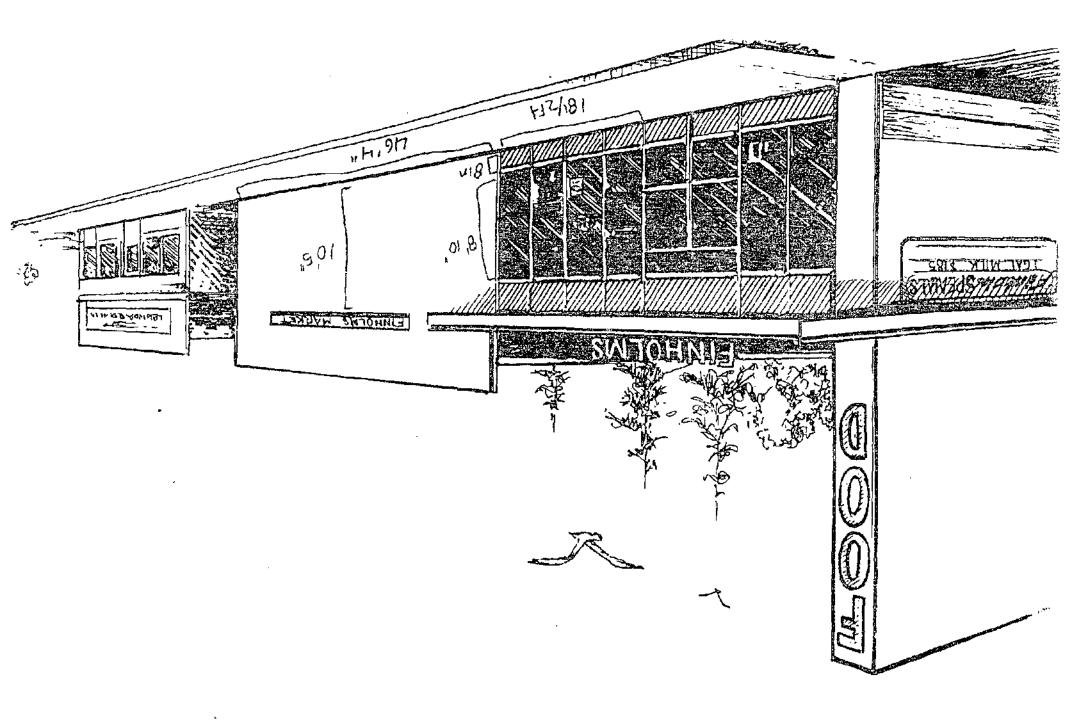
\*With the supplies at least four of all brushes will be needed for the painters\* \*Supplies:

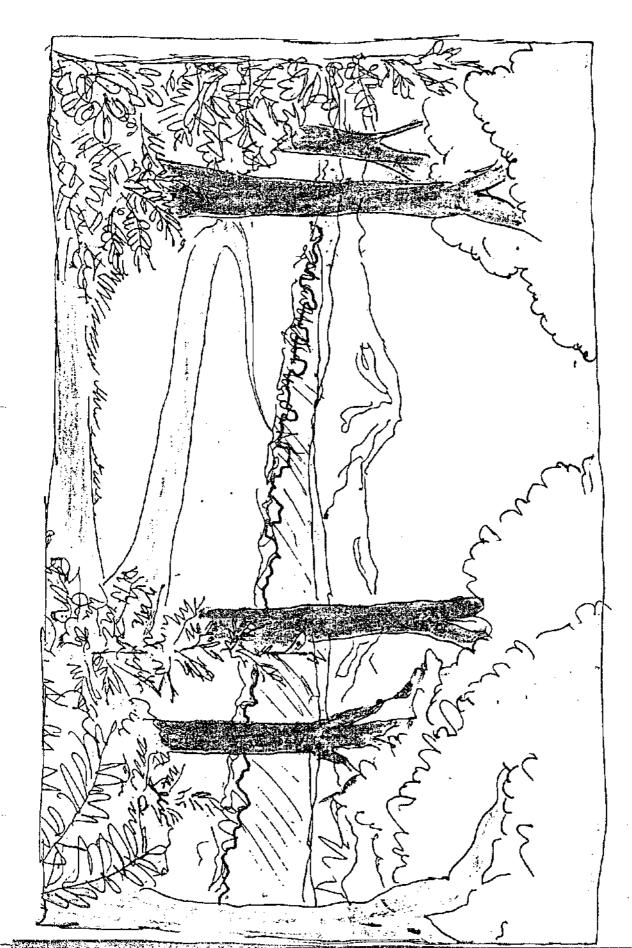
General purpose nap	\$2.29each x 4 = \$9.16
Nap rollers	\$2.29each x 4 = \$9.16
Paint trays	\$ .59each x 4 = \$2,36
Sponge brushes: JenPolly brush	
1"	\$ .29each x 4 = \$1.16
2"	
3"	\$ .69each x 4 = \$2.76
4"	\$ .89each x 4 = \$1.78
Bristle brushes:	
1/2"	\$ .69each x 4 = \$2.76
1",	\$ .69each x 4 = \$2.76
1 1/2"	\$ .79each x 4 = \$3.16
277	\$1.29each x 4 = \$5.16
3"	
	\$3.49each x 4 = \$13.96

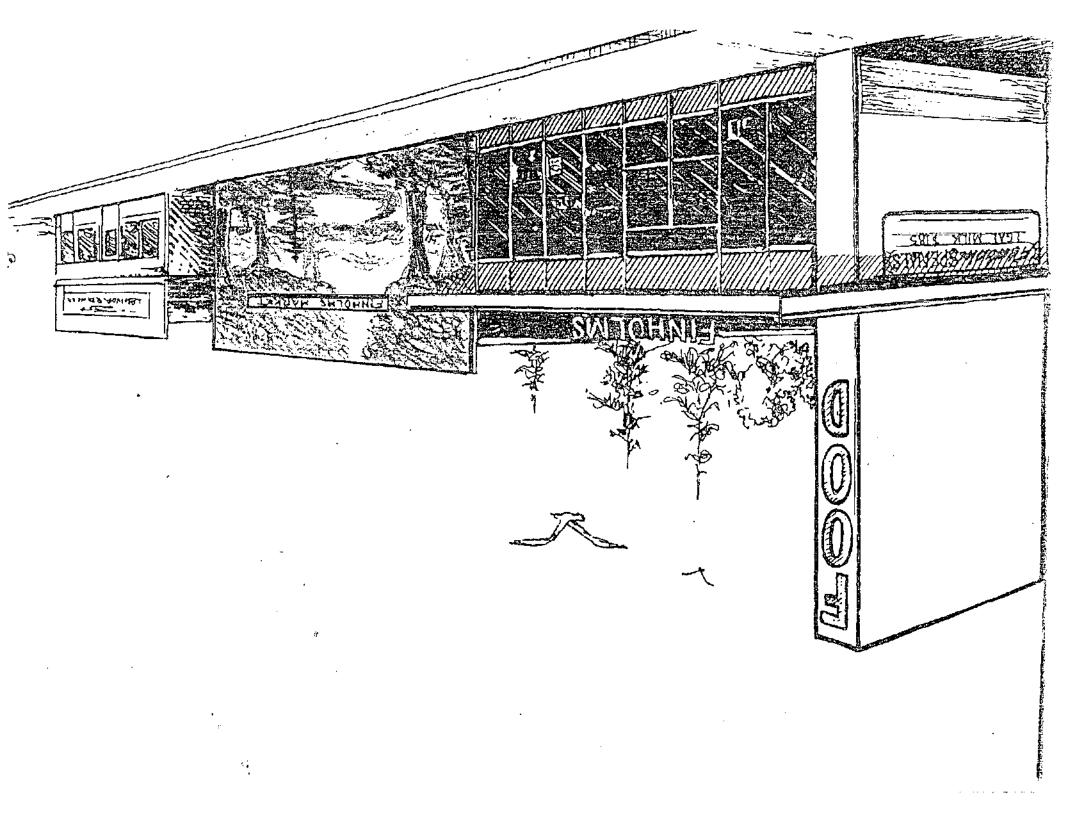
Total.....=\$425.87

NOTE: The price will change with tax or a discount and all receipts and money left over will be given back to the donators.

In addition if this mural is to last for a long time Mat Medium will be needed to mix in with the latex paint so that many generations will be able to enjoy its beauty.









City of Cig Harbor Police Dept. 3105 JUDSON STREET GIG HARBOR, WASHINGTON 98335 (253) 851-2236

#### TO: MAYOR WILBERT AND CITY COUNCIL FROM: MITCH BARKER, CHIEF OF POLICE JUD SUBJECT: JANUARY INFORMATION FROM PD DATE: FEBRUARY 5, 1998

Attached are the activity statistics for January 1998. The numbers are obviously up, but with only one month's statistics, this is probably not a true indicator.

The Reserves contributed 291 hours of service in January. This included 243 hours of patrol time, 29 hours administrative duties, and 19.5 hours of training. We are looking toward adding one or two new Reserve Officers in the next few months. Officer David Baca was again named our Reserve Officer of the Year.

The Explorers accounted for 56 hours of service in January. This included two training meetings, three officer ride-a-alongs, and a child fingerprinting session. Five Explorers left the Post in January, due to either age restrictions or conflicts in schedules. We will be adding replacements during the next two months. The Post is also currently preparing for the annual Blue Mountain Challenge.

The Marine Services Unit was not active in January. We did have 2 hours of administrative time and took one report. The report was related to a large vessel that was dragging anchor during some high winds. That vessel has been re-anchored, although it is now on the County side of the harbor.



City of Gig Harbor Police Dept. 3105 JUDSON STREET GIG HARBOR, WASHINGTON 98335 (253) 851-2236

# GIG HARBOR POLICE DEPARTMENT

# MONTHLY ACTIVITY REPORT

# January 1998

	JAN 1998	YTD 1998	YTD 1997	<u>%chg to</u> <u>1997</u>
CALLS FOR SERVICE	<u>379</u>	379	_ <b>2</b> 48	+ 53
CRIMINAL TRAFFIC	_23	3	_13	+ _77
TRAFFIC INFRACTIONS	80	80	_43	+ 86
DUI ARRESTS	14_	<b>1</b> 4	5	<u>+180</u>
FELONY ARRESTS	1	1	8	87
MISDEMEANOR ARRESTS	11	_11	7	<u>+ 57</u>
WARRANT ARRESTS	_12	12	5	<u>+ 140</u>
CASE REPORTS	_110	110	65	<u>+ 69</u>
REPORTABLE VEHICLE ACCIDENTS	_12	12	5	<u>+ 140</u>

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